

**SUMMARY NOTES
FROM THE APRIL 10TH, 2012
UAB MEETING**

MEMBERS PRESENT: CHAIRMAN RAY KINDLEY, CO-CHAIRMAN ALICE RICHMOND, MICHAEL MONICAL, EDWARD KEONJIAN, ERIK SIMSHAUSER, JON MILLER, BILL FRAZIER

STAFF: JOHN KOVASH (COWL MAYOR), RICHARD SEALS (Chief Financial Officer), JIM WHYNOT (Water Supervisor)

AGENDA ITEM #1: CALL TO ORDER AND INTRODUCTIONS.

The meeting was called to order by Chairman Kindley at 6pm.

AGENDA ITEM #2: APPROVE FEBRUARY 7TH AND MARCH 13TH, 2012 SUMMARY NOTES.

A motion was made and seconded to approve the February 7th, 2012 minutes with the following amendment to the first bullet under Agenda Item #5 stating "The UAB voted unanimously to have the water system maintenance repair project funded by Revenue Bonds".

A motion was made and seconded to approve the March 13th, 2012 with the following changes:

Agenda Items #3, third bullet item be amended to "Chairman Kindley suggested city staff create a web page link with email as a way to forward concerns or submit information to the UAB through the City's Webpage."

Agenda Items #3, sixth bullet to be amended to "water projects" instead of "Bolton Reservoir water project."

Agenda Items #3, sixth bullet, subsection 3 to be amended to "water projects" instead of "Bolton Reservoir project".

AGENDA ITEM #3 (a): UPDATED RATE FORECAST.

- CFO Seals provided an updated 20 year utility rate forecast.
- Member Monical requested a scenario from CFO Seals that shows what the water rate increase would need to fund for the water line replacement only, excluding the Bolton Reservoir, based on what City Staff can manage for projects.

AGENDA ITEM #3 (b): RICHARD SEALS TO TALK ABOUT FUNDING MATRIX.

- CFO Seals presented the Funding Matrix on the pros and cons of the funding mechanisms to the UAB again and answered questions regarding the matrix.

AGENDA ITEM #4: UPDATE ON THE APPOINTMENT OF MEMBERS TO THE WATER SYSTEM IMPROVEMENT TASKFORCE.

- The Water System Improvement Task Force was created and they had a kick-off meeting last week. UAB Chairman Kindley and Board Member Erik Simshauser along with other citizens were selected by the City Manager to serve on the Task Force.
- There was a discussion regarding the survey being sent out for the City of West Linn citizens regarding the Bolton Reservoir and the water line replacement project.
- UAB members decided it was important for them to attend the task force meetings as much as possible.
- CFO Seals will be going through the Funding Matrix with the task force on the April 19th meeting.
- It was decided that the UAB members should be advisors to the taskforce on their reasons behind the need for the replacement of the Bolton Reservoir and the water line replacement project.
- The recommendation for the funding mechanism(s) needs to be voted upon at the May 8th meeting.
- A draft outline of an analysis report regarding the UAB's decision -making process for the Bolton Reservoir and the water line replacement project will be provided at the May 8th, 2012 meeting.

AGENDA ITEM #5: ADJOURNMENT

- Chairman Kindley adjourned the meeting at 8:04 p.m.