



Memorandum

TO: Planning Commission

FROM: Tom Soppe, Associate Planner

DATE: November 5, 2008

SUBJECT: Postponement for DR-08-01 et al. (Holiday Inn Express)

As discussed in the previous memo, the applicant submitted revised civil engineering drawings, a revised water resources area report, and other revised documents based on the new site plan that preserves the significant Oregon White Oak Tree, on October 24. Staff has analyzed these, but on November 3 Tualatin Valley Fire and Rescue (TVFR) submitted a three-page letter listing multiple major issues with the site plan that needed to be changed before they could endorse the proposal. Staff will be meeting with TVFR on November 7 to discuss these items.

Staff recommends that the Planning Commission request that the applicant agree to a 28-day extension of the 120-day review period and postpone review of this project to your December 3 meeting. This would be to allow time for the applicant to address the life and safety issues raised by TVFR, time for the preparation of subsequent revised staff report and recommendation on this request, and time for citizen review of any additional plan changes. Plan changes may be necessary as a result of meeting the Oregon Fire Code requirements that TVFR assists the City in applying and conforming to with new development proposals.

PC-Memo-DR-08-01 delay fire