



# CITY OF West Linn

March 13, 2015

Ken Worcester  
Parks Director, City of West Linn  
22500 Salamo Rd  
West Linn, OR 97068

Mr. Ken Worcester:

On March 12, 2015, the Planning Department received 10 revised copies of the required plans and other submittal materials. This submittal fulfills the applicable requirements necessary to make a determination that **your application packet is now complete**. The City has 120 days to exhaust all local review; that period ends Friday, July 10, 2015.

Please be aware that a determination of a complete application does not guarantee a recommendation of approval from staff for your proposal as submitted – it signals that staff believes you have provided the necessary information for the Planning Commission to render a decision on your proposal.

We are determining with our Planning Commission, the best date for which to schedule this project for a public hearing. You will receive written notice of the actual hearing date at least 20 days prior to the hearing. Please do not hesitate to call or email with questions.

Sincerely,

Zach Pelz, AICP  
Associate Planner  
Planning Department  
City of West Linn  
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(503) 723-2542