

**Sustainability Advisory Board
Summary Notes
February 17, 2009**

MEMBERS PRESENT: Chairperson Glen Friedman, Susan Day, Michelle Wittenbrink, Robin Rabirossoff, Tamara Gilbert, Rich Wilhelmi

MEMBERS ABSENT: Elaine Aye

GUESTS: Andrew Bush

STAFF: Gene Green, Public Works Director
Shauna Shroyer, Admin. Asst.

Chairperson Friedman opened the meeting at 6:04 p.m.

Introductions were made, and minutes were approved as presented.

Gene briefed the group on the City Green Team progress. They are formulating their goals and how to accomplish those goals. They would like to do a presentation at the next meeting.

Engineering would like to do a presentation at the next meeting also to talk about Stormwater – what West Linn is doing, what other cities are doing, requirements, regulations and reporting.

There was some discussion about the micro-hydro project. Glen will follow up with Betsy at the Energy Trust of Oregon to see where it stands.

Robin asked how the planning process works regarding sustainability (specifically lighting and aesthetics). What is allowed is determined by the Community Development Code. Currently the city is looking into LED lighting for street lights. A sustainability “wish list” should be put together to help guide decisions for the city. A quarterly report to council would be a good idea as well.

It was suggested that Dave Davies, West Linn’s building official come to a meeting to discuss buildings, incentives, what other cities are doing in regard to sustainability and get input from the board.

The new City Council agenda bill template being used was passed around. Of note is the section regarding the Sustainable Impact of each agenda bill.

Glen announced that the annual meeting with Council previously cancelled due to weather is rescheduled for March 2, at 6 p.m. Glen will present the information previously discussed. Members are welcome to attend.

Information about the Green Cities Conference & Expo in Portland April 18-21 was passed around. Shauna will look into the availability of scholarships.

Robin followed up with the mobile kiosk idea. The thought is to have something that can be located in the city buildings and can be easy to break down. Locating something like this in a park would become a much more complex project.

Glen followed up with Ken Warner on the in-house training. Should it be training for all or targeted training by department? What would be offered? Needs more research.

Andrew updated the group on CO2 benchmarking. There is a lot of information on organizing the approach, but less information on equipment and cost. The city's environmental engineers may be able to help with this.

Should planning be invited to a meeting to discuss plans for the CDC? Cascadia offers (for a fee) an evaluation of the current code, seeing what changes/modifications could be made to green the code. It was recommended to follow up on what they do, the cost and timeline. Michelle will contact Cascadia. Could there be grants available for this?

Rich has joined the Educational Resources and Lecture and Film Series sub-committees. Glen will take the lead for the In-House Training, Susan will be the lead on Educational Resources, Robin will lead the Kiosk committee, Rich will lead the Lecture and Film Series and Andrew will continue as lead on benchmarking CO2.

Robin is a part of the Community Congress Meeting. Last year dealt with opportunities for sustainability. Are there any issues the board would like Robin to take back to the next meeting to be included with the county plan? Bring suggestions to the next meeting.

Meeting adjourned at 7:27 p.m.

Next meeting is March 10, 2009 at 6 p.m.