



CITY OF West Linn

July 27, 2015

Rob Morgan
ConAm Properties, LLC
3990 Ruffin Rd., Suite 100
San Diego, CA 97123

RE: Completeness Check - DR 15-11

Mr. Morgan,

On July 13, 2015, the Planning Department received the plans and other submittal materials. The City provided a letter on July 15, 2015, that the submittal was incomplete and provided a list of required information. On July 20, 2015, the Planning Department received supplemental information. These submittals fulfill the applicable requirements necessary to make a determination that **your application packet is complete**. The City has 120 days to exhaust all local review; that period ends Tuesday, November 17, 2015.

We are determining with our Planning Commission, the best date for which to schedule this project for a public hearing. You will receive written notice of the actual hearing date at least 20 days prior to the hearing. Please contact me at 503-723-2542, or by email at zpelz@westlinnoregon.gov if you have any questions or comments.

Sincerely,

A large, stylized handwritten signature in black ink, appearing to be 'Zach Pelz', is written over a circular stamp. The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Zach Pelz, AICP
Associate Planner