



22500 Salamo Road
West Linn, Oregon 97068
<http://westlinnoregon.gov>

UTILITY ADVISORY BOARD MEETING

Summary Notes

Tuesday, March 11, 2014

6:00 p.m. – 7:00 p.m. Meeting – Rosemont Conference Room

1. Call to order and Introductions at 6:05pm by Alice Richmond

In attendance: Ray Kindley, Alice Richmond, Edward Keonjian, Jon Miller, Bill Frazier, Michael Monical, Richard Seals, Lance Calvert

2. Approval of Summary Notes from February 2014

- Moved by Bill seconded by Ed. Passed unanimously

3. Discussion Items:

a. Water Rate discussion and possible recommendation

- Members continued discussing the 18% water rate increase recommendation and Richard Seals provided an update from a Finance perspective. Richard provided spreadsheet handouts demonstrating outcomes from different rate increase scenarios. The newest spreadsheet information includes Bolton Reservoir and revenues to fund Bolton Reservoir. The 5% option will pay for some water lines but no other improvements. Second option will pay for water lines and Bolton Reservoir (18% increase). Lance pointed out that it is important to distinguish that the rate increase is only to the water portion of the utility bill, not the entire bill and at 18%, a citizen with an average water bill of \$20.00/month would see an approximate increase of \$2.00/month.

Meeting Notes:

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Michael feels that adding a staff member sooner than later would be more beneficial to the city even if it delays some of the maintenance work. In the next couple of years without a rate increase, the city will be in a situation where they are paving streets and then later tearing them up to replace water lines. It is better to do the water line work prior to paving whenever possible. The board has several questions regarding what the 2008 Water Master Plan projected as needed maintenance, what has been accomplished, what is the timeline to complete these identified projects, and what is the present value of our water system? How will the rate increase be advocated to the constituents and what is the best time to present it for vote? These questions will be researched and addressed at the next meeting.

b. Review of Council Goals

- Council goals were reviewed for water which includes a proposed rate schedule to fund identified projects. Council wants this by May 2014. Design and engineering for Bolton Reservoir is in the RFQ stage.

4. Other Business

5. Adjournment

- Adjourned at 7:15pm. Mike motioned and Bill seconded.

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