

telephone: (503) 657 0331 fax: (503) 650 9041

West Linn

August 24, 2011

Sandi Gadow 1769 4th Avenue West Linn, OR 97068

VIA E-MAIL AND U.S. MAIL

SUBJECT: DR-11-12 - New Garage

Dear Ms. Gadow:

The Planning Department finds that this application is **complete** as of August 24, 2011. The City now has 120 days (until December 22, 2011) to exhaust all local review per state statute.

The application is expected to be heard by the Historic Review Board on September 20, 2011. You will receive a copy of the staff report approximately 10 days prior to the meeting.

Please contact me at 503-722-5512, or by email at sjavoronok@westlinnoregon.gov if you have any questions or comments.

Sincerely,

Sara Javoronok Associate Planner