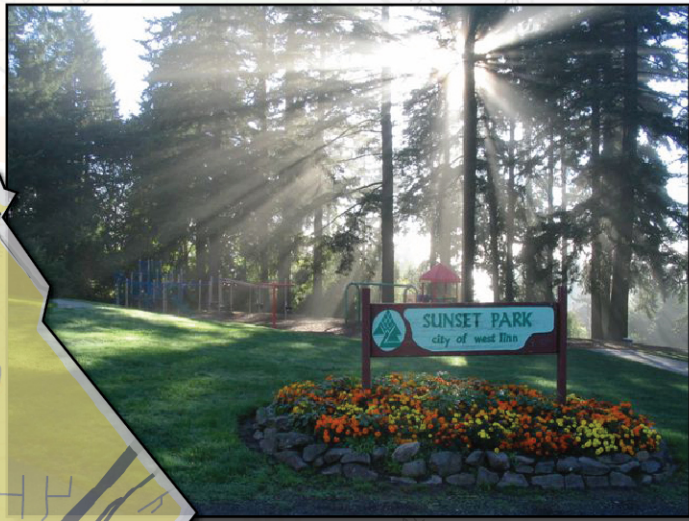


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City of West Linn, Oregon

# Sunset Neighborhood Plan

September 2008



Prepared by

COGAN  
OWENS  
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# ACKNOWLEDGMENTS

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# Table of Contents

<b>Introduction</b>	<b>1</b>
Neighborhood Plan Purpose	1
Relationship to the Comprehensive Plan	1
Neighborhood Associations	3
The Neighborhood Planning Process	3
Overview of the Plan	4
<b>Neighborhood Profile</b>	<b>4</b>
Background and Introduction	4
Landscape	4
Housing	8
Land Use and Zoning	8
Parks and Recreation	10
Economy	10
Public Facilities	10
<i>Transportation</i>	10
<i>Other Utilities</i>	10
Public Services	11
Community	11
<b>Neighborhood Vision</b>	<b>13</b>
<b>Sunset Neighborhood Goals, Policies and Actions</b>	<b>14</b>
<b>Action Plan</b>	<b>19</b>
<b>Ordinance</b>	<b>26</b>



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# Sunset Neighborhood Plan

## Introduction

### Neighborhood Plan Purpose

The purpose of a neighborhood plan is to identify the shared vision of the Sunset neighborhood which expresses the goals, policies and action measures to achieve that vision. In conjunction with broader policies and implementation measures contained within the City's Comprehensive Plan, the neighborhood planning process is intended to protect and enhance livability within specific neighborhoods, as well as help fulfill the overall community vision and create a more livable city. More specifically, the neighborhood plan is intended to:

1. Educate both City government and neighborhood residents about the concerns of each and their visions for the future.
2. Promote collaboration between the City and the neighborhood in order to achieve mutual goals and a shared sense of responsibility.
3. Create a "sense of place" within the community by identifying and developing the assets within each neighborhood.
4. Initiate change, rather than simply reacting to it, by addressing specific issues and opportunities.
5. Achieve sensible and coordinated project and program planning within each neighborhood and among all neighborhoods.
6. Increase citizen involvement, formulate the development of leadership among neighbors and increase in knowledge about the neighborhood and about local decision-making processes and procedures.
7. Serve as a guide for neighborhood associations to review whether development proposals and land use changes are in accordance with the neighborhood's articulated, shared vision for the future.



### Relationship to the Comprehensive Plan

In general, a comprehensive plan is intended to provide broad policy direction that is implemented through more specific development regulations and capital expenditure programs. Comprehensive plans do not, however, typically address the more immediate needs and concerns of individual neighborhoods. This is the purpose of a sub-area or neighborhood plan.

The West Linn Comprehensive Plan was adopted in December, 1983 and amended in July, 2000 and October, 2003. The Comprehensive Plan provides the basis for plans, ordinances and other implementing documents that set forth more detailed direction regarding specific activities and requirements. All City plans and implementing ordinances must be consistent with the Plan. Furthermore, the Plan is comprehensive in scope and its goals and policies are intended to be supportive of one another. West Linn's Comprehensive Plan provides guidelines and standards for decision makers, including City employees and officials, citizens, developers, community groups, and other local, state, regional and federal agencies.

The Comprehensive Plan does not contain specific standards for development, but instead provides the policy basis for specific standards and procedures of the Community Development Code that are used to review new development and modifications to existing development. However, the Plan is applicable to legislative and some quasi-judicial decisions such as Plan and Zone Map amendments and certain other land use actions, which must address applicable Plan goals and policies. These include actions such as conditional use approvals, variances and text changes to the City's Community Development codes.



Projects and programs identified in the Plan are to be considered by the City Council for inclusion into the Capital Improvement Plan, the City's budget process and other planning and funding programs.

Goals are statements indicating a desired end or aspiration including the direction to be followed to achieve that end. Actions taken by the City must be consistent with these goals. The City may not take an action which violates a goal statement unless the action being taken clearly supports another goal.

Policies are statements of what must be done to achieve a desired result. The policy statements included in the Plan are to be used by the City to guide future decisions involving Comprehensive Plan amendments or develop other plans or ordinances which affect land use such as public facility plans and zoning and development standards that affect the neighborhood. However, they are not the only actions the City can take to accomplish the stated goals. Neighborhood Plan policies further neighborhood goals, but must also be consistent with the Comprehensive Plan.

Action items are recommended projects, standards or courses of action for the City and for the Sunset Neighborhood Association. The completion of these items will depend on a number of factors such as citizen priorities, finances, staff availability, etc. These statements are suggestions to future City decision-makers and Neighborhood Association leaders as ways to implement the goals and policies. The listing of recommended action measures in the Plan does not obligate the City or the Association to accomplish them. Neither do recommended action



measures impose obligations on applicants who request amendments or changes to the Comprehensive Plan or its Neighborhood Plan chapters.

## Neighborhood Associations

The City of West Linn encourages, recognizes and supports neighborhood associations. A primary purpose of neighborhood associations is to facilitate communication between the residents of West Linn and their elected leaders, the City's staff and members of advisory boards and commissions.



Each neighborhood association is made up of citizen volunteers. They elect officers, adopt by-laws and establish geographical boundaries. Each association is entitled to identify its own interests and set its own agenda. Neighborhood associations do not levy dues. Membership in neighborhood associations is open to anyone who lives, works or owns property within its boundaries.

Neighborhood association activities may include monitoring and expressing neighborhood views on land use issues or City policies and priorities; establishing neighborhood programs such as Neighborhood Watch and traffic safety projects; neighborhood beautification; organizing cultural or social functions such as neighborhood picnics or pot-lucks; neighborhood clean-ups, etc. Unlike privately organized homeowners and recreation associations, neighborhood associations receive support from the City of West Linn.

Under the City's Neighborhood Assistance program, neighborhood associations may be reimbursed for their expenses in carrying out eligible activities and projects. Neighborhood associations promote citizen participation in developing City policies and strategies. They provide a means for reviewing and evaluating issues affecting neighborhoods and the community as a whole. They serve as a voice for neighborhood interests and concerns. They improve communications between the City and residents. They promote neighborhood and community identity.

## The Neighborhood Planning Process

The Sunset Neighborhood Association (SNA) worked with the City to develop this Plan. The detailed preparation of the Plan is being coordinated by the Sunset Neighborhood Plan Steering Committee (SPNSC), whose members come from the Neighborhood Association and the neighborhood at-large.

The neighborhood vision, along with goals and policies, were developed based on the results of a questionnaire available on-line and mailed to every neighborhood household in March, 2008. Over several months, the SPNSC met six times to revise the vision, goals and policies and actions based on comments received at two publicized SNA meetings. Additionally, a draft of the plan was sent to every



household in the neighborhood along with a comment form. The final draft plan went to the SNA for endorsement before going to the Planning Commission for their consideration. The City Council will adopt the Plan by resolution.

It is intended that City agencies utilize the Plan as input in developing more specific work programs and helping to establish City-wide funding priorities. It is recognized that many of the recommendations contained in the Plan are conceptual only and may need to be analyzed in greater detail, both individually and in relationship to other recommendations. It also should be emphasized that funding sources may not exist for implementing all of the recommendations identified in the plan. Some of the actions identified in the plan are intended to be initiated and implemented by residents of the neighborhood.

## Overview of the Plan

The Plan is organized into four sections. The Neighborhood Profile contains a general description of the current conditions within the neighborhood. The Neighborhood Vision describes the neighborhood's sense of identity and vision for its future. The Goals, Policies and Actions section identifies issues that are of concern to the residents of the neighborhood and potential strategies for addressing those concerns. The Action Plan provides further detail including priorities and potential partners.

# Neighborhood Profile

## Background and Introduction

The purpose of this profile is to summarize and orient Sunset Neighborhood Plan Steering Committee members to City documents and materials relevant to the neighborhood planning process.

The following is a summary of the relevant contents of the aforementioned plans. The SNPSC used this information along with various maps to create a Sunset Neighborhood Atlas to aid in the planning process.



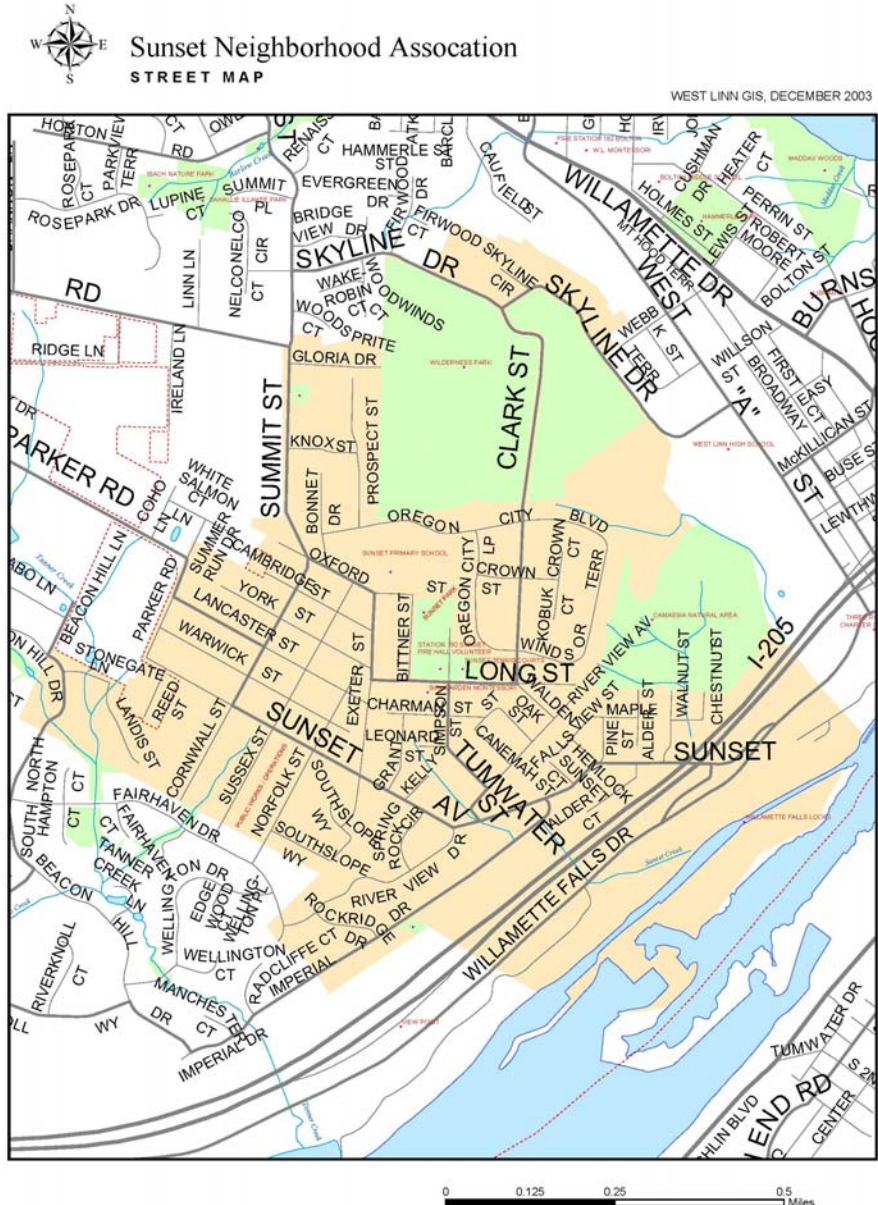
## Landscape

The City of West Linn is located in northwest Clackamas County, approximately nine miles south of the City of Portland and within the urban growth boundary (UGB) of the Portland Metropolitan Area. The City is bounded by the City of Lake Oswego to the north, the Willamette and Tualatin Rivers to the east/southeast and southwest and by the UGB and city limits to the west.

The Sunset Neighborhood is located in southeast West Linn. One of 11 West Linn neighborhoods, it lies north of I-205 and the Willamette River and has a population of approximately 2,500 residents. The neighborhood is approximately 500 acres in geographic

area and includes a significant number of parks and a variety of housing types, though it is zoned predominantly single-family residential.

Sunset contains a number of small creeks, the largest of which is called Sunset Creek. There also are several significant wetlands within Camassia Natural Area. The highest elevation in the neighborhood, approximately 620 feet, is found in the northwestern border of the neighborhood, at Summit and Knox streets. The easterly and southerly areas of the City that border the Willamette and Tualatin Rivers are low-lying — 55 to 60 feet above sea level. Portions of the Sunset Neighborhood along the Willamette River are in FEMA’s 100 Year Flood Plain.



This map and other information have been compiled for preliminary and general purposes. They are not intended to be complete and accurate for any other purposes. Specifically, this information is not intended to be complete for purposes of land use restriction, zoning, title, size, and suitability of the property for specific uses.

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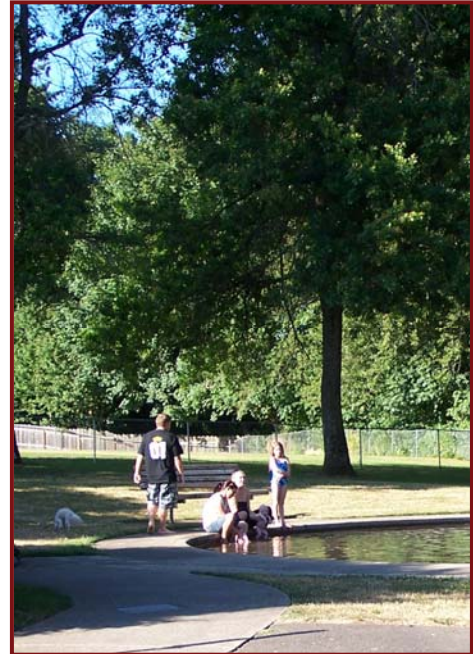
## Demographics

The population of the Sunset Neighborhood is 2,592 according to 2007 estimates by Portland State University. This accounts for roughly 10% of the City's population. Although estimation methods are not consistent, it appears that Sunset Neighborhood's share of the City's population has increased from 9.8% in 2002 to 10.4% in 2007.

**Sunset Population, 2002 - 2007**

Year	Current Population Estimate	Percent of City Population
2007	2,592	10.4%
2006	2,592	10.4%
2005	2,544	10.5%
2004	2,580	10.3%
2003	2,536	9.8%
2002	2,504	9.8%

1. 2005 – 2007 estimates from Portland State University Population Center.
2. 2007 estimates at Single family residential: 2.77 persons per household, Multi-family residential: 1.54 persons per household.
3. 2006 estimates at Single family residential: 2.77 PPH, Multi-family residential: 1.54 PPH.
4. 2005 estimates at Single family residential: 2.77 PPH, Multi-family residential: 1.54 PPH.
5. 2004 estimates at 2.552 PPH.
6. 2003 estimates at 2.65 PPH.
7. 2002 estimates at 2.65 PPH.



The population of West Linn grew by approximately 36% between 1990 and 2000, while the number of households increased by just under 40%. Since 1980, the City has had an average annual growth rate of nearly 5%. PSU estimates that the population will reach 27,942 in 2015. A majority of West Linn residents are white (92.9%), with no other race comprising more than 3% of the City's population.

**West Linn Population**

1980	1990	2000	2007 Estimate	2015 Projection	Change from 1990-2000
11,358	16,367	22,290	24,990	27,942	36%

**West Linn Number of Households**

1990	2000	Change
5,829	8,154	40%

### West Linn Population by Race

Race	1990	2000	2000 (%)
White	15,867	20,700	92.9%
Black	43	211	0.9%
American Indian, Eskimo, or Aleut	73	130	0.6%
Asian or Pacific Islander	324	577	2.6%
Other race alone	60	146	0.6%
Two or more races		526	2.4%

### West Linn Population by Age

Years	1990	2000	2000 (%)
0 to 5	1,621	1,880	8.4%
6 to 17	3,242	4,583	20.5%
18 to 24	1,073	1,331	6.0%
25 to 34	2,363	2,230	10.0%
35 to 44	3,765	4,255	19.1%
45 to 54	1,944	4,330	19.4%
55 to 64	1,169	1,918	8.6%
65 and over	1,190	1,763	8.0%



The per capita income of West Linn residents rose from \$18,503 in 1990 to \$34,671 in 2000, and median household incomes rose from \$45,474 to \$72,010. This compares with a 2000 statewide per capita income of \$20,940 and median household income of \$40,916. During the same time, the number of persons in poverty in West Linn rose from 637 to 861 households. This figure is proportionate to the city-wide increase in population over the same period.

### West Linn Per Capita Income

1990	2000	Change
\$18,503	\$34,671	87%

### West Linn Median Household Income

1990	2000	Change
\$45,474	\$72,010	58%

### West Linn Number of Persons in Poverty

1990	2000	Change
637	861	35%

## Housing

Sunset has 1,055 residential units consisting of 802 single family homes, 96 medium density (multi-family) units, 115 high density (multi-family) units and two non-annexed single family homes on six parcels. There also are 40 accessory dwelling units within the neighborhood.

### Sunset Residential Units

Unit Type	Total Units	Percent of West Linn Units
Single Family Units	802	10.8%
Multi-Family Units (Medium Density)	96	42.7%
Multi-Family Units (Medium-High Density)	115	5.0%
Non-Annexed (Single Family)	2	4.9%
Accessory Dwelling Units	40	10.7%
All Units	1,055	10.2%



### Sunset Residential Units 2002 -2007

Year	Residential Units	Percent of City-wide Units
2007	1,055	10.2%
2006	1,055	10.2%
2005	1,012	10.3%
2004	1,011	10.3%
2003	957	9.8%
2002	945	9.8%

## Land Use and Zoning

Most land in the Sunset Neighborhood is designated as low and medium-density residential by the West Linn Comprehensive Plan. Sunset Neighborhood zoning includes mostly low (R-10, R-7) and medium-density (R-5, R-4.5) single-family residential zoning, including detached and attached/duplex residences. There are two small parcels zoned for commercial use and land designated General Industrial (GI) along the Willamette River. The Sunset Neighborhood includes a significant amount of park land and open space as well as three historic homes.

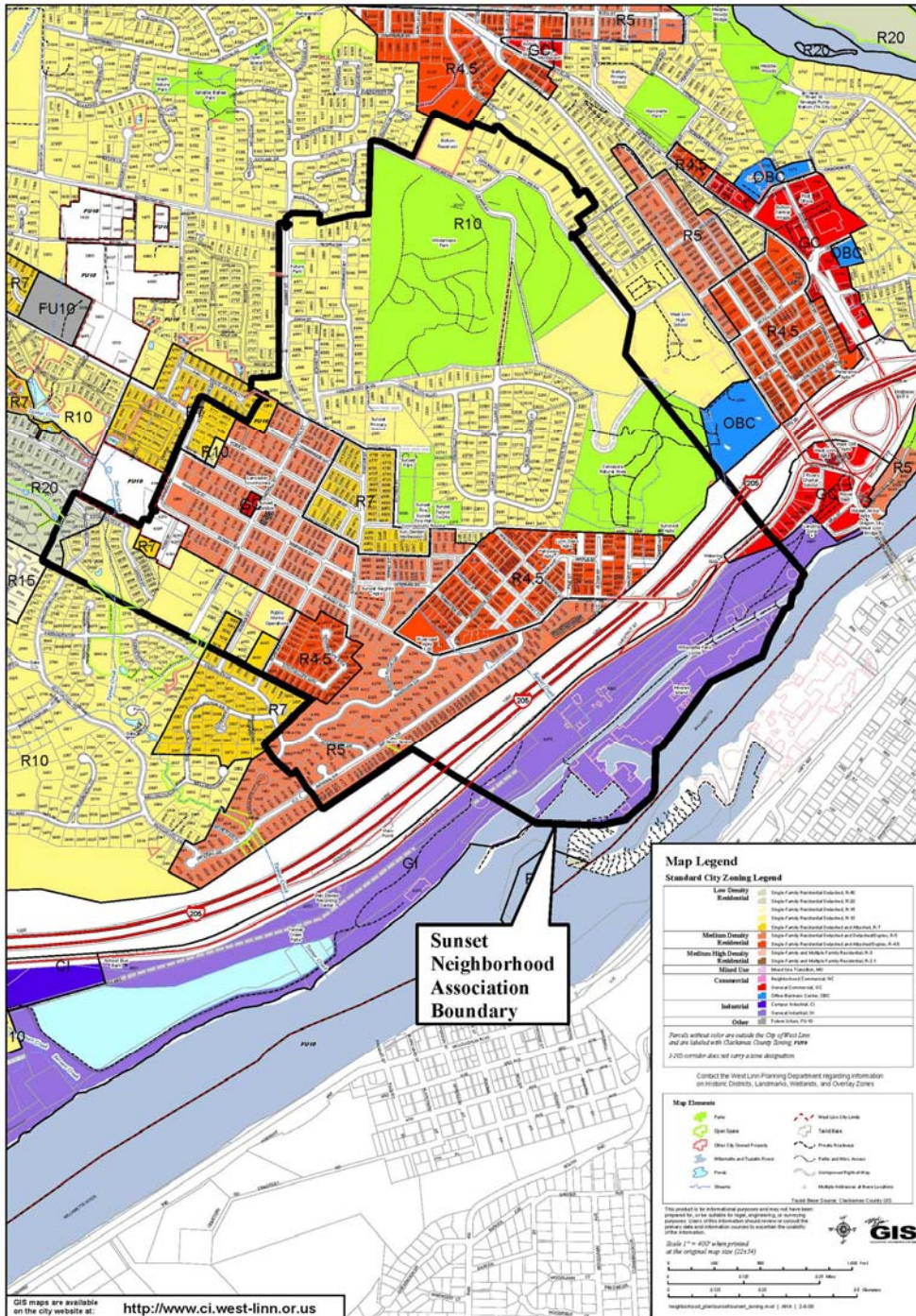
SUNSET NEIGHBORHOOD ASSOCIATION  
FEBRUARY 2008

# Zoning Map

About Sunset Neighborhood Association:

Number of Residential Households: 1,055  
Population Estimate: 2,552  
Land Area: 795 Acres

Household and Population estimates through December 31, 2008



## Parks and Recreation

Sunset's three parks are Wilderness Park, Sunset Park and Camassia Natural Area. The two larger parks, Camassia Natural Area and Wilderness Park are natural areas. Camassia Natural Area includes 22.5 acres of natural area owned by the Nature Conservancy. Wilderness Park is the City's largest park, consisting of 51 acres of wooded lands and hiking trails. A trail links these two parks. Sunset Park is a 2.44-acre community park with recently upgraded tennis and basketball courts. Additional sports fields, courts and youth play equipment are located adjacent to Sunset Elementary School and owned by the West Linn-Wilsonville School District. There also is a small parcel of City-owned land in the northwest portion of the neighborhood that contains a water reservoir. This parcel has been designated as a future park site.



## Economy

The two small parcels zoned General Commercial in the Sunset Neighborhood are located on the western side of Cornwall Street between Lancaster and Warwick Streets. The Sunset Market is on one of these parcels. The other parcel is the former site of Century Homes. There are numerous home-based businesses in Sunset, including adult home care and day care centers. The West Linn Paper Company is the City's one major industrial employer with more than 300 employees. Located at the foot of Willamette Falls, the mill manufactures high-quality #2 and #3 coated free-sheet papers for use on web presses.

## Public Facilities

### Transportation

According to the 2007 Draft Transportation System Plan, most streets in the neighborhood are local or neighborhood streets. Cornwall Street and Parker Road serve as arterials, while Summit and Simpson streets are classified as collectors. Many streets do not have sidewalks or have gaps between existing sidewalks. There is only one shared path for bicycles, along Cornwall Street. The #154 bus, one of two transit routes in West Linn, passes through the southern portion of the neighborhood, but there are no stops in the neighborhood.



### Other Utilities

The City of West Linn currently obtains its potable water from the South Fork Water Board, which is jointly owned by the cities of West Linn and Oregon City. The source of the water is the Clackamas River.



The Water Environment Services (WES) Department of Clackamas County is responsible for providing wastewater treatment services for the City of West Linn. The sanitary sewer system functions separately from the storm sewer system and untreated storm water drains directly to surface streams.

The City is served by several telecommunications companies. These utilities are above ground in some areas and below ground in others.

Several other public facilities are located in the neighborhood, including Station 192 Sunset Fire Hall where Tualatin Valley Fire and Rescue operates. The Fire Hall is also available for rental. The West Linn Public Works operations site is located between Norfolk and Sussex Streets along Sunset Avenue. The Willamette Falls Locks, owned and operated by the United States Army Corps of Engineers, allow boat traffic on the Willamette to navigate beyond the falls.

## Public Services

Public schools in West Linn are part of the West Linn-Wilsonville Oregon School District. Two schools, Sunset Primary School (public) and Sun Garden Montessori (private), are located in the Sunset Neighborhood. Other schools in West Linn for Sunset students include Rosemont Ridge Middle School in the Parker Crest Neighborhood and West Linn High School in the Bolton Neighborhood.

A school district task force recently recommended that Sunset Primary School should be rebuilt at Oppenlander Fields, outside of the Sunset Neighborhood. The District standard for a primary school is 10 to 20 usable acres to serve 500 to 550 students. The minimum acreage for each type of school includes any co-located facilities owned by the local government and the District (i.e. parks). Desired maximum classroom size is 25 students for grades K-5. As of 2004-05, Sunset Primary School had an educational capacity of 514 students and an enrollment of 439 students. Projected future enrollment is 580 students. The school district has indicated its intent to engage the neighborhood and duly consider its input regarding the future of Sunset Primary School.



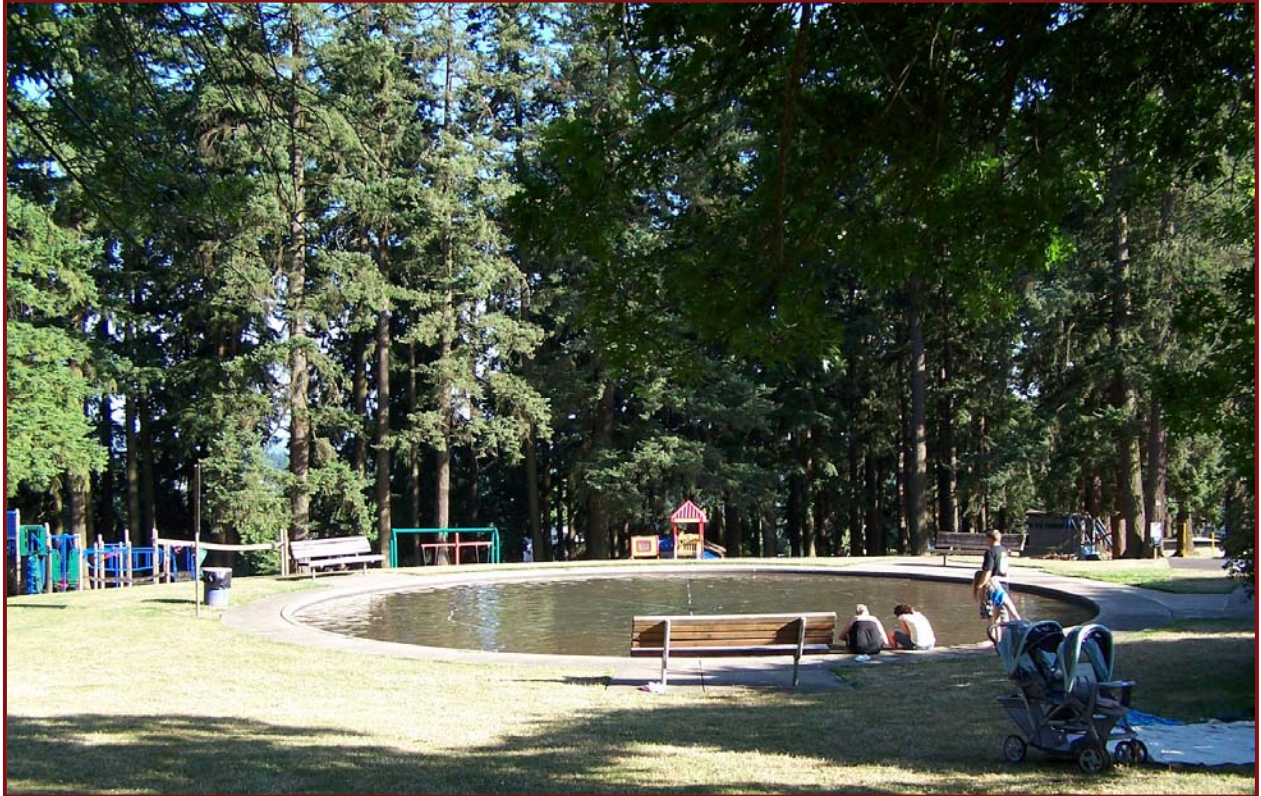
West Linn is served by its own police department and by the Tualatin Valley Fire and Rescue Service District. The West Linn Library, which services Sunset, is located in the Bolton Neighborhood.

## Community

The Sunset Neighborhood Association hosts a neighborhood picnic each June. There are a number of city-wide events throughout the year in West Linn. These events include:

- City-wide Clean Up Day (TBD).
- Farmers and Artists Market (Wednesdays, May through October).

- Old-Time Fair – West Linn’s home-grown community festival (July).
- Music in the Park – free concerts in Tanner Creek Park (July and August).
- Mary S. Young Park Arts Festival (August).
- Lockfest, a day-long celebration to appreciate the history, wildlife and economics of the Willamette River, Falls and Locks (September).
- Village of Willamette Art Festival (September).



## Neighborhood Vision

*The Sunset Neighborhood is a safe, welcoming and family-friendly community. Sunset residents take pride in their neighborhood's diversity, natural beauty, access to open space and residential charm. We seek to preserve, enhance and celebrate the neighborhood's character as it is enjoyed today.*



# Sunset Neighborhood Goals, Policies and Actions

Goal 1. Maintain Sunset as a quaint, quiet and attractive residential neighborhood.

**Policy 1. Ensure new housing is designed to complement the scale and character of nearby housing.**

Actions

- Convene an ad hoc committee to explore techniques to ensure compatibility of new construction.
- Work with the City to implement actions recommended by the ad hoc committee.

**Policy 2. Maintain a range of housing options for Sunset's diverse socio-economic population.**

Actions

- Support and promote policies that maintain the current diversity of housing and zoning.
- Provide educational materials that encourage and identify resources for home rehabilitation and maintenance.

**Policy 3. Encourage rehabilitation of old homes to preserve the neighborhood's historic character.**

Actions

- Map the age and character of neighborhood homes and explore the feasibility of an historic overlay.
- Provide educational materials that encourage and identify resources for home rehabilitation.
- Identify financial resources to help explore and protect the character of historic homes.

**Policy 4. Enforce regulations intended to maintain the reasonable appearance of private property.**

Actions

- Review existing nuisance codes with respect to common complaints.
- Encourage the adoption of recommended code additions/revisions.
- Identify properties in need of maintenance and educate property owners and renters regarding city nuisance codes and opportunities for available assistance.



Goal 2. Recognize Sunset Primary School as a defining asset of the Sunset Neighborhood.

**Policy 1. Keep neighborhood residents informed of decisions concerning Sunset Primary School.**

Actions

- Provide updates to the neighborhood at Neighborhood Association meetings and through the City website and newsletters.



**Policy 2. Strengthen the neighborhood's relationship with the West Linn-Wilsonville School District.**

Actions

- Appoint a member of the Neighborhood Association to serve as a liaison to the School District.

**Policy 3. Explore options that would allow Sunset Primary School to remain in its current location.**

Actions

- Participate in School Improvement Evaluation Task Force and public meetings.
- Consider opportunities to improve access for buses, increase safety and add parking capacity as part of a Sunset School Redevelopment Plan.

Goal 3. Ensure that the natural and scenic environment of Sunset Neighborhood is well-maintained and preserved.



**Policy 1. Plant new, and protect existing, trees to improve the established tree canopy.**

Actions

- Map neighborhood trees in the public right of way to establish locations and varieties.
- Develop a street tree plan to include tree patterns and voids and preferred tree species.

**Policy 2. Provide safe and easy access to trails, parks and open spaces.**

Actions

- Conduct an inventory of condition assessment of paths/trails and prioritize those in most need of improvement.

- Connect paths/trails throughout the neighborhood and City.
- Maintain paths/trails to ensure their accessibility for all, including seniors and individuals with disabilities.
- Provide bags in parks for dog waste clean-up.
- Provide lighting and restrooms as needed in neighborhood parks.



**Policy 3. Use interpretive signs to identify natural features and historic landmarks.**

Actions

- Inventory natural features and historic landmarks to be identified.
- Install interpretive signs for natural features and historic landmarks.
- Install signs to clearly mark entry points to neighborhood parks.

**Policy 4. Preserve and enhance public viewpoints of Mt. Hood, the Willamette Valley and other scenic resources.**

Actions

- Inventory public spaces with scenic views/vantage points.
- Prune trees in the public right-of-way to prevent obstruction of public viewpoints.
- Inventory and prioritize utilities and individual services to be placed underground where possible.

**Policy 5. Protect parks from natural and human encroachment.**

Actions

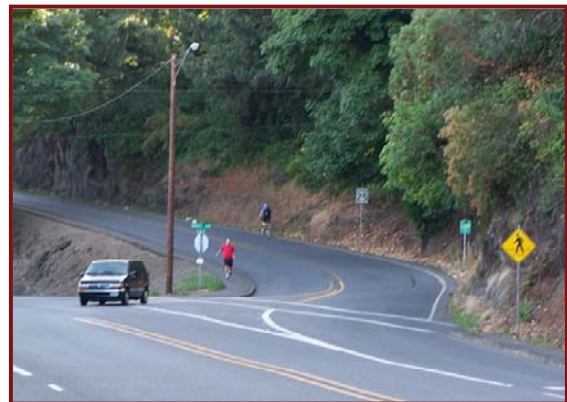
- Increase protection and management of Wilderness Park and Camissa Nature Conservancy.
- Remove invasive species and promote native species on public properties.

Goal 4. Develop a transportation system that provides for the safe and efficient movement of Sunset's pedestrians, cars and bicycles.

**Policy 1. Develop and connect safe places to walk, including sidewalks and paths.**

Actions

- Create an inventory of street segments to receive priority for new or repaired sidewalks based on neighborhood input and safety priorities.



- Create an inventory of street segments to receive priority for street lights based on neighborhood input and safety priorities.

**Policy 2. Use traffic calming techniques where speeding is frequent and endangers bicyclists and pedestrians.**

Actions

- Identify streets with excessive speeding and a significant presence of bikes and pedestrians.
- Explore traffic calming techniques for priority streets.



**Policy 3. Implement measures to discourage traffic traveling through Sunset Neighborhood.**

Actions

- Develop strategies to decrease traffic on Cornwall, Lancaster, Sunset, Skyline and Oxford streets.
- Evaluate the possibility of reclassifying Cornwall, Lancaster, Sunset, Skyline and Oxford streets from “arterials” to “collectors.”
- Explore alternatives to existing street design standards to improve safety while maintaining neighborhood character and current levels of connectivity.

**Policy 4. Repair and maintain roads as funds permit.**

Actions

- Create an inventory of streets to receive priority for maintenance based on neighborhood input and safety priorities.

**Policy 5. Explore opportunities to ensure access to public transportation, including options for seniors and individuals with disabilities.**

Actions

- Limit TriMet buses to routes on arterial streets.
- Investigate the possibility of a “small bus” service for local streets.
- Promote TriMet’s dial-a-ride LIFT Program for seniors and residents with disabilities.
- Explore the applicability of a jitney or “share taxi” service in the Sunset Neighborhood and City of West Linn.



**Goal 5. Maintain Sunset as a welcoming, family-friendly and safe neighborhood for families with children.**

**Policy 1. Encourage neighbors to engage in community activities that increase neighborhood safety.**

Actions

- Create and encourage participation in block clubs and/or neighborhood watch programs.
- Work with renters, property owners and the City to improve properties with unsafe/unhealthy conditions as identified by neighbors.

**Policy 2. Use permanent signs at neighborhood gateways to welcome people to the neighborhood.**

Actions

- Consider installing street sign “add-ons” to identify the Sunset Neighborhood.
- Consider installing permanent signs to welcome people at three neighborhood gateways.



**Policy 3. Create and promote events and spaces that bring neighbors together.**

Actions

- Continue to promote and encourage attendance at Neighborhood Association meetings.
- Support annual events, such as the neighborhood picnic, “dumpster day” and weed-pull outings.
- Research resources to upgrade the Fire Hall exterior.
- Encourage Sunset Neighborhood participation in city-wide events.

**Policy 4. Promote recreational facilities and programs and develop new recreational opportunities as desired.**

Actions

- Identify types of recreational facilities, equipment and programs needed.
- Develop a trails map for the Sunset Neighborhood/City of West Linn.
- Upgrade the ball fields at Sunset Primary School.

**Goal 6. Develop a plan for the future of Sunset’s Willamette River waterfront.**

**Policy 1. Plan for the future of the waterfront.**

Actions

- Research existing conditions of waterfront properties.
- Develop a vision for the future of the waterfront.
- Create a plan to implement the waterfront vision.



## Action Plan

Policies and Actions	Timeframe	Responsible Party(s)		
<b>GOAL 1: Maintain Sunset as a quaint, quiet and attractive residential neighborhood.</b>				
<i>Policy 1: Ensure new housing is designed to complement the scale and character of nearby housing.</i>				
<b>Actions:</b>		<b>SNA</b>	<b>City</b>	<b>Other</b>
<ul style="list-style-type: none"> <li>Convene an ad hoc committee to explore techniques to ensure compatibility of new construction.</li> </ul>	Short	●		Neighborhood Associations
<ul style="list-style-type: none"> <li>Work with the City to implement actions recommended by the ad hoc committee.</li> </ul>	Medium	○	●	Neighborhood Associations
<i>Policy 2: Maintain a range of housing options for Sunset's diverse socio-economic population.</i>				
<b>Actions:</b>		<b>SNA</b>	<b>City</b>	<b>Other</b>
<ul style="list-style-type: none"> <li>Support and promote policies that maintain the current diversity of housing and zoning.</li> </ul>	Long	○	●	
<ul style="list-style-type: none"> <li>Provide educational materials that encourage and identify resources for home rehabilitation and maintenance.</li> </ul>	Short	●		
<i>Policy 3: Encourage rehabilitation of old homes to preserve the neighborhood's historic character.</i>				
<b>Actions:</b>		<b>SNA</b>	<b>City</b>	<b>Other</b>
<ul style="list-style-type: none"> <li>Map the age and character of neighborhood homes and explore the feasibility of an historic overlay.</li> </ul>	Short	●		Historic Advisory Board
<ul style="list-style-type: none"> <li>Provide educational materials that encourage and identify resources for home rehabilitation.</li> </ul>	Medium	●		Historic Advisory Board
<ul style="list-style-type: none"> <li>Identify financial resources to help explore and protect the character of historic homes.</li> </ul>	Medium	●		Historic Advisory Board

### Legend

● = Lead role ○ = Supporting role

Short-term action (1 year); Medium-term action (2-3 years); Long-term action (4 or more years)

\* Preliminary investigation has been conducted. Reference documents in possession of the Sunset Neighborhood Association.

Policies and Actions	Timeframe	Responsible Party(s)		
<b><i>Policy 4: Enforce regulations intended to maintain the reasonable appearance of private property.</i></b>				
<b>Actions:</b>		<b>SNA</b>	<b>City</b>	<b>Other</b>
<ul style="list-style-type: none"> <li>Review existing nuisance codes with respect to common complaints.</li> </ul>	Short	●	○	
<ul style="list-style-type: none"> <li>Encourage the adoption of recommended code additions/revisions.</li> </ul>	Medium	○	●	Code Enforcement
<ul style="list-style-type: none"> <li>Identify properties in need of maintenance and educate property owners and renters regarding city nuisance codes and opportunities for available assistance.</li> </ul>	Short	●	○	Code Enforcement
<b>GOAL 2: Recognize Sunset Primary School as a defining asset of the Sunset Neighborhood.</b>				
<b><i>Policy 1: Keep neighborhood residents informed of decisions concerning Sunset Primary School.</i></b>				
<b>Actions:</b>		<b>SNA</b>	<b>City</b>	<b>Other</b>
<ul style="list-style-type: none"> <li>Provide updates to the neighborhood at Neighborhood Association meetings and through the City website and newsletters.</li> </ul>	Short	●		West Linn-Wilsonville School District
<b><i>Policy 2: Strengthen the neighborhood's relationship with the West Linn-Wilsonville School District.</i></b>				
<b>Actions:</b>		<b>SNA</b>	<b>City</b>	<b>Other</b>
<ul style="list-style-type: none"> <li>Appoint a member of the Neighborhood Association to serve as a liaison to the School District.</li> </ul>	Short	●		West Linn-Wilsonville School District
<b><i>Policy 3: Explore options that would allow Sunset Primary School to remain in its current location.</i></b>				
<b>Actions:</b>		<b>SNA</b>	<b>City</b>	<b>Other</b>
<ul style="list-style-type: none"> <li>Participate in School Improvement Evaluation Task Force and public meetings.</li> </ul>	Short	●	○	West Linn-Wilsonville School District
<ul style="list-style-type: none"> <li>* Consider opportunities to improve access for buses, increase safety and add parking capacity as part of a Sunset School Redevelopment Plan.</li> </ul>	Medium	●	○	West Linn-Wilsonville School District

**Legend**

● = Lead role ○ = Supporting role

Short-term action (1 year); Medium-term action (2-3 years); Long-term action (4 or more years)

\* Preliminary investigation has been conducted. Reference documents in possession of the Sunset Neighborhood Association.

Policies and Actions	Timeframe	Responsible Party(s)		
<b>GOAL 3: Ensure that the natural and scenic environment of Sunset Neighborhood is well-maintained and preserved.</b>				
<b><i>Policy 1: Plant new, and protect existing, trees to enhance the established tree canopy.</i></b>				
<b>Actions:</b>		<b>SNA</b>	<b>City</b>	<b>Other</b>
<ul style="list-style-type: none"> <li>Map neighborhood trees in the public right of way to establish locations and varieties.</li> </ul>	Medium	●	○	City arborist, Friends of Trees, Audubon Society
* Develop a street tree plan to include tree patterns and voids and preferred tree species. (see attached)	Long	●	○	City arborist, Friends of Trees, Audubon Society
<b><i>Policy 2: Provide safe and easy access to trails, parks and open spaces.</i></b>				
<b>Actions:</b>		<b>SNA</b>	<b>City</b>	<b>Other</b>
<ul style="list-style-type: none"> <li>Conduct an inventory of condition assessment of paths/trails and prioritize those in most need of improvement.</li> </ul>	Short	●	○	Parks Department
<ul style="list-style-type: none"> <li>Connect paths/trails throughout the neighborhood and City.</li> </ul>	Long	○	●	Parks Department
<ul style="list-style-type: none"> <li>Maintain paths/trails to ensure their accessibility for all, including seniors and disabled individuals.</li> </ul>	Medium	○	●	Parks Department
<ul style="list-style-type: none"> <li>Provide bags in parks for dog waste clean-up.</li> </ul>	Medium	○	●	Parks Department
<ul style="list-style-type: none"> <li>Provide lighting and restrooms as needed in neighborhood parks.</li> </ul>	Medium	○	●	Parks Department
<b><i>Policy 3: Use interpretive signs to identify natural features and historic landmarks.</i></b>				
<b>Actions:</b>		<b>SNA</b>	<b>City</b>	<b>Other</b>
<ul style="list-style-type: none"> <li>Inventory natural features and historic landmarks to be identified.</li> </ul>	Short	●	○	Parks Department/Historic Advisory Board
<ul style="list-style-type: none"> <li>Install interpretive signs for natural features and historic landmarks.</li> </ul>	Medium	○	●	Parks Department/Historic Advisory Board
<ul style="list-style-type: none"> <li>Install signs to clearly mark entry points to neighborhood parks.</li> </ul>	Medium	○	●	Parks Department /Historic Advisory Board
<b><i>Policy 4: Preserve and enhance public viewpoints of Mt. Hood, the Willamette Valley and other scenic resources.</i></b>				

**Legend**

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Short-term action (1 year); Medium-term action (2-3 years); Long-term action (4 or more years)

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Policies and Actions	Timeframe	Responsible Party(s)		
		SNA	City	Other
<b>Actions:</b>				
<ul style="list-style-type: none"> <li>Inventory public spaces with scenic views/vantage points.</li> </ul>	Short	●	○	
<ul style="list-style-type: none"> <li>Prune trees in public right-of-way to prevent obstruction of public viewpoints.</li> </ul>	Medium	○	●	
<ul style="list-style-type: none"> <li>Inventory and prioritize utilities and individual services to be placed underground where possible.</li> </ul>	Long	●	○	Public utilities
<b><i>Policy 5: Protect parks from natural and human encroachment.</i></b>				
<b>Actions:</b>				
<ul style="list-style-type: none"> <li>Increase protection and management of Wilderness Park and Camissa Nature Conservancy.</li> </ul>	Medium	○	●	Parks Department
<ul style="list-style-type: none"> <li>Remove invasive species and promote native species on public properties.</li> </ul>	Short	○	●	Parks Department
<b>GOAL 4: Develop a transportation system that provides for the safe and efficient movement of Sunset's pedestrians, cars and bicycles.</b>				
<b><i>Policy 1: Develop and connect safe places to walk, including sidewalks and paths.</i></b>				
<b>Actions:</b>				
<ul style="list-style-type: none"> <li>Create an inventory of street segments to receive priority for new or repaired sidewalks based on neighborhood input and safety priorities.</li> </ul>	Short	●	○	Public Works Department, Sunset School
<ul style="list-style-type: none"> <li>Create an inventory of street segments to receive priority for street lights based on neighborhood input and safety priorities.</li> </ul>	Short	●	○	Public Works Department
<b><i>Policy 2: Use traffic calming techniques where speeding is frequent and endangers bicyclists and pedestrians.</i></b>				
<b>Actions:</b>				
<ul style="list-style-type: none"> <li>* Identify streets with excessive speeding and a significant presence of bikes and pedestrians.</li> </ul>	Short	●	○	Public Works Department West Linn Police Department
<ul style="list-style-type: none"> <li>* Explore traffic calming techniques for priority streets.</li> </ul>	Medium	○	●	Public Works Department

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Short-term action (1 year); Medium-term action (2-3 years); Long-term action (4 or more years)

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Policies and Actions	Timeframe	Responsible Party(s)		
<b>Policy 3: Implement measures to discourage traffic traveling through Sunset Neighborhood.</b>				
<b>Actions:</b>		<b>SNA</b>	<b>City</b>	<b>Other</b>
* Develop strategies to decrease traffic on Cornwall, Lancaster, Sunset, Skyline and Oxford streets.	Medium	○	●	Public Works Department
* Evaluate the possibility of reclassifying Cornwall, Lancaster, Sunset, Skyline and Oxford streets from “arterials” to “collectors.”	Long	○	●	Public Works Department
* Explore alternatives to current street design standards to improve safety while maintaining neighborhood character and current levels of connectivity.	Long	○	●	Public Works Department
<b>Policy 4: Repair and maintain roads as funds permit.</b>				
<b>Actions:</b>		<b>SNA</b>	<b>City</b>	<b>Other</b>
• Create an inventory of streets to receive priority for maintenance based on neighborhood input and safety priorities.	Short	●	○	Public Works Department
<b>Policy 5: Explore opportunities to ensure access to public transportation, including options for seniors and individuals with disabilities.</b>				
<b>Actions:</b>		<b>SNA</b>	<b>City</b>	<b>Other</b>
• Limit TriMet buses to routes on arterial streets.	Short	○	●	TriMet
• Investigate the possibility of a “small bus” service for local streets.	Medium	●	○	TriMet
• Promote TriMet’s dial-a-ride LIFT Program for seniors and disabled residents.	Short	●	○	TriMet
• Explore the applicability of a jitney or “share taxi” service in the Sunset Neighborhood and City of West Linn.	Medium	●	○	TriMet
<b>GOAL 5: Maintain Sunset as a welcoming, family-friendly and safe neighborhood for families with children.</b>				
<b>Policy 1: Encourage neighbors to engage in community activities that increase neighborhood safety.</b>				

**Legend**

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Short-term action (1 year); Medium-term action (2-3 years); Long-term action (4 or more years)

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Policies and Actions	Timeframe	Responsible Party(s)		
		SNA	City	Other
<b>Actions:</b>				
<ul style="list-style-type: none"> <li>Create and encourage participation in block clubs and/or neighborhood watch programs.</li> </ul>	Medium	●	○	
<ul style="list-style-type: none"> <li>Work with renters, property owners and the City to identify and improve properties with unsafe/unhealthy conditions as identified by neighbors.</li> </ul>	Medium	●	○	Code enforcement
<b>Policy 2: Use permanent signs at neighborhood gateways to welcome people to the neighborhood.</b>				
<b>Actions:</b>				
<ul style="list-style-type: none"> <li>Consider installing street sign “add-ons” to identify the Sunset Neighborhood.</li> </ul>	Medium	○	●	
* Consider installing permanent signs to welcome people at three neighborhood gateways.	Medium	○	●	
<b>Policy 3: Create and promote events and spaces that bring neighbors together.</b>				
<b>Actions:</b>				
<ul style="list-style-type: none"> <li>Continue to promote and encourage attendance at Neighborhood Association meetings.</li> </ul>	Short	●	○	
<ul style="list-style-type: none"> <li>Support annual events, such as the neighborhood picnic, “dumpster day” and weed-pull outings.</li> </ul>	Short	●	○	
<ul style="list-style-type: none"> <li>Research resources to upgrade the Fire Hall exterior.</li> </ul>	Medium	●	○	Tualatin Valley Fire & Rescue
<ul style="list-style-type: none"> <li>Encourage Sunset Neighborhood participation in city-wide events.</li> </ul>	Short	●	○	
<b>Policy 4: Promote recreational facilities and programs and develop new recreational opportunities as desired.</b>				
<b>Actions:</b>				
<ul style="list-style-type: none"> <li>Identify types of recreational facilities, equipment and programs needed.</li> </ul>	Short	●	○	Parks department
<ul style="list-style-type: none"> <li>Develop a trails map for the Sunset Neighborhood/City of West Linn.</li> </ul>	Medium	○	●	Parks department

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Policies and Actions	Timeframe	Responsible Party(s)		
<ul style="list-style-type: none"> <li>Upgrade the ball fields at Sunset Primary School.</li> </ul>	Medium	●	○	West Linn-Wilsonville School District, Parks Department, West Linn Baseball Association
<b>GOAL 6: Develop a plan for the future of Sunset’s Willamette River waterfront.</b>				
<b><i>Policy 1: Plan for the future of the waterfront.</i></b>				
<b>Actions:</b>		<b>SNA</b>	<b>City</b>	<b>Other</b>
<ul style="list-style-type: none"> <li>Research existing conditions of waterfront properties.</li> </ul>	Medium	○	●	Property owners, government
<ul style="list-style-type: none"> <li>Develop a vision for the future of the waterfront.</li> </ul>	Medium	○	●	Property owners, government
<ul style="list-style-type: none"> <li>Create a plan to implement the waterfront vision.</li> </ul>	Long	○	●	Property owners, government

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# Ordinance