



22500 Salamo Road
West Linn, Oregon 97068
<http://westlinnoregon.gov>

UTILITY ADVISORY BOARD MEETING

Wednesday November 12th, 2014

6:00 p.m. – 7:00 p.m. Meeting – Bolton Conference Room

1. Call to Order and Introductions

Members Present: Alice Richmond, Michael Monical, Jon Miller, Bill Frazier

Staff Present: Richard Seals and Lance Calvert

- Called to Order in Alice's absence by Michael Monical at 6:05pm

Alice arrived at 6:20pm (conflict with art dedication at Police Station)

2. Approval of Summary Notes from October 2014

- Jon moved to approve and Bill seconded motion and it was passed unanimously.

3. Other Business

- Group discussed end of year survey and agreed that primary goal for 2014 tasked by Council was making water rate recommendation which was provided to Council in June of 2014. Group further discussed challenges that they faced which included water rate recommendation being left off of ballot in November. The group discussed adding the 2015 goal which is to review and revise the water rate increase recommendation to Council and increase public education and outreach on water system needs.

4. Discussion Items:

a. Update on Capital Projects

Meeting Notes:

The Council Chambers is equipped with an induction loop and a limited number of neck loops for the hearing impaired. Please let the City know if you require any special assistance under the Americans with Disabilities Act, please call City Hall 48 hours prior to the meeting date, 503-657-0331.

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- Lance Calvert gave staff update and stated that the City is moving forward with Bolton Reservoir. Murray Smith and Associates is on board for design and construction phase engineering services; contract was approved by Council and will be involved from start to completion. At this point a site review/alternatives analysis has been completed and will be submitted at next Council meeting for review. Siting analysis is to ensure City is doing due diligence but existing site continues to be the preferred site that is anticipated to be used. Siting analysis is on City website on main page and within the Public Works site for review. There is more in-depth geotechnical analysis taking place on the preferred existing site. In January or February of 2015 the formal Geotechnical Analysis will be submitted to Council for additional review. The design for the new reservoir includes a concrete cover which is standard for all new reservoirs. The pump station at the site will also have a sloped roof which will give more blending character in the residential area and reduce leaking. There are some waterline improvements as part of the project and MSA is incorporating sidewalk improvements along the frontage of Wilderness Park (use of frontage of park was passed by public vote in November) into their scope of work. Funding for the sidewalk will not come out of water fund. The City has a number of waterlines that are anticipated to go out for bid in December so that they can be completed ahead of the 2015 Road Program.

b. Water Rate Increase recommendation

- Group discussed whether or not to move forward with voting on rate recommendation in the absence of the Board Chair and missing members. Despite quorum being present, the group chose to wait to vote. Members agreed to wait until the December meeting to see if more members would be available to attend in order to vote. There was additional discussion about whether or not the rate increase recommendation could be successful on the Spring ballot due to ongoing LOT construction.

5. Adjournment

- Motion to adjourn made and seconded at 7:02pm

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