

West Linn Public Safety Advisory Committee

Monday, November 9, 2009

Meeting Minutes

6:00PM Welcome and introductions
Public Safety Advisory Committee

Name	Title	Comments
Dennis Richey	President	Absent
Bruce Sone	Committee Member	Present
Arthur Gloer	Committee Member	Present
Tim Cibula	Vice President	Present
Carmen Ryan	Committee Member	Present
Grant Oakes	Committee Member	Present
Ron Whitehead	West Linn Resident	Present
Cassandra Ulven	Tualatin Valley Fire & Rescue Government Affairs Officer	Present
Vic Lancaster	West Linn Police Lieutenant	Absent
Ron Schwartz	West Linn Police Captain	Present
Terry Timeus	West Linn Police Chief	Absent

6 members present, 1 member absent. Committee has a quorum.

1. Approval of minutes: October 9, 2009 meeting minutes approved by unanimous committee vote
2. Staff Report
 - a. West Linn Police Department – Ron Schwartz
 - i. Personnel
 1. Full staffing at this point
 2. Graduated two out of academy, now full-time, both following 18 month probation program
 3. Some programs have more rigorous academy training, some have more intensive probation programs. WLPD is the latter
 4. Motorcycle officer began two weeks ago
 - a. Working one weekend night each week
 5. K-9 officer working day shift
 - ii. Twenty car break-ins in one night in Hidden Springs area
 1. Followed Sherwood night of break-ins and immediately followed by Oregon City break-in string
 - iii. Police station
 1. RFP process right now, bond request may be on May ballot
 - b. Tualatin Valley Fire & Rescue – Cassandra Ulven
 - i. Bolton and Willamette fire stations are both on schedule and on budget. Visit TVFR's blog for regular updates:
 1. Utilized recycled materials from other fire station demolition sites for fill (*this bodes well for the LEED certification of all TVFR projects*)
 2. Bolton
 - a. Dealing with expected drainage issues, but progressing well
 - b. A high retaining wall has been erected on the northeast side of the site due to extensive fill that has been added so fire apparatus can access the adjacent street

- c. Interior and exterior first-floor walls are up
 - d. The bays will be poured last to allow curing time
 - 3. Willamette
 - a. First and second-floor exterior and interior walls are up
 - b. The bays will be poured last to allow curing time
 - c. The fire station bell is being refurbished and it will be capable of ringing for special occasions
 - ii. TVF&R budget and capital construction update
 - 1. 2009 Strategic Plan has been completed and is online at http://www.tvfr.com/aboutus/Docs/2009TVFRStrat_Plan.pdf
This plan guides the operations, resource deployment and budget of the fire district
 - 2. Work continues on the recently purchased command and business operations center (CBOC) in Tigard. Though the exterior of the building is done, the interior needs to be built. In addition to managing daily fire district business, TVFR's CBOC site will house the fire operations center for major emergencies
 - iii. Alternative resource deployment will take place in January
 - 1. Approximately nine units with one or two firefighter/paramedics will respond throughout the district in smaller vehicles to contend with lower priority medical and public assist calls.
- 3. Old business
 - a. Emergency Planning
 - i. Snow Route Flyer
 - 1. Ready for distribution
 - 2. Grant met with Bridget at West Linn City (covering Kirsten)
 - a. Will see snow routes in quarterly (winter) flyer, coming out in December
 - 3. Will send monthly paragraph to Bridget
 - 4. January – home heating information or something else from TVF&R
 - b. Public Safety Day – Tabled to January meeting
 - i. Need to decide on days
 - ii. Maybe a Public Safety Week?
 - 1. Farmer's Market day / Concert in the park
 - 2. Fire station opening day
 - 3. Adult Community Center Emergency Day
 - c. Nomination of New Officers – Tabled to January meeting
 - i. Chair and Vice-Chair / Secretary
 - d. Meeting days and times
 - i. Stay with second Monday in January 2010 for now, talk about in January
 - ii. Ask Bridget about how to post dates and times in monthly newsletter
- 4. New Business
 - a. H1N1 – Part of our committee to address?
 - i. Committee says no during discussion. Will leave to more appropriate agencies
 - b. Fire truck cushion
 - i. TVF&R has agreement with West Linn to review all speed bump or cushion additions on roads
- 5. Next meeting – Monday, January 11, 2010 at 6PM in West Linn City Hall Rosemont Room