



CITY OF
West Linn

January 5, 2015

Peter Graves
P.O. Box 582
West Linn, OR 97068

VIA E-MAIL AND U.S. MAIL

SUBJECT: DR-14-06 – 1724 4th Ave.

Dear Mr. and Mrs. Graves:

The Planning Department finds that this application is **complete** as of January 5, 2015. The City now has 120 days (until Tuesday, May 5, 2015) to exhaust all local review per state statute. The application will shortly be scheduled for a Planning Director's decision. The City will send you a copy of the decision notice at least 14 days before the decision date.

While your application is complete, I would like clarification on the dimensions of the existing and proposed windows in the narrative you submitted. Per the City's measurements, the opening of the existing window is smaller than stated in the narrative. Please provide the dimensions of the opening, frame, and exterior trim on both the existing and proposed windows.

Please contact me at 503-722-5512 or by email at sjavoronok@westlinnoregon.gov if you have any questions or comments.

Sincerely,

Sara Javoronok
Associate Planner