



CITY OF  
**West Linn**

August 9, 2010

Mike Cardwell  
City of West Linn  
Public Works Department  
4100 Norfolk Street  
West Linn, OR 97068

SUBJECT: CUP-10-04

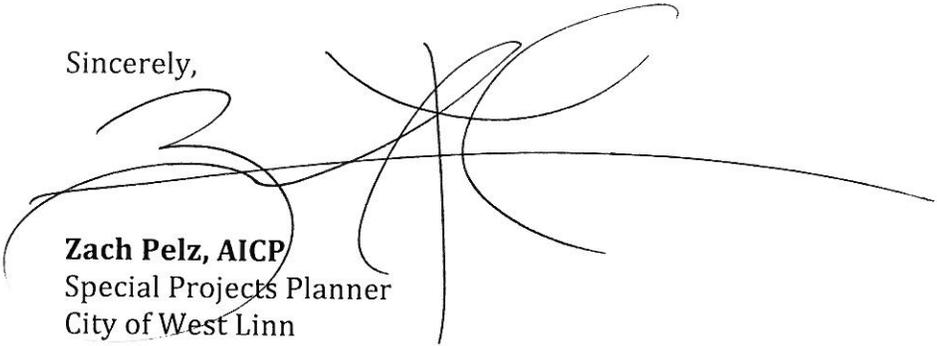
Mr. Cardwell:

Based on your submittal dated August 6, 2010, staff finds your application **complete** per the submittal requirements of the City of West Linn. The City now has 120 days to exhaust all local review; that period ends December 4, 2010.

Please be aware that this determination of a complete application does not guarantee a recommendation of approval from staff for your proposal as submitted – it signals that staff believes you have provided the necessary information for the Planning Commission to render a decision on your proposal.

We are determining with our Planning Commission, the best date for which to schedule this project for a public hearing. You will receive written notice of the actual hearing date at least 20 days prior to the hearing. Please feel free to contact me at 503-723-2542, or by email at [zpelz@westlinnoregon.gov](mailto:zpelz@westlinnoregon.gov) if you have questions or comments regarding this application.

Sincerely,



**Zach Pelz, AICP**  
Special Projects Planner  
City of West Linn  
22500 Salamo Rd.  
West Linn, OR 97068  
[zpelz@westlinnoregon.gov](mailto:zpelz@westlinnoregon.gov)  
(503) 723-2542

Cc:  
Troy Bowers, Sunset Neighborhood Association  
Jim Everitt, Tualatin Valley Fire and Rescue  
Dennis Wright, City of West Linn  
John Sonnen, City of West Linn

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