

**CITY OF WEST LINN
PLANNING DIRECTOR DECISION**

FILE NO. DR-11-13

The West Linn Planning Director is considering a request for a Class I Design Review approval for reconfiguration and remodeling for exterior windows, walls, and doors at an existing retail space at 21500 Salamo Road. Class I Design Review is necessary for changes to exterior walls at a commercial site. The decision will be based on the approval criteria in Chapter 55 of the Community Development Code (CDC). The approval criteria from the CDC are available for review at City Hall, at the City Library, and at <http://www.westlinnoregon.gov.cdc>.

The property is located at tax lots 900 and 906 of Clackamas County Assessor's Map 2-1E-26D. You have received this notice because you own property within 100 feet of these properties or as otherwise required by the CDC.

All relevant materials in the above noted file are available for inspection at no cost at City Hall, and on the city web site at <http://westlinnoregon.gov/planning/21500-salamo-road-class-1-design-review-chase-bank-tenant-improvement> or copies may be obtained for a minimal charge per page. Although there is no public hearing, your comments and ideas are invited and can definitely influence the final decision of the Planning Director. Planning staff looks forward to discussing the application with you. **The final decision is expected to be made on, and no earlier than, December 20, 2011**, so please get in touch with us prior to this date. For further information, please contact Tom Soppe, Associate Planner, City Hall, 22500 Salamo Rd., West Linn, OR 97068, (503) 742-8660, tsoppe@westlinnoregon.gov

Any appeals to this decision must be filed within 14 days of the final decision date with the Planning Department. Failure to raise an issue in person or by letter, or failure to provide sufficient specificity to afford the decision-maker an opportunity to respond to the issue, precludes the raising of the issue at a subsequent time on appeal or before the Land Use Board of Appeals.

SHAUNA SHROYER
Planning Administrative Assistant