



CITY OF  
**West Linn**

June 14, 2013

David C. Newton  
7115 SE 36<sup>th</sup> Ave.  
Portland, OR 97202

**VIA E-MAIL AND U.S. MAIL**

SUBJECT: DR-13-03 22820 Willamette Dr. #6

Dear Mr. Newton:

I am adding the windows submitted for the pre-application conference to the file and with that information; the Planning Department finds that this application is **complete** as of June 14, 2013. The City now has 120 days (until Monday, October 14, 2013) to exhaust all local review per state statute.

I anticipate a July public hearing date and will contact you in the next two weeks with a specific date. You will receive a copy of the staff report approximately 10 days prior to the hearing.

Please contact me at 503-722-5512 or by email at [sjavoronok@westlinnoregon.gov](mailto:sjavoronok@westlinnoregon.gov) if you have any questions or comments.

Sincerely,

Sara Javoronok  
Associate Planner