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April 27, 2010

Tom Soppe, Associate Planner West Linn Planning Department 22500 Salamo Road West Linn, OR 97068

RE: CUP-10-02/DR-10-03/VAR-10-04/MIS-10-06 Bolton Primary School

Dear Mr. Soppe,

In response to your April 12th letter indicating the Design Review application was incomplete, we made the requested changes. Attached are four sets of the narrative, civil and landscaping plan sheets, reduced 11X17-inch versions of the plan sheets, and a CD of all the materials.

The information related to the Community Development Code sections in your letter have been provided in the following manner:

- 60.060(C) The neighborhood meeting materials are included. As I have indicated to you, an audio tape of the neighborhood meeting was not recorded by the district or the neighborhood. A waiver from this requirement in CDC 99.038(5)e is requested.
- 60.080, 55.120 & 75.070 An overall site plan has been created and the necessary information provided (C1.01).
- 60.080(B)(1-3) This information is provided on sheets C1.00 and C1.01.
- 60.080(B)(6)(a,c,d) This information is provided on sheets C1.00 and C1.01.
- 60.080(C) Contour information is made more legible at the 11x17 size in the vicinity of the addition.
- 75.070(B)(1) This information is provided on sheets C1.00 and C1.01.
- 55.090 This is done on pages 11 and 12 of the application narrative.
- = 55.100(A)(10) Landscaped area calculations are now shown on sheet L1.0.
- 55.120(A), (B) & (G)(1) Additional information has been added to show surrounding properties and streets.
- **55.120(D)** The stream corridor is shown on sheets C1.00 and 1.01.
- **55.120(J)** Lighting information is provided on sheets E0.1 and E2.2.
- 55.120(K) Door locations are shown on sheet A1.00.
- Engineering Department The utility easements are shown on sheet C1.00.

In addition, with the recalculation of the building floor area, it became apparent that the building lot coverage would slightly exceed the 35% standard. The application narrative and variance findings have been amended to reflect this.

Please contact me if you need anything further.

Sincerely,

Lin

Keith S. Liden, AICP

cc: Bob Teeters, WLWV School District Thea Wayburn, DOWA

BOLTON PRIMARY SCHOOL Conditional Use, Class I Design Review, Non-Conforming Structure and Variance April 27, 2010

APPLICATION SUMMARY

For Conditional Use, Class I Design Review, Alteration of a Non-Conforming Structure, and Variance approval to construct a 2,500 square-foot addition to an existing 53,220 square foot primary school located on a 3.3-acre site. The addition is for a library expansion and renovation.

GENERAL INFORMATION

Location

5933 Holmes St. (2S 2E Section 30 BC, Tax Lot 2300). Its location is shown in Figure 1.

Comprehensive Plan and Zoning Designations

The Comprehensive Plan designation is Low Density.

Consistent with the Comprehensive Plan, the property is zoned Single Family Residential Detached (R10).

Applicant and Owner

Tim Woodley, Director of Operations West Linn-Wilsonville School District P. O. Box 35 West Linn, OR 97068 Phone: 503-673-7976 E-mail: woodleyt@wlwv.K12.or.us

Applicant's Representatives

Keith Liden, AICP Parsons Brinckerhoff 400 S. W. 6th Avenue, Suite 802 Portland, OR 97204 Phone: 503-478-2348 Fax: 503-274-1412 E-mail: <u>liden@pbworld.com</u> Thea Wayburn Dull Olson Weekes Architects 907 S. W. Stark Street Portland, OR 97205 Phone: 226-6950 Fax: 273-9192 E-mail: <u>TheaW@dowa.com</u>

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Plan Sheets and Supplemental Information

Cover Sheet

- C1.00 Existing Conditions Project Area
- C1.01 Site Plan
- C1.02 Grading Plan
- C1.03 Utility Plan
- L1.0 Landscape Plan
- A1.00 Existing Site Plan
- A2.01 Lower Level Floor Plans
- A2.02 Upper Level Floor Plans
- A3.01 Exterior Elevations
- E0.1 Legends & Abbreviations Electrical
- E2.2 Exterior Lighting

Materials Sheet

Preliminary Stormwater Drainage Design Memorandum

Figure 1: Aerial Photo



Source: Metro

BACKGROUND INFORMATION

Site Description

The site is developed with 53,220 square-foot primary school, driveway, parking, and play fields as shown in Figure 1 and Sheet C1.00. The entire site is approximately 3.3 acres. There currently are 309 students and 40 staff. In addition to the school building, a play area is located on the north side of the school. Access to the school is provided by Holmes Street, which runs along the south and west sides of the site. Parking is provided on the north and south sides of the building. It includes 38 standard and 4 handicapped spaces for a total of 42. Twelve additional on-street parking spaces are available along Holmes Street. A small existing bike rack is located near the existing library. Regularly scheduled TriMet bus service is available (Route 35 Macadam/Greeley) along Willamette Drive.

Surrounding Area Description

The zoning designations and current land use of the surrounding area are summarized in Table 1.

Properties in the Vicinity	Zone Designation	Land Use
<u>Subject Property</u> 2S 2E Section 30 BC, Tax Lot 2300 (3.3 acre school site owned by school district)	R10	Primary school building, ancillary facilities, and parking
<u>Surrounding Properties</u> North South East	R10 R10 R10	Single family residences Single family residences Hammerle Park (City of West Linn)
West	R10	Single family residences

	Та	ble 1
Land	Use	Summary

SCHOOL BUILDING AND RELATED IMPROVEMENTS

The 2,500 square-foot addition is proposed on the northwest side of the existing school (Sheet C1.01) to create a larger and more versatile library. In addition, remodeling is also proposed for approximately 4,000 square feet of the existing interior to add a sprinkler system, improve mechanical equipment, and add a new window on the stage facing Hammerle Park. Adjacent to the addition, a small optional amphitheater is proposed, but constructing it will depend upon available funding. Associated interior remodeling will include:

- Remodel existing space and new construction to provide a centralized library space.
- Remodel of existing rooms to create a conference room, staff room/lounge, and production room.

- Conversion of existing library back into classrooms.
- Potential kitchen upgrades.
- Mechanical, electrical, and lighting upgrades.
- Addition of a fire sprinkler system throughout.

The improvements will provide an enhanced learning environment and a safer building. It will not change the existing enrollment capacity or staffing needs for the school.

An existing storm line, which drains from south to north, is located between the existing buildings. It needs to be replaced with a new line that redirects flow to the south to connect with an existing storm drain on the east side of the existing school.

A rain garden is being added per the City of Portland Stormwater Management Manual. It is sized using the simplified approach, which accounts for the required detention and water quality. The new impervious area is approximately 3,420 square feet requiring a rain garden of 205 square feet. The impervious area includes 2,500 square feet of rooftop from the library addition and 920 square feet of hardscape for the new amphitheater (Sheet C1.01).

The exterior finish of the addition will be consistent with the building's design, as shown on the materials sheet. The landscaping to be removed by the addition includes lawn and two trees. One tree is a Sweetgum (8" dbh) and a Japanese Maple (3" dbh). On February 16, 2010, the City Arborist, Mike Perkins, indicated these trees were not significant. Replacement landscaping will include trees and shrubs, as shown on Sheet L1.0.

The 3.3-acre site has no room to provide any additional on-site parking. However, the district does propose to provide 14 new bike parking spaces located under cover by the front entrance (2 spaces) and the northwest end of the school (Sheet L1.0). While this will not meet the city's requirement for the number of spaces (20 classrooms at 2/classroom), they will be more than adequate to satisfy the current bike parking demand, which is relatively low.

In addition to the conditional use and design review applications, a variance is necessary to allow the expansion of a nonconforming structure, which does not meet current on-site parking or maximum building coverage standards.

CONDITIONAL USE REVIEW CRITERIA

The relevant review criteria in the City of West Linn Community Development Code (CDC) include the Single Family Residential Detached, R-10 requirements (Chapter 11), Conditional Use evaluation criteria (Chapter 60), Non-Conforming Structures (Chapter 66), Variance Criteria (Chapter 75), Comprehensive Plan policies, and Design Review (Chapter 55). These criteria are addressed below.

Chapter 11 Single Family Residential Detached, R-10

Section 11.060 Conditional Uses

This section lists schools as a conditional use in the R-10 zone. The school building. play area, and parking are located within this zone. Schools are allowed as a conditional use in the R10 zone.

Section 11.080 Dimensional Requirements, Conditional Uses

This section gives the Planning Commission the authority to determine the appropriate dimensional requirements to satisfy Conditional Use criteria in Chapter 60. The primary school has successfully operated on this 3.3-acre site for many years, and the building footprint will be expanded slightly. The school enrollment capacity will not be changed by the library addition or the interior remodeling. As shown on the attached site plan (Sheet C1.01), adequate area continues to be available for the school building, activity fields, parking, landscaping, and buffering. Because the addition will have an interior location on the site, building setbacks will remain the same, and it will have no meaningful affect on surrounding properties.

The school building currently covers 37% of the site, and the addition will expand the coverage to 38.8%. The school building is currently nonconforming, and it will continue to be slightly over the maximum building coverage standard of 35%.

The maximum floor area ratio (FAR) allowed in the R-10 zone is 0.45. Based on the property area of 3.3 acres, a maximum floor area of over 64,000 square feet is allowed. With the library expansion, the building floor area of 55,720 square feet is well below the maximum allowed.

Chapter 60 Conditional Uses

Section 60.070 Approval Standards and Conditions

This code section states that the applicant must provide evidence substantiating that the proposed use satisfies seven criteria, which are addressed below:

A. The following criteria shall be satisfied.

1. The site size and dimensions provide:

a. Adequate area for the needs of the proposed use.

The school has been in continuous use for many years, and this site has proven to be adequate for the primary school and its associated facilities. The proposal will not increase the school's enrollment capacity. As shown on the site plan, the 2,500 square-foot addition will be located in a portion of the existing courtyard, and it will not reduce any existing setbacks from surrounding properties.

b. Adequate area for aesthetic design treatment to mitigate any possible adverse effect from the use on surrounding properties and uses.

As shown on the site plan information, the setback distances for buildings, Bolton Primary School - CU/DR April 27, 2010

parking, play areas, and related facilities from all property lines will be the same as the existing situation. The building, parking, and play areas will retain their current location and orientation, and therefore, the proposed addition and renovation will not have any adverse impact on surrounding properties.

2. The characteristics of the site are suitable for the proposed use considering size, shape, location, topography and natural features.

Built in 1955, the existing primary school site has proven to be suitable for the district and the community. The approval of the new bond measure to provide the funding for the improvements demonstrates continued community support for the proposed rejuvenation of the school. Although it is smaller than many of the existing primary school sites in the district, the school has proven it can operate in a manner that is compatible with the surrounding neighborhood. Because the capacity of the school will be unchanged, the addition will not pose any new potential impacts for the surrounding neighborhood.

The area of the proposed addition has a moderate grade and has no physical limitations. The trees that are proposed for removal are not significant based on a review by Mike Perkins, City Arborist, and the benefit of landscaping on the site will be provided by the new plantings proposed in the landscaping plan (Sheet L1.0).

3. The granting of the proposal will provide for a facility that is consistent with the overall needs of the community.

The needs of the community are best expressed by its approval of the bond measure to finance these improvements. The relevant city policies are addressed under criterion 7 below.

4. All required public facilities have adequate capacity to serve the proposal.

Transportation

Because the capacity and operation of the primary school will not change, no additional traffic impacts will result. Ingress and egress to the school will not be modified.

Water

Water service is presently adequate, and because no additional demands will be placed on the system, it will adequately continue to serve the school.

Sanitary and Storm Sewer

Sanitary and storm sewer service is currently satisfactory. The building addition will replace an area occupied by lawn and sidewalks, resulting in net increase in impervious area of slightly less than 2,500 square feet of rooftop and 920 square feet of new hardscape. The existing and new systems will continue to provide appropriate treatment of storm and sanitary sewer discharges.

5. The applicable requirements of the zone are met except as modified by the Conditional Use chapter.

The applicable requirements of the R-10 zone for building setbacks, lot coverage and FAR will be met as explained above.

The appropriate lot size is confirmed as part of the conditional use review. Because the use is proposed to remain essentially as it is today, the 3.3-acre site continues to be adequate. No part of the school building will be over the 35-foot allowable height. Setbacks from the building will not be modified and all exceed the 20-foot minimum.

6. The supplementary requirements set forth in Chapters 52 to 55, if applicable, are met.

Chapter 52 - Signs

Not relevant because no signs are proposed.

Chapter 53 - Sidewalk Use

This CDC chapter applies to commercial activities on public sidewalks. It is not applicable to this proposal.

Chapter 54 - Installation and Maintenance of Landscaping

This is addressed in the following section relating to Design Review.

Chapter 55 - Design Review

The Design Review criteria are addressed in the following section.

7. The use will comply with the applicable policies of the Comprehensive Plan.

The relevant city of West Linn policies for schools are found in the city's Comprehensive Plan. The relevant policies are addressed below.

The "Natural Environment" section contains one policy that is relevant to the request.

Specific Policy 10 (Water Quality):

Require that new development be designed and executed so as to avoid further degradation of surface and ground water quality by runoff, paying particular attention to the mitigation of soil erosion during and after the development process.

Appropriate erosion control and water quality measures will be taken to comply with this policy and related regulations. These measures will be reviewed by the city as part of the building permit process.

Specific Policy 13 (Water Quality):

Require that new development be connected to the City's sanitary sewer system.

The school will continue to be connected to sanitary sewer.

Specific Policy 19 (Noise Control)

Ensure that new commercial, industrial, and public facility development is landscaped and designed so that DEQ noise standards are met and neighboring noise sensitive properties are not negatively impacted by the new land use or associated activities.

The proposed improvements will not change use patterns on the site or associated noise. Most important, the building function, orientation, and capacity will remain essentially as it is today.

Specific Policy 19 (Urban Forest):

Require that land development will maintain existing trees, which exceed six inches in diameter at breast height (DBH) except where:

A roadway is being developed A building site is being developed Solar access is needed for a solar heating system.

As noted above, two trees must be removed because they are in the footprint of the library addition. New landscaping will include two replacement trees, foundation planting at the building perimeter, and water quality plantings in the storm water and detention facilities.

The "Public Facilities and Services" section contains several relevant policies.

General Policy 3 (Public Facilities and Services):

Ensure development will coincide with the provision of adequate public facilities and services. The City recognizes the following public facilities and services as those services which shall be provided coincident with development:

- A. Access
- B. Storm drainage
- C. Water
- D. Sewer services

As discussed above, these facilities are currently provided.

General Policy 5 (Public Facilities and Services):

Monitor, coordinate with, and regulate the activities of the following, where appropriate, as they affect existing and future residents and businesses.

a. Solid Waste Collection and Recycling

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- b. Utilities Electricity, Natural Gas, Telephone, and Cable TV.
- c. Schools.
- d. Health Services.

These services are available.

General Policy 1 (Energy Conservation):

Conserve energy through the appropriate location of land uses (through zoning).

General Policy 2 (Energy Conservation):

Ensure energy efficient provision of public facilities and services.

The new library expansion will offer significant energy savings through meeting current energy standards related to both increased insulation values and modern heating and cooling equipment.

B. Development review provisions in Chapter 55 shall be satisfied.

These criteria are addressed below.

C. The Planning Commission may impose conditions.

The District understands that the Planning Commission has the authority to impose conditions.

D. Aggregate extraction uses.

This subsection is not relevant because aggregate extraction is not proposed.

Chapter 66 Non-Conforming Structures

This chapter provides that any enlargement or alteration to a non-conforming structure containing a conforming use may be permitted if the enlargement or alteration will not change the non-conformity; and all other applicable ordinance provisions have been met. The existing structure is out of conformity because it does not meet the city's on-site parking and maximum building coverage requirements.

If Bolton Primary School was build today, the CDC would require 94 off-street parking spaces (53,220 square feet and 40 staff). Currently, 42 off-street parking spaces and 12 on-street parking spaces are provided. Although this addition does not increase the capacity of the school or the current parking needs, the code standards require 2 more parking spaces due to the 2,500 square-foot addition.

The parking standards also call for 4 handicapped parking spaces for between 76 and 100 total parking spaces. This requirement is the same for the existing school square footage and the increased square footage. Currently, 4 handicapped parking spaces are provided. The addition does not worsen the current non-conformance of the school facility as it relates to handicapped parking.

Bicycle parking is required for primary schools at the rate of 2 spaces per classroom. With 20 classrooms, 40 spaces are required, but only 2 or 3 bicycles are typically parked at the school. The provision of 14 new, cover spaces represents a significant improvement over the existing uncovered bike parking located in the area that will accommodate the library addition.

As noted above, the school building slightly exceeds the maximum lot coverage standard of 35%. The 2,500 square-foot addition will nominally increase the degree of nonconformity.

Chapter 75 Variances

A variance is being sought for expansion of a non-conforming structure regarding offstreet parking and maximum lot coverage.

Chapter 75 requires that a variance will only be approved if it meets six criteria:

1. Exceptional or extraordinary circumstances apply to the property which do not apply generally to other properties in the same zone or vicinity, and result from lot size or shape, legally existing prior to the date of this ordinance, topography, or other circumstances over which the applicant has no control.

The expansion of the non-conforming structure for parking is a result of the small lot size and configuration. The lot is 3.3 acres and is not physically able to accommodate more parking without sacrificing some of the outdoor play areas. This is a significant concern given the limited opportunities that students have for physical activity during the school day.

As one of the smallest of the school properties in the district, Bolton Primary School has extraordinary circumstances that do not apply to other school sites in the city. Other school facilities are on larger properties that can accommodate the required parking. As the only school in the neighborhood, these circumstances do not apply to other properties in the vicinity.

The district does propose some new bike parking as shown on Sheet L1.0. These spaces will all be covered, will be conveniently located, and visible. The 14 proposed spaces will be more than adequate to support current ridership (generally 2 or 3), and additional cyclists in the future. It is important to note that only 5th graders along with some 4th graders have appropriate skills to ride safely to school. The new parking represents a significant improvement over the current situation.

2. The variance is necessary for the preservation of a property right of the applicant, which is substantially the same as a right possessed by owners of other property in the same zone or vicinity.

The school use was established in 1955. Since then, the use of the automobile has become more prevalent and parking requirements have increased, and the existing parking is now out of compliance. Since 1955, the faculty, parents and neighborhood have learned to make the best of the parking situation. The available school bus and TriMet service along with the walkable character of the neighborhood help alleviate some of the need for vehicle parking. In addition,

the district does propose to provide better bike parking.

As noted in this application, the school building slightly exceeds the maximum lot coverage standard of 35%. Becoming a nonconforming situation because of amended zoning requirements is not an uncommon occurrence and allowing minor deviations is the similar to what is periodically allowed on other properties in the city.

3. The authorization of the variance will not be materially detrimental to the purposes and standards of this Code, will not be inconsistent with all other regulatory requirements, and will not conflict with the goals and policies of the West Linn Comprehensive Plan.

The school addition will not increase the enrollment capacity or staff needs. As a result, the parking demand will remain as it is today.

Regarding the lot coverage, its primary purpose is to prevent buildings from appearing too large and out of scale with the property and surrounding development. The purpose of this requirement will be met with the addition because 1) the addition is situated internally and will not reduce existing building setbacks; and 2) the location of the school with two street frontages and a park on the third side greatly enhance the buildings compatibility with surrounding development.

All other code requirements will be met. The addition will not result in noncompliance with any other code provisions, and it does not conflict with the goals and policies of the Comprehensive Plan.

4. The variance request is the minimum variance, which would alleviate the exceptional and extraordinary circumstance.

Although the site has proven to be suitable for the school, its ability to provide additional on-site parking is very constrained. The district has considered the trade-offs of adding more parking to the site and removing some of the existing outdoor play area. The elimination of outdoor school facilities was determined to not be appropriate given the benefit of the uses to the students and the community.

The proposed 2,500 square-foot addition represents a very modest increase in the building's size, and it is necessary to accommodate the desired educational enhancement to the library. As noted above, it is located so it will not create a perceived difference in building scale from adjoining properties.

5. The exceptional and extraordinary circumstance does not arise from the violation of this ordinance.

The extraordinary circumstance creating the need for the variances to parking and maximum lot coverage standards is the small physical size of the lot. It is not a result of a violation of the ordinance.

6. The variance will not impose physical limitations on other properties or uses in the area, and will not impose physical limitations on future use of neighboring vacant or underdeveloped properties as authorized by the underlying zoning classification.

The proposed addition will not have any material effect on surrounding properties. In addition, no issues were mentioned during the neighborhood association meeting.

Chapter 99 Procedures for Decision-Making: Quasi-Judicial

This chapter requires that the neighborhood is contacted and the proposed development discussed with any affected neighborhood for conditional use permits for developments over 1,500 square feet. A neighborhood meeting with the Bolton Neighborhood Association was held on March 15, 2010. The minutes are provided with this application. No objections to the projects were raised.

An audio tape recording was not taken of the meeting by the district or the neighborhood. According to CDC Section 99.035 (C), which allows the Planning Director to waive submittal requirements, the district requests a waiver of the audio tape provision in CDC 99.038 (5) e. This agenda item involved the district explaining the proposal followed by no objections or conversation by the attendees. The district has reviewed the minutes and finds them to accurately describe this portion of the neighborhood association meeting.

DESIGN REVIEW CRITERIA

The Conditional Use requirements include compliance with Chapter 55 Design Review. Section 55.090(A) refers to specific portions of Section 55.100 that apply to Class I Design Review applications. The applicable portions of Section 55.100 are addressed below, including sections identified by the city staff.

Section 55.090(B) states that adequate public facilities must be available. This criterion is satisfied because the school is currently served by a full range of public utilities and streets.

Section 55.100 contains the applicable approval standards for a Class I Design Review. At the conclusion of the preapplication conference, the planning staff determined that the application must meet the following criteria in Chapter 55:

- 55.100(A)(1)
- 55.100(A)(7)
- 55.100(A)(10)
- 55.100(B)(1-6)
- 55.100(D)
- 55.100(G)
- 55.100 (I)(1-2)
- 55.100(J)
- 55.100(K)

These criteria are addressed below.

A. The provisions of the following chapters shall be met:

1. Chapter 33 - Storm Water Quality and Detention

As noted above, a rain garden is being added per the City of Portland Stormwater Management Manual. It is sized using the simplified approach, which accounts for the required detention and water quality. The new impervious area is approximately 3,420 square feet accommodated by a rain garden of 205 square feet. The impervious area includes 2,500 square feet of rooftop and 920 square feet of hardscape.

7. Chapter 46, Off-Street Parking and Loading

Section 46.090 B. 6. requires "one space for every employee, plus 1 space for each 1,000 square feet of floor area." The requirement for the school, before the proposed addition, is 85 parking spaces. The addition of 2,500 square feet will require 3 additional parking spaces. There are currently 42 off-street parking spaces provided at Bolton with 12 additional on-street spaces available adjacent to the school. As noted, the capacity of the school will not be enlarged, and the current parking needs for the school will not be changed. An expansion to the non-conforming structure is addressed above under Chapters 66 and 75.

Section 46.120 requires a 15-foot wide drive for loading and unloading passengers. The off-street loading facilities will not be affected by the proposal.

Section 46.130 requires one loading space for the school (10,000 - 100,000 sq. ft.). Sufficient loading space is currently provided and will not be affected.

Section 46.140 contains the design standards for parking areas. The existing parking facilities on the site will not be affected.

Section 46.150 A. contains a variety of standards pertaining to parking lot design, pavement, pedestrian access, handicapped parking, and grades. These standards do not apply because no modifications are proposed.

Section 46.150 B. contains standards for handicapped parking, including 4 handicapped parking spaces for the 85 required parking spaces. Currently, 4 handicapped parking spaces are provided. The proposal meets these requirements as noted in the site plan and below:

- 1. Existing spaces will be retained.
- 2. These spaces will continue to be provided close to the main school entrances.
- 3. ADA standards will continue to be satisfied.
- 4. Not applicable because no differences are identified between the code and federal standards.
- 5. The necessary 6 and 8-foot wide isles will continue to be provided.

Section 46.150 B. contains bicycle standards. As described above, the district proposes to significantly improve the bike parking by replacing the small existing bike rack with 14 bike parking spaces that are covered and conveniently located.

10. Chapter 54, Landscaping

Existing landscaping where the building site is being developed will be removed. This includes one Sweetgum Tree (8" dbh) and a Japanese Maple Tree (3" dbh). The addition will result in a total landscaped area of over 34%, meeting the minimum standard of 20% (Sheet L1.0).

Replacement landscaping will match the existing school planting character and include the following:

- Foundation shrub and groundcover plantings at the perimeter of the library. Plant species will match existing plantings at the school, and a permanent irrigation system will be provided.
- Water quality plantings in the storm water quality and detention facilities will meet applicable standards.
- Two replacement trees will match the existing trees that are to be removed.

B. Relationship to the Natural and Physical Environment

Section 55.100 B. 1. and 2. are not relevant because there are no heritage trees on the site. The City Arborist determined that no significant or heritage trees would be affected by the proposal. The impact of removing the trees noted in this application will be mitigated by the new landscaping proposed (Sheet L1.0).

Section 55.100 B. 3. is satisfied because grading will only involve the building footprint for the 2,500 square foot addition and a small hardscape area.

Section 55.100 B. 4. is satisfied because the property is essentially flat and geologically stable.

Section 55.100 B. 5. is satisfied because the school building will retain the same setbacks.

Section 55.100 B. 6. is met based on the findings below:

- *a.* The architectural design for the addition will be consistent with the architectural style of the existing building as shown on Sheet A3.01.
- *b/c.* The proposed design is compatible with the natural environment because only a minimum amount of area will be used for the addition. The proposed addition to Bolton Primary School is in the back of the school between two existing wings of the facility. The proposed library addition effectively transitions into the existing structure and the adjoining sites by using complementary rhythm of windows, rooflines, building lines, material, and colors as the existing primary school.
- *d.* The site size and the addition location are sufficient to displace any contrasting architectural styles that the proposed building might add to the surrounding area. As illustrated in the plan sheets, the addition is located in the approximate center of the site with the existing school building on three sides.

- *e.* The human scale of the proposed building is represented in the design approach, which is consistent with the existing building design.
- *f.* The criterion related to windows applies only to commercial and office buildings, not school structures.
- g. The addition at Bolton is curved in nature to compliment the contours of the existing landscape. The roofline steps down to create a bridge between the higher and lower classroom wing components and to keep with the low scale of the existing school structure. The exterior finishes will be the same or similar to existing building materials. Higher wall surfaces will be a ribbed metal panel in a neutral color. The window wall and clerestory windows will provide natural daylight into the new library as well as a visual connection to the existing and new landscape features.

In addition the new construction, window replacement will occur at the southwest classroom that faces Willamette Drive (Highway 43). Windows will also be added to the existing stage in the lower level to provide a view to the adjacent Hammerle Park. A new staff room, work room and remodel of existing spaces to create a larger, more centralized library are part of the scope of work.

- *h.* Climatic concerns are considered in the proposed building designs due to the public use associated with school buildings. The new addition will meet all current energy efficiency standards.
- *i.* The proposed site plan is consistent with the city of West Linn's vision statement to provide safe and attractive pedestrian-friendly site and building environments. The design of the addition and its internal location on the site will maintain the current pedestrian-friendly character of the neighborhood.

Section 55.100 B. 7. is not relevant because the library addition will not increase the enrollment capacity or staffing needs for the school. No traffic impact will be caused by the addition.

C. Compatibility Between Adjoining Uses, Buffering and Screening

The building entry and operation of the school will not be changed by the addition.

D. Privacy and Noise

School activities and associated noise will not be affected by this proposal.

G. Demarcation of Public, Semi-Public and Private Spaces

The operation and main entry for the school will not be amended.

I. Public Facilities

The proposed addition and hardscape will slightly increase the stormwater runoff rate. However, a rain garden is being added per the City of Portland Stormwater Management Manual to account for the required detention and water quality. This

Bolton Primary School – CU/DR Page - 15 system will minimize the impact to the downstream system.

J. Crime Prevention and Safety/Defensible Space

Access, building entrance locations, and existing lighting will not be affected by the library addition. The windows on the library will face the courtyard and provide enhanced visibility to this area.

K. Provisions for Persons with Disabilities

City code criteria and ADA requirements will be satisfied during the final building and facility design for the addition and remodeling work.

L. Signs

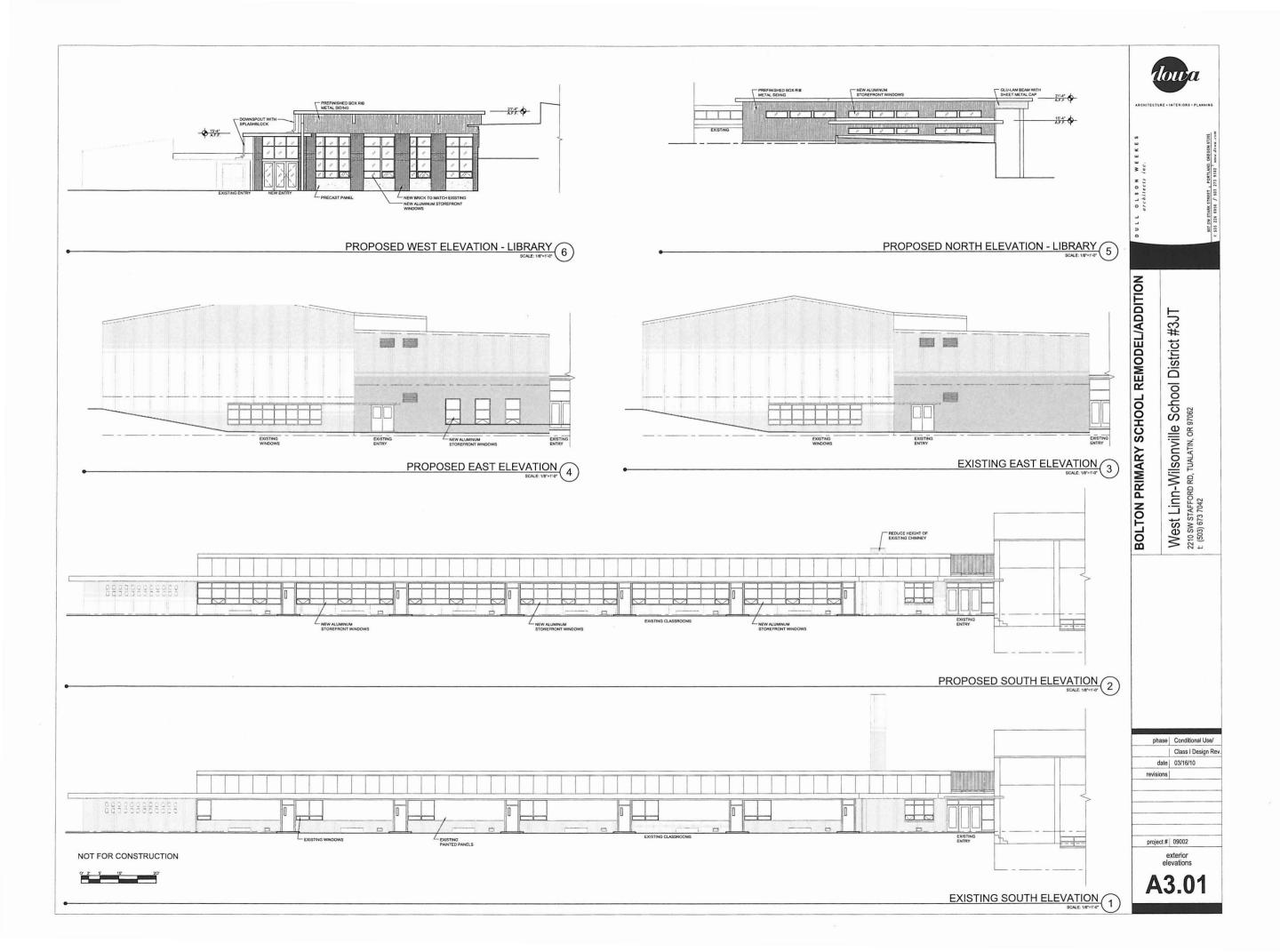
Not applicable because new signs or sign modifications are not proposed.

M. Utilities

The addition and other remodeling will not require any change to the existing utility services for the school.

CONCLUSION

The proposed library addition and interior remodeling satisfy all of the relevant criteria as demonstrated above.



BOLTON PRIMARY SCHOOL ADDITION/REMODEL West Linn Wilsonville School District 22210 SW Stafford Rd, Tualatin, Oregon, 97062

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 - A1.00 Existing Site Plan

architectural

- A2.01 Lower Level Existing and Proposed Floor A2.02 Upper Level Existing and Proposed Floo Plan A3.01 Existing & Proposed Exterior Elevations
- electrical

E2.2 Exterior Lighting

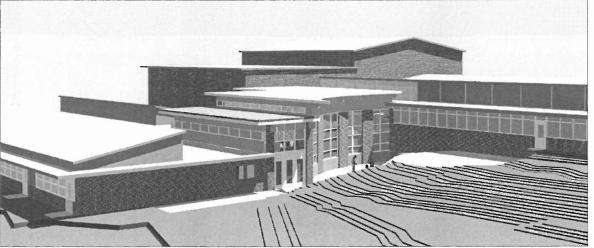
Site Information E0.1 Legends and Abbreviations - Electrical Project Address 5933 SW Holmes Street, West Linn, OR 97068 3.33 acres Site Area Parcel # 00564543 Map # (TLNO) 22E 30BC 02300 R-10 Zoning

West Linn

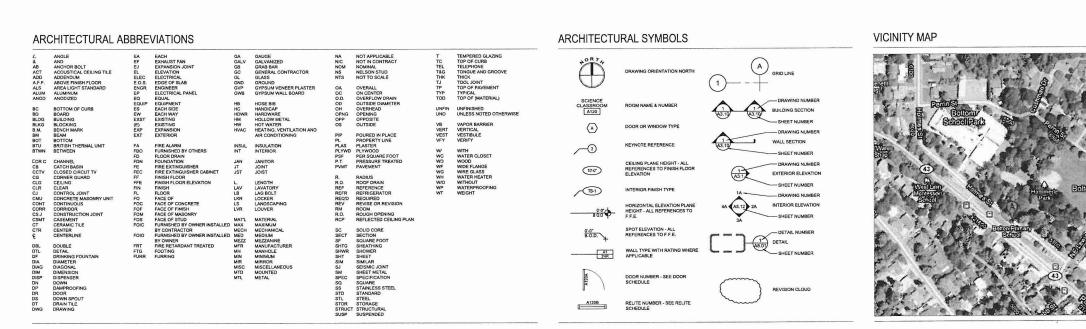
Urban Growth Area

Project Scope of Work

- Interior remodel and a 2,504 sf building addition; Replacement of windows at Southwest class
- · Addition of windows at existing platform;
- New landscaping



Proposed Library



CONDITIONAL USE/ CLASS I DESIGN REVIEW

owne

West Linn Wilsonville School District 22210 SW Stafford Rd Tualatin, Oregon, 97062 t. (503) 673-7042 f. (503) 673-7044 architect Dull Olson Weekes Architects Inc.

907 SW Stark Street Portland, Oregon 97205 (503) 226 6950 f: (503) 273 9192

civil engineer Winzler Kelley 15575 SW Sequoia Parkway Suite 140 Portland, Oregon, 97224 t: (503) 226 3921 f: (503) 226 3926

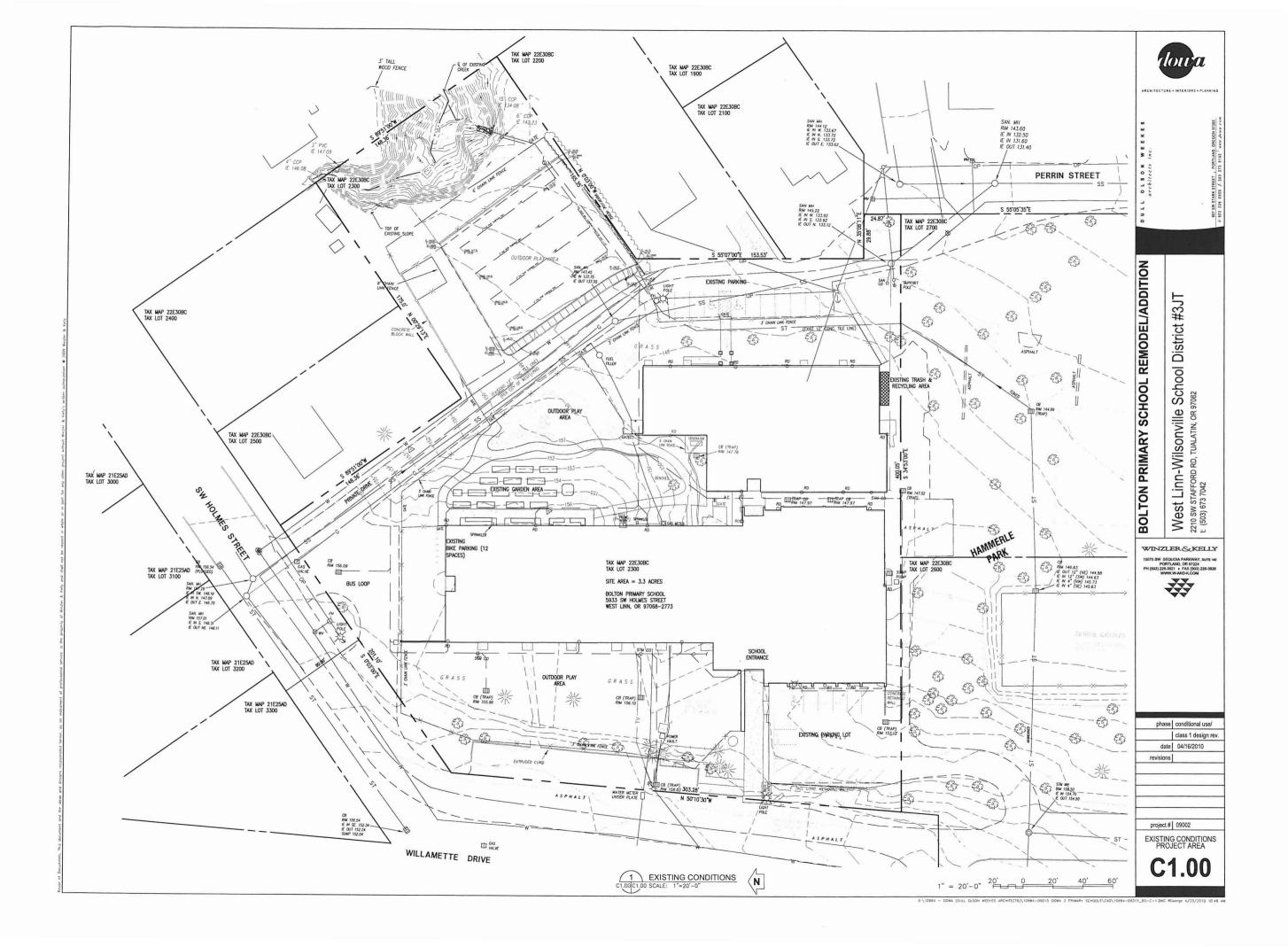
landscape architect Walker Macy Landscape Architects 111 SW Oak SL Suite 200 Portland, Oregon, 97204 t: (503) 228 3122 f: (503) 273 8878

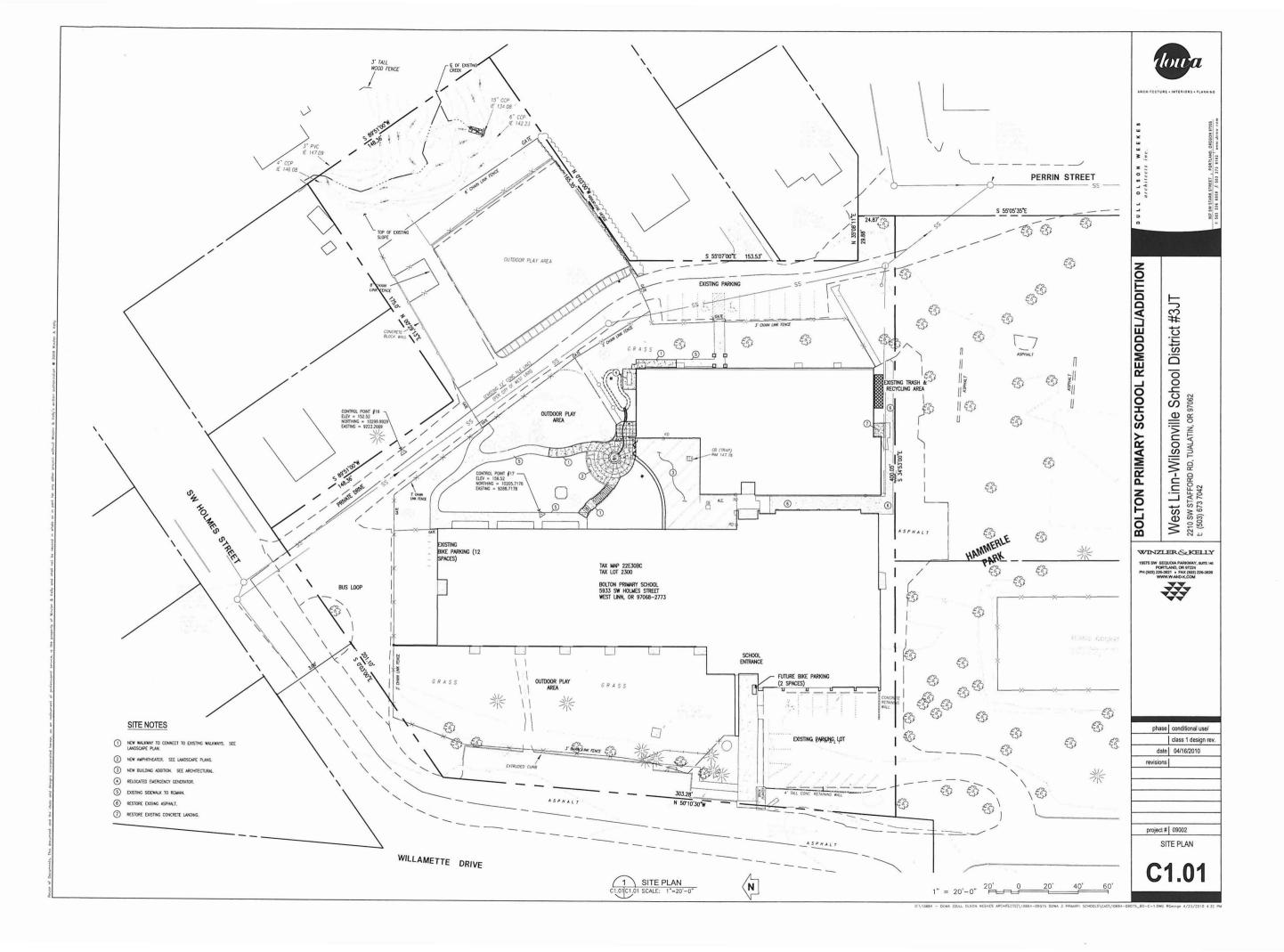


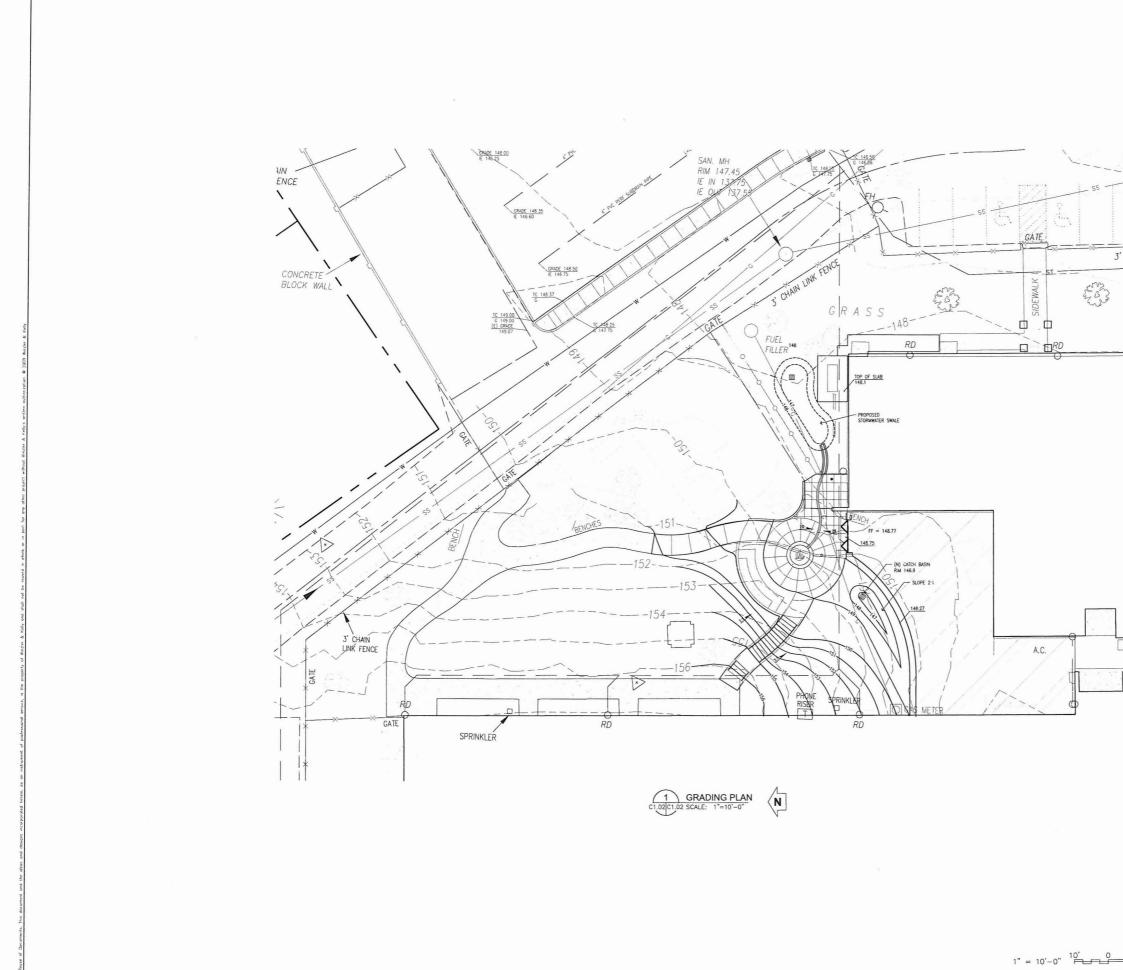
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project # 09002 march 16, 2010 -CONDITIONAL USE/ CLASS I DESIGN REVI APPLICATION









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	ARCHITECTU	INTERIORS + PLANNING
	DULL OLSON WEEKES architects inc.	ND 244 51444 514641 FOOTLAND OREGON \$756 17 201 218 630 / 5 03 23 3 192 "manu diversion
S' CHAI	BOLTON PRIMARY SCHOOL REMODEL/ADDITION	West Linn-Wilsonville School District #3JT 2210 SW STAFFORD RD, TUALATIN, OR 97062 1: (503) 573 7042
	projec Gł	class 1 design rev. ate 04/16/2010 ons
10' 20' 30'	C	1.02

5 RD

8"STM _2% MIN____

- LFR DISTURBED AREAS OF SLOPE GREATER THAN 2:1 WILL BE STABLIZED THROUGH SEEDING AND THE INSTALLATION OF NORTH AMERICAN GREEN SCISOBN MATTING OR EQUIVALENT PRODUCT.
- THE PROPOSED EROSION CONTROL WEASURES ARE A WINNIN BEST WANGENENT PRACTICE. THE CONTRACTOR WAY BE REQUIRED TO UNKE ADDITIONL REDSION CONTROL WEASURES TO FOXUBEE THAT TO SEDULAT LADEN WATER DUTS THE SITE OR ENTERS THE EXISTING STORMMATER SYSTEM
- In the case of stabilization seeding and plantings for swales & slopes, if is the contractors responsibility to sequence the work such that the plantings are established as far as possible prior to october 1.
- CONTRACTOR SHALL DESIGNATE AN ONSITE EROSION & SEDIMENT CONTROL INSPECTOR AND SHALL SUBMIT THE NAME TO THE OWNER'S REPRESENTATIVE FOR SUBMITTAL TO DED AS PART OF THE DED 1200C PERMIT REQUIREMENTS
- 23. AN EROSION AND SEDIMENT CONTROL PERMIT HAS BEEN ISSUED BY OREGON DEPARTMENT OF EMMRONMENTAL QUALITY (DEQ 1200C PERMIT), CONTRACTOR IS RESPONSIBLE FOR ADMINISTRATION AND CONFORMANCE OF ALLEROSION AN SEDIMENT CONTROL REQUIREMENTS STIPULATED IN THIS PERMIT INCLUDING MAINTENANCE A MONITORING.

TRAPPED SEDIMENT SHALL BE REMOVED OR STABILIZED ON SITE. DISTURBED SOIL AREAS RESULTING FROM REMOVAL SHALL BE REPAIRED AND PROTECTED WITH ADEQUATE GROUND COVER (2° STRAW, COMPOST, MULCH, ETC.) 18. SEEDING SHALL BE SUPPLED WITH ADEQUATE MOISTURE SUPPLY WATER AS NEEDED. WATER SHOULD BE CONTROLED TO PREVENT RUNGIT, AREAS WHICH FAIL TO ESTABLISH VEGETATIVE COVER ADEQUATE TO PREVENT EROSION SHALL BE RESEEDED AS SOON AS AREAS ARE INSTITUTED.

ALL TEMPORARY EROSION AND SEDIMENT CONTROL MEASURES SHALL BE REMOVED WITHIN 30 DAYS AFTER FINAL SITE STABILIZATION IS ACHIEVED OR AFTER THEY ARE NO LONGER NEEDED.

- I. PUBLIC STREETS WILL BE SWEPT DAILY, IF NECESSARY, TO ALLEVATE SEDIMENT DISCHARGE TO THE STORM WATER MANAGEMENT SYSTEM. UNFILTERED WASH WATER CANNOT BE DISCHARGED TO STORM DRAINS. ALL EROSION CONTROL SEEDING FOR SITE STABILIZATION WILL BE PERFORMED NO LATER THAN SEPTEMBER 1ST TO ALLOW TIME FOR VEGETATIVE ESTABLISHMENT PRIOR TO THE ONSET OF THE WET WEATHER SEASON.
- 13. EXPOSED SOLS THAT REMAIN UNWORKED FOR 14 DAYS OR MORE SHALL BE IMMEDIATELY PROTECTED BY APPROPRIATE CROUND COVER. DISTUBBED LAND THAT WILL REMAIN UNWORKED FOR 2 MONTHS OR LONGER SHALL ALSO BE SEEDED WITH AN APPROVED SEED WIXTURE.
- A SIGN WITH THE CITY'S EROSION CONTROL HOTLINE NUMBER, PROJECT ADDRESS, AND PERMIT NUMBER SHALL BE POSTED AT A LOCATION CLEARLY VISIBLE FROM THE RIGHT OF WAY AND MAINTAINED UNTIL PROJECT COMPLETION.
- 11. ESPCP FACILITIES ON INACTIVE SITES SHALL BE INSPECTED AND MAINTAINED A MINIMUM OF ONCE A MONTH OR WITHIN 24 HOURS FOLLOWING A STORM EVENT.
- 10. THE ESPCP FACILITES SHALL BE INSPECTED DALLY BETWEEN OCTOBER 1 AND APRIL 30 BY THE APPLCMAT/CONTRACTOR AND MAINTAINED AS NECESSARY TO ENSURE THEIR CONTINUED INNORMAN. LA INSPECTIONS SHALL BE MORE ANALABLE TO THE CITY MINSPECTION LOG MICH SHALL BE MADE ANALABLE TO THE CITY
- THE ESPEP FADLITIES SHOWN ON THIS PLAN ARE THE MINIMUM REQUIREMENTS FOR THE AMERICATED SITE CONDITIONS, DURING THE CONSTRUCTION PERIOD, THESE ESPEC FADLITES SHULL BE UPPROVED AS NEEDED FOR UNEXPECTED STORM EVENTS MO TO ENSURE THAT SEDMENT AND SEDMENT-UDEN WARTS ROON LEAVE THE STEL.

- THE BOUNDARES OF THE CLEARING LIMITS (IF REQUIRED BY THE CITY) SHALL BE CLEARY, FLAGED IN THE FIELD FROM TO CONSTRUCTION, DURING THE CONSTRUCTION FROMO, NO GUINABUCE BOYOND FIL RAGED CLEARING LIMITS SHALL BE FROMITED. THE FLAGENG SHALL BE MANIMED BY THE APPLICAT/COMMISSION FOR THE CLUARION OF THE CONSTRUCTION.
- STABILIZED CONSTRUCTION ENTRANCES SHALL BE INSTALLED AT THE BEGINNING OF CONSTRUCTION AND MAINTAINED FOR THE DURATION OF THE PROJECT. ADDITIONAL WESAURES MAY BE REQUIRED TO INSURE THAT ALL PAVED AREAS ARE KEPT CLEAN FOR THE DURATION OF THE PROJECT.

- THE IMPLEMENTATION OF THIS ESPCP AND THE CONSTRUCTION, MAINTENANCE, REPLACEMENT, AND UPGRADING OF THESE ESPCP FACILITES IS THE RESPONSIBILITY OF THE APPLICATI/CONTRACTOR NUTL, ALL CONSTRUCTION IS COMPLETED AND APPROVED AND VEGETATION/LANDSCAPING IS ESTABLISHED.
- INSPECTIONS SHALL BE REQUESTED ONE DAY PRIOR TO THE TIME OF INSPECTION.

TEMPORARY ESPCP MEASURES SHALL BE INSTALLED, INSPECTED, AND APPROVED BY A CITY INSPECTOR BEFORE STARTING GROUND DISTURBING ACTIVITIES

UTILITY NOTES

LOCATIONS OF EXISTING UNDERGROUND UTILITIES ARE PLOTTED FROM RECORD DRAWINGS AND INTERPOLATION OF PHYSICAL EVIDENCE ON THE SITE AND ARE SUBJECT TO FIELD VERFICATION BY THE CONTRACTOR.

ALL LOCATIONS FOR WORK SHALL BE CHECKED AND COORDINATED WITH EXISTING CONDITIONS IN THE FIELD BEFORE BEGINNING CONSTRUCTION UNDER THIS SECTION OR MY OTHER SECTION.

CONTRACTOR IS RESPONSIBLE FOR ANY DAMAGE TO UTILITIES, FEATURES, AND STRUCTURES LOCATED ON THE SITE. LOCATE, PROTECT, AND AVOID DISRUPTION OF ALL ABOVE AND BELOW GRADE UTILITIES DURING CONSTRUCTION.

ALL UTUTY CONSTRUCTION ON PRIVATE PROPERTY SHALL CONFORM TO THE LATEST EDITION OF THE UNFORM PLUMBING CODE (UNC). ALL UTUTY CONSTRUCTION WITHIN THE REALF-G-WIN SHALL CONFORM TO THE STANDARD REQUIREMENTS OF THE MUNICIPALITY HAVING JURISOLITON.

7. ALL BURIED LINES TO HAVE 2 FEET MINIMUM COVER, UNLESS NOTED

DOWINSPOUT AND BUILDING UTILITY CONNECTIONS TO BE SHOWN ON BUILDING PLUMBING DRAWINGS. REFER TO PLUMBING DRAWINGS FOR CONTINUATION OF UTILITY LINES INTO BUILDING

 ALL EXISTING UTILITIES AND TE-IN POINTS SHOULD BE CONSIDERED ACTIVE UTILITIES UNLESS OTHERWISE INDICATED. 11. CONFIRM FIRE HYDRANT TYPE, NOZZLE SIZES, AND THREAD CONFIGURATIONS WITH LOCAL MUNICIPALITY HAVING JURISDICTION PRIOR TO CONSTRUCTION.

CONFIRM ALL UTILITY VALVE VALUES, VALVES, METERS, BACKFLOW PREVENTION ASSEMBLIES, AND OTHER PUBLIC UTILITY APPURTENANCES IN THE RIGHT-OF-WAY WITH THE MUNICIPALITY HAVING JURISDICTION.

9. SEE LANDSCAPE DRAWINGS FOR IRRIGATION LINES

EROSION CONTROL

- APPROVAL OF THIS ESPOP PLAN DOES NOT CONSTITUTE APPROVAL OF PERMANENT OR DRAIMAGE DESIGN (I.E. SIZE AND LOCATION OF ROADS, PIPES, RESTRICTORS, CHANNELS, RETENTION FAOLITIES, UTILITES, ETC.)

- ESPCP MEASURES SHALL NOT BE REMOVED UNTIL PERMANENT LANDSCAPING HAS BEEN INSTALLED AND FINAL INSPECTION HAS BEEN REQUESTED AND APPROVED BY A CITY INSPECTOR.

ALL EROSION, SEDIMENT, AND POLLUTION CONTROL PLAN (ESPCP) MEASURES SHALL BE INSTALLED AS PER THE DETAIL DRAWINGS IN THE <u>CITY OF</u> PORTIAND FROSION CONTROL MANUAL



- ALL GRADES BETWEEN SPOT ELEVATIONS SHALL HAVE UNIFORM SLOPE UNLESS OTHERWISE INDICATED. MAINTAIN POSITIVE DRAINAGE AWAY FROM ALL BUILDING WALLS AND DOORS.
- CONTRACTOR IS RESPONSIBLE FOR CONSTRUCTION STAKING AND SHALL ARRANGE FOR STAKING WITH A LICENSED SURVEYOR, STAKING WILL BE REVIEWED BY OWNER FOR CONFORMATION TO DESIGN PRIOR TO CONSTRUCTIN

ALL DITCHES, SWALES, CUITERS, ETC. SHOULD BE CONSIDERED ACTIVE STORN CONVEXANCES UNLESS OTHERWISE INDICATED. CONTRACTOR IS RESPONSIBLE FOR ADDRESSING STORM WATER DRAINAGE AND DEWATERING OF WORK AREAS DURING CONSTRUCTOR.

DURING WET WEATHER PERIODS, CONTRACTOR IS RESPONSIBLE FOR SEQUENCING CONSTRUCTION IN A MAINER TO MINIMIZE IMPACT ON OPEN EARTHWORK AND COMPACTION OPERATIONS.

4 8. ALL EXISTING MONUMENTS SHALL BE PROTECTED DURING CONSTRUCTION. IF ANY MONUMENTS ARE DISTUBBLD OR DESTROYED DURING CONSTRUCTION, CONTRUCTO SHALL RETAY THE SERVICES OF ARGOSTRED LOUIS SUPEYOR TO RESIDEE THE MONUMENT TO ITS GREANL COMOTION AND FILE THE INCESSAFT SUPEYS AS RESULTED BY STATEL LWR.

COMPLETELY COVER ANY SOIL STOCKPLES WITH 6 MIL BLACK PLASTIC AND PROVDE RESTRANTS TO HOLD PLASTIC IN PLACE. MONITOR PLASTIC COVER AS PART OF CONTINUOUS EROSION CONTROL PLAN. PLACE SLT FENCE COMPLETEL ARDIMO STOCKPLE.

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GRADE 148,50

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TC 149.00 G 149.00

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(E) GRADE

- SURVEY OF EXISTING CONDITIONS PREPARED BY THE CONTRACTOR IS RESPONSIBLE FOR FILLO VERIFICATION OF ALL SURVEY DATA, CONTRACTOR IS RESPONSIBLE FOR ESTABLISHING RICHT-OF-WAY LINES, SLOPE EASENENTS, MO ALL HORIZONTAL AND VERTICAL CONTROL PRIOR TO CONSTRUCTION.
- GRADING NOTES
 - DEVIDUTION REQUIREVENTS ARE NOT SHOWN ON THESS DRAWINGS. CONTRACTOR IS RESPONSIBLE FOR ESTABLISHING SCOPE OF DEVIDUTION WORK FROM OWNER AND FOR EXAMINISM OF DISTING STIE CONDITIONS. CONTROLTOR SHULL SUBMIT A DUDITION FUN FROM TO CONSTRUCTION OUTLING FEAS TO BE REAVED. ALL UTILITY LIVES AND STRUCTURES SHOWN WITNI THE LINE OF.

SAN. MH

RIM 147.4

DEMOLITION NOTES

DEWOLITION SHALL BE REMOVED EXCEPT THOSE INDICATED AS "TO REMAIN". All lines that are cut at limits of demolition or points of disconnection within the work area, are to be capped or plugoed. Contractor is responsible for maintaining temporart access. DURING CONSTRUCTION. UTILITY OUTAGES AND ACCESS CLOSURES REQUIRE A MINIMUM OF 24 HOURS NOTICE TO OWNER OR SITE TENANTS.

6 147 87

CHAIN LINK .

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FUFI

NEW CONCRETE RUNNEL SEE LANDSCAPE DWG

- CONTRACTOR IS RESPONSIBLE FOR CONFIRMING THAT NEW FEATURES TE INTO EXISTINO SITE DE-LOPHLISHT, JAVIENTI JONTIS MATCH CORRECTLY, AND THAT EXISTAND. ELEVATIONS FOR NEW CONSTRUCTION PROVIDE PROPER PAREMENT AND DRAMAGE SLOPES FROM EXISTING THE IN FONTS, REPORT DOCKREMICES TO OMER'S REPRESENTATIVE PROR TO CONSTRUCTION.
- GENERAL SITE NOTES CONTRACTOR SHALL FIELD VERIFY ALL EXISTING SITE CONDITIONS PRIOR TO THE COMMENCEMENT OF WORK AND REPORT ANY DISCREPANCIES TO THE OWNER'S REPRESENTATIVE. CONTRACTOR IS RESPONSIBLE FOR VISITING THE SITE AND BECOMING FAMILIAR WITH THE SITE CONDITIONS PRIOR TO BIDDING

IN AREAS WHERE ASPHALT PAVING IS BEING REWORKED, PROVIDE NEW PAINT STRIPING FOR ALL REVISED PAVING WORK AND PARKING STALLS. EXISTING STRIPING TO BE BLACKENED OUT IN RECONFIGURED AREAS AS REQUIRED.

2000

SS

- GENERATOR RELOCATION (BY OTHERS)

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RD

RD RD

- UTILITY CONTRUCTION NOTES INSTALL NEW MANHOLE OVER EXISTING 12" CONCRETE STORM — LINE. CONTRACTOR TO VERIEV IE, AND SLOPE. INFORM ENGINEER PRIOR TO INSTALLATION. 2 INSTALL NEW MANHOLE.
 - 2 C1.01C1.02
 - 2
 - 1 01.01 01.02

 - 3 INSTALL NEW 10" STORM DRAIN LINE.

 - C1.01 C1.02
 - 4 INSTALL NEW 6" STORM DRAIN LINE.

 - 5 RECONNECT EXISTING ROOF DRAIN. -
 - C1.01 C1.02 6 PROVIDE NEW AREA DRAIN AND CONNECT.

3' CHAIN LINK FENCE

- ST --

RD

5 RD

RIM 147.97

- 18 RESTORE EXISTING ASPHALT AREA

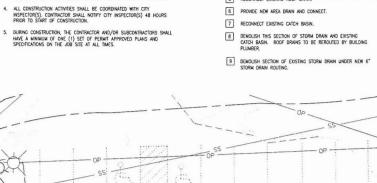
(EXIST 12" CONC." TILE LINE)

RD

N.S.S.

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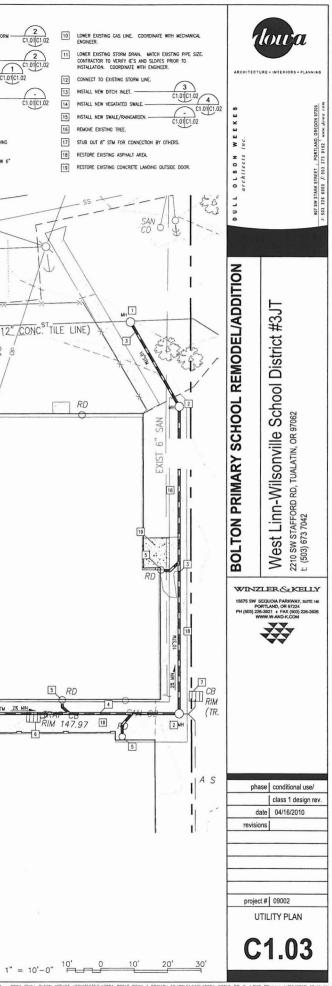
SIDE

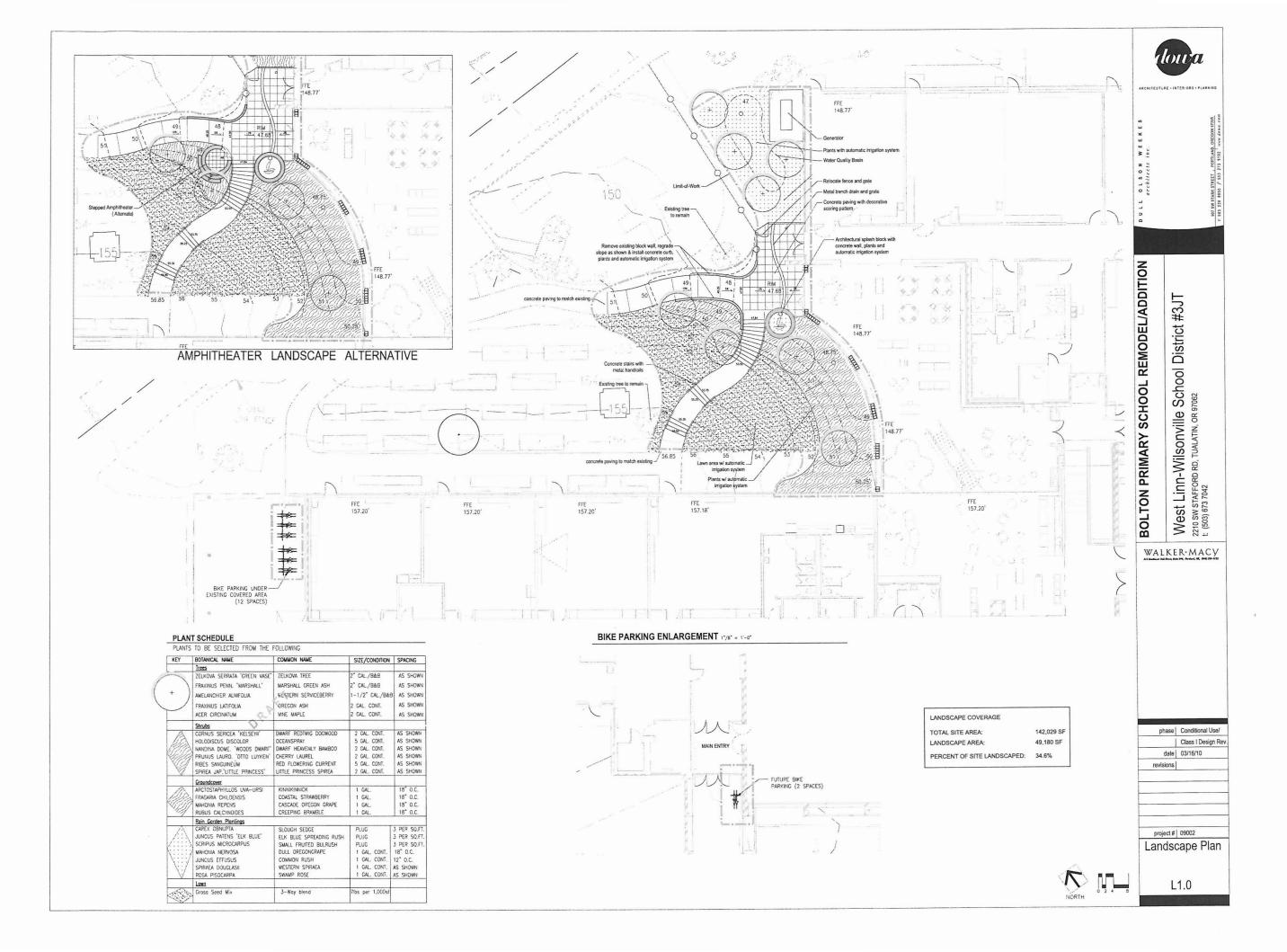
CB (TRAP)

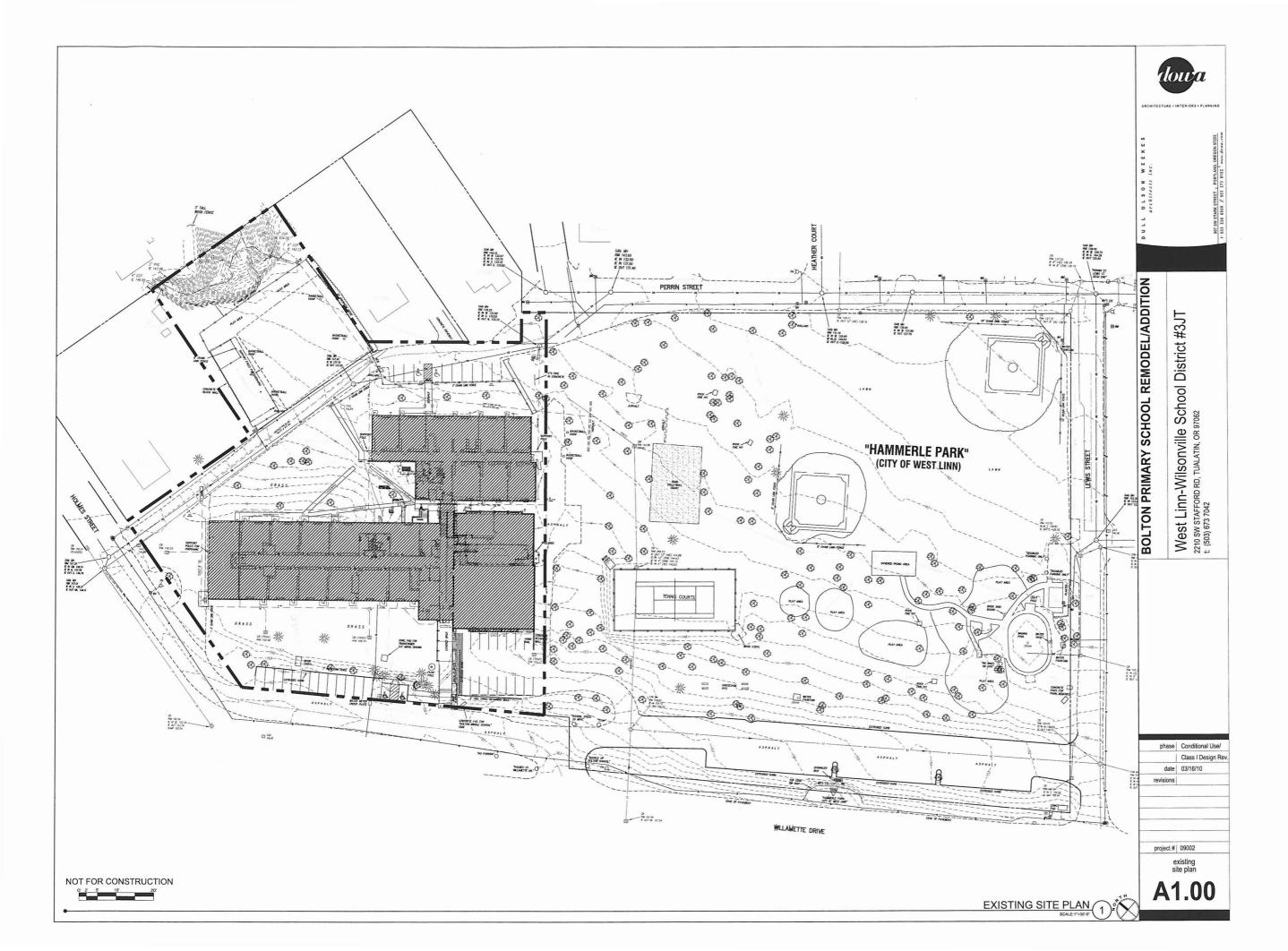
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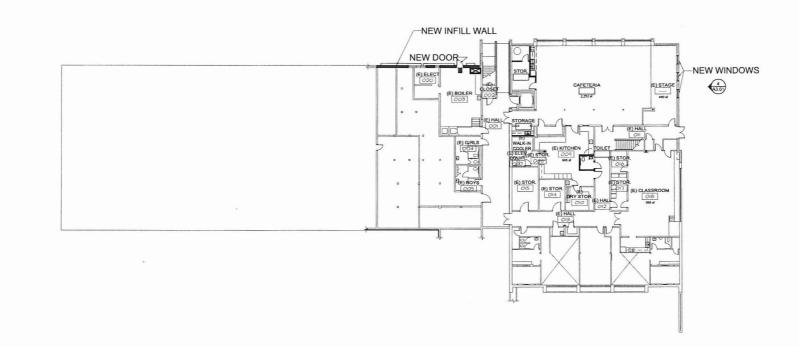
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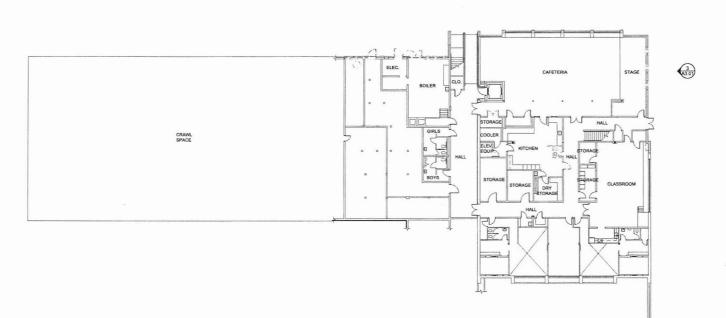


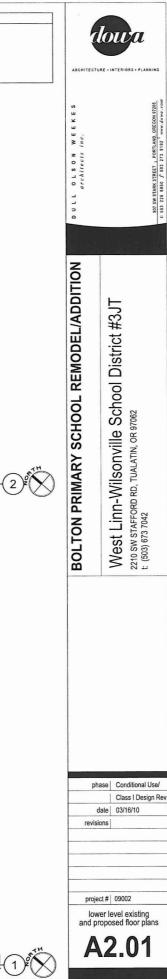






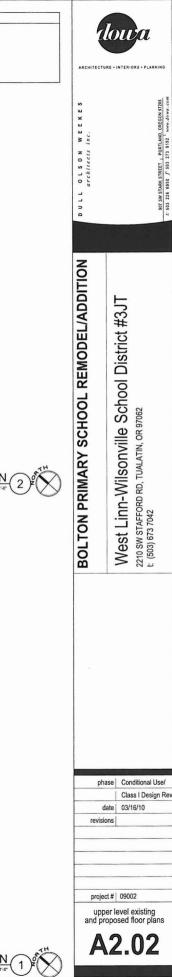
PROPOSED LOWER LEVEL FLOOR PLAN



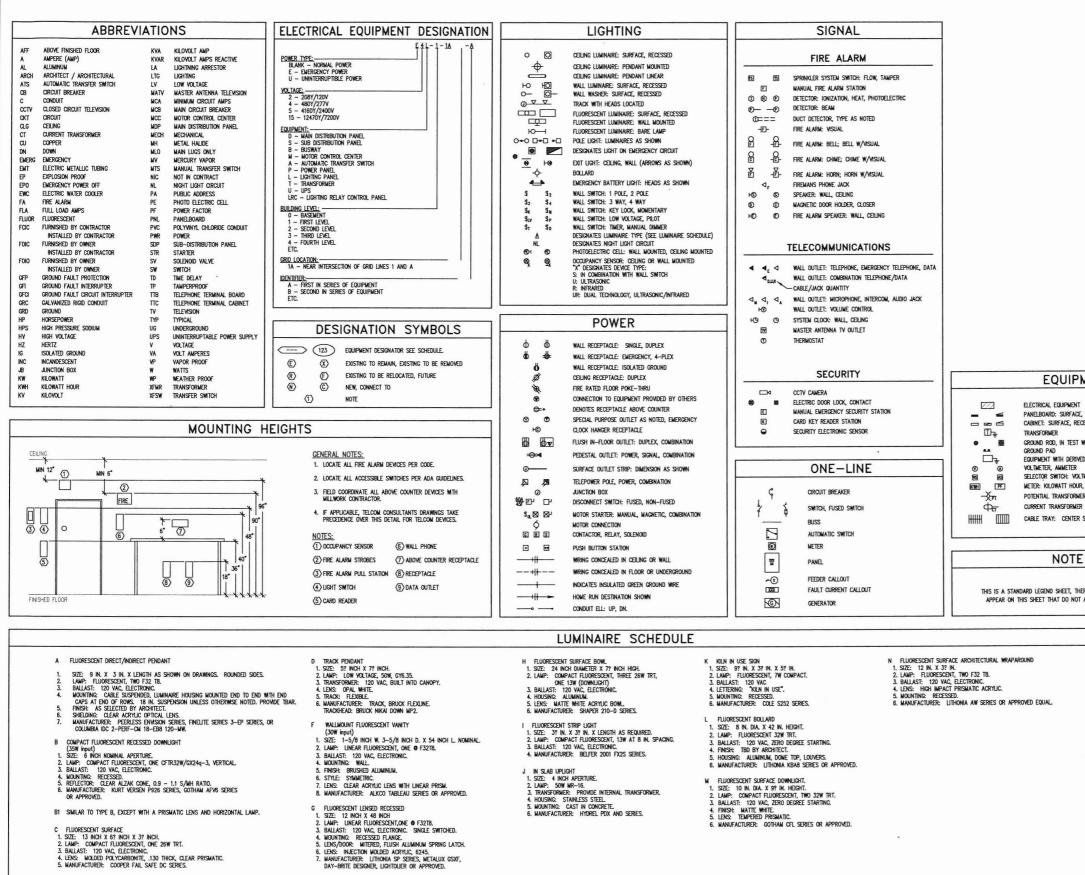


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