



CITY OF West Linn

January 23, 2012

Colin McCoy
Christine Reising
7401 S. Fork Little Butte Creek Rd.
Eagle Point, OR 97524

VIA E-MAIL AND U.S. MAIL

SUBJECT: DR-12-01, 1745 4th Avenue

Dear Mr. McCoy and Ms. Reising:

The Planning Department finds that this application is **complete** as of January 23, 2012. The City now has 120 days (until May 22, 2012) to exhaust all local review per state statute.

The application is expected to be heard by the Historic Review Board on February 21, 2012. You will receive a copy of the staff report approximately 10 days prior to the meeting.

Please contact me at 503-722-5512, or by email at sjavoronok@westlinnoregon.gov if you have any questions or comments.

Sincerely,

Sara Javoronok
Associate Planner

Cc: Angela Pernisco