



22500 Salamo Road  
West Linn, Oregon 97068  
<http://westlinnoregon.gov>

# **WEST LINN POLICE STATION STEERING COMMITTEE Minutes December 19, 2011**

## **Attendees**

Committee Members Present: Troy Bowers, Thomas Frank, Glen Freidman, Bill Hill, Grant Oakes, Dennis Richey  
City Staff Present: Business Analyst, Elissa Preston, and Project Manager, Bob Galante

## **Call to Order at 6:00 p.m.**

## **Introductions**

Committee members introduced themselves.

## **Appoint Chair for Committee**

Bob Galante expressed need for a Chair for the committee. Bill Hill was nominated.

## **Demonstration of "New Police Station" Website**

Elissa Preston demonstrated the unpublished "New Police Station" micro-site on the City's website, and minor edits were discussed.

Elissa asked the committee if they would like to have brief bios about each of them to put on the "Steering Committee" web page. The Committee agreed to send Elissa brief (2-3 sentences) bios via email. Grant Oakes requested a group photo of the Committee to be on the web page, so the community could identify them.

The title of micro-site was discussed. It was decided to change the name on the home page to "New Police Station Project".

Bob asked the group to send any community questions to him or Elissa, so we can include them on the Q&A page.

Bill Hill offered to contact Pat Hanlin (owner of one of the houses) to see what he thinks about posting anything on our site about what will happen to the current homes.

Committee requested that the City furnish the Committee with a City of West Linn email address so Police Station related communications will disburse to everyone. Terry Timeus asked if they should have the group on the City email, like councilors, Planning Commission. He suggested this would protect members from Public Records Requests including their personal email. Elissa told the group that she would ask City Manager, Chris Jordan.

Committee wants to be very up front with citizens about how the money is spent: design, construction, staff time, Project Manager.

### **Discussion on CM/GC Process**

Bob explained what the CM/GC process entails and how it is different from the traditional Design-Bid-Build process. After much discussion, the Committee was split between traditional (possibly preferred by citizens) and CM/GC process (which offers some innovative options). Committee expressed community concerns about overspending. They asked Bob to present more information about CM/GC and other cities findings about the process, at the next Committee meeting.

### **Next Steps**

Bob gave the Committee his "Next Steps" printed outline, which is geared towards CM/GC. He will provide the Committee with the same outline, geared towards Design-Bid-Build. The Committee will meet again on January 18, 2012.

### **Adjourned at 8:00 p.m.**