
Meeting Agenda

West Linn TSP Update

Citizens Advisory Committee (CAC) Meeting #1

Thursday, January 8th, 2015 – 6:00 to 8:00 p.m.

West Linn City Hall – 22500 Salamo Road, West Linn, OR 97068 – Bolton Room

Meeting Organizer: Zach Pelz, City Project Manager

Meeting Purpose: The purpose of CAC Meeting #1 is to introduce the project, provide an overview of the work completed to date and obtain input on key outcomes and existing conditions and needs.

Five memos have been provided for review. Many of these provide background information for the project. We will provide highlights and solicit questions and comments on each memo at the meeting; however, we specifically request your feedback and input on Memos 3 and 5.

Agenda:

1. Welcome and introductions (5 min) – Zach Pelz, City of West Linn
2. Project overview (20 min) – Susie Wright, Kittelson & Associates, Inc.
 - a. Scope and schedule
 - b. Public involvement process
 - c. CAC Role
3. Overview of Technical Memorandums 1-4 (40 min)
 - a. Memo 1 – Policy Framework (Zach)
 - i. Key information
 - b. Memo 2 - Transportation Changes Since 2008 and Special Interest Topics (Zach)
 - i. Highlight projects that have been completed
 - ii. Notable context changes
 - iii. Special Interest Topics
 - c. Memo 3- Key Outcomes and Performance Measures (Zach and Susie)
 - i. City's Key Outcomes
 - ii. Performance Measures and Monitoring
 - iii. How these will influence the TSP Update
 - d. Memo 4 – Forecast Funding (Zach)
 - i. Key information

ii. How this influences the TSP Update

4. Existing Conditions – Memo 5/TSP Chapter 3 (Susie) (45 min)

- a. Key information
- b. How this will be used to identify needs
- c. Transportation Needs Map Exercise

5. Next Steps (10 min)

- a. Comments due 1/9/15 to Zach
 - i. Memo 3- Do you have comments on the proposed key outcomes or measures?
 - ii. Memo 5 – Do you have any corrections or comments on the existing inventory and conditions?
- b. Meetings
 - i. City Council Project Introduction – 1/12/15
 - ii. Planning Commission Project Introduction – 2/4/15 and 2/18/15
 - iii. CAC Meeting #2 – 3/3/15
 - iv. Community Meeting #1 – 3/13/15