



CITY OF  
**West  
Linn**

## LAND USE PRE-APPLICATION CONFERENCE

**Thursday, November 7, 2013**

**City Hall  
22500 Salamo Road**

### **Willamette Conference Room**

**11:00 am** Relocate two ADA parking stalls to the front of the existing building, remove two standard parking stalls in front of the existing building and use two new parking stalls in the upper parking lot to maintain current parking spaces. Pour new concrete area in the old parking spaces. May involve a roll-up door on the north side.

**Applicant:** Kevin Kincaid, Western Design Group

**Subject Property Address:** 2070 8<sup>th</sup> Avenue

**Neighborhood Assn:** Willamette

**Planner:** Tom Soppe

**Project #:** PA-13-28





### PRE-APPLICATION CONFERENCE

THIS SECTION FOR STAFF COMPLETION		
CONFERENCE DATE: <u>11/7/13</u>	TIME: <u>11 AM</u>	PROJECT #: <u>PA-13-28</u>
STAFF CONTACT: <u>Tom Soppe</u>		FEE: <u>350-</u>

Pre-application conferences occur on the first and third Thursdays of each month. In order to be scheduled for a conference, this form including property owner's signature, the pre-application fee, and accompanying materials must be submitted at least 14 days in advance of the conference date. Twenty-four hour notice is required to reschedule.

Address of Subject Property (or map/tax lot): 2070 8<sup>th</sup> Avenue

Brief Description of Proposal: Relocate two ADA parking stalls to the front of the existing building, remove two standard parking stalls in front of the existing building and use two new parking stalls in the upper parking lot to maintain current parking spaces. Pour new concrete area in the old parking spaces. MAY INVOLVE ROLL-UP DOOR (N) ON NORTH SIDE.

Applicant's Name: Western Design Group Kevin Kincaid

Mailing Address: 2300 East Third Loop Suite #110 Vancouver, WA 98661

Phone No: (360) 737-0990 Email Address: kkincaid@westerndesigngroup.net

Please attach additional materials relating to your proposal including a site plan on paper up to 11 x 17 inches in size depicting the following items:

- North arrow
- Scale
- Property dimensions
- Streets abutting the property
- Conceptual layout, design and/or building elevations
- Easements (access, utility, all others)
- Access to and from the site, if applicable
- Location of existing trees, highly recommend a tree survey
- Location of creeks and/or wetlands, highly recommend a wetland delineation
- Location of existing utilities (water, sewer, etc.)

Please list any questions or issues that you may have for city staff regarding your proposal:

---



---

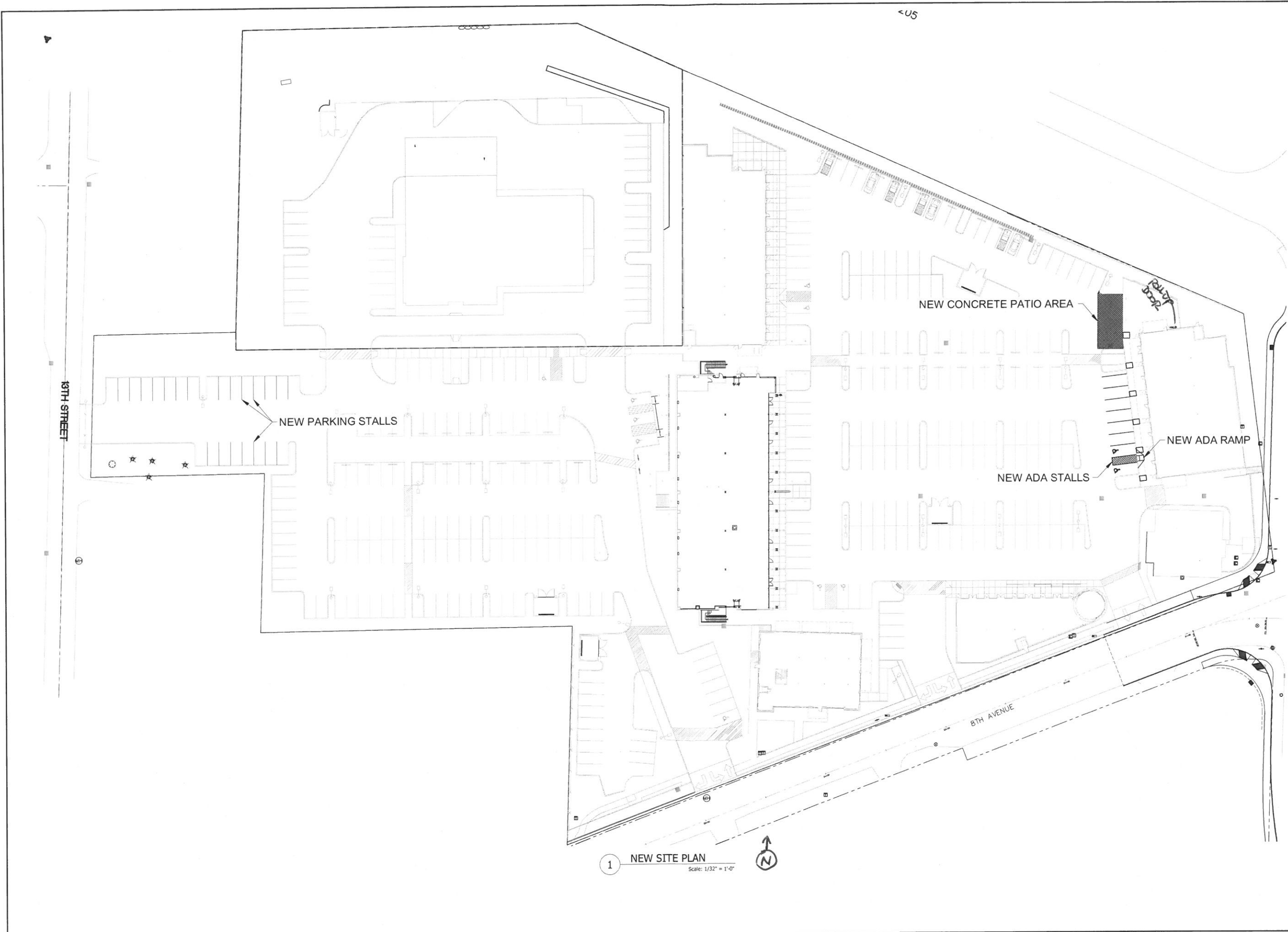


---

By my signature below, I grant city staff right of entry onto the subject property in order to prepare for the pre-application conference.

Karin Williams, LLC by Elliott Associates, Inc its managing agent 10-21-13  
Property owner's signature \_\_\_\_\_ Date \_\_\_\_\_

C/O ELLIOTT ASSOCIATES, INC  
901 NE GLISAN ST, PORTLAND, OR 97323  
Property owner's mailing address (if different from above)



1 NEW SITE PLAN  
Scale: 1/32" = 1'-0"

WESTERN DESIGN GROUP, INC.  
2000 E. 3rd Loop, Suite 110 - Vancouver, WA 98661  
PHONE: 360-588-8377 or 800-588-8377  
FAX: 360-584-7115  
www.western-designgroup.com

**ACE HARDWARE  
WILLAMETTE MARKETPLACE  
SITE DESIGN REVIEW**  
2070 8TH AVENUE  
WEST LINN, OR 97068

SHEET TITLE  
NEW SITE PLAN

REUSE OF DOCUMENTS  
This document, and the ideas and designs incorporated, as an instrument of professional service is the property of Western Design Group, Inc. and is not to be used, in whole or in part, for any reason without the written authorization of Western Design Group, Inc.

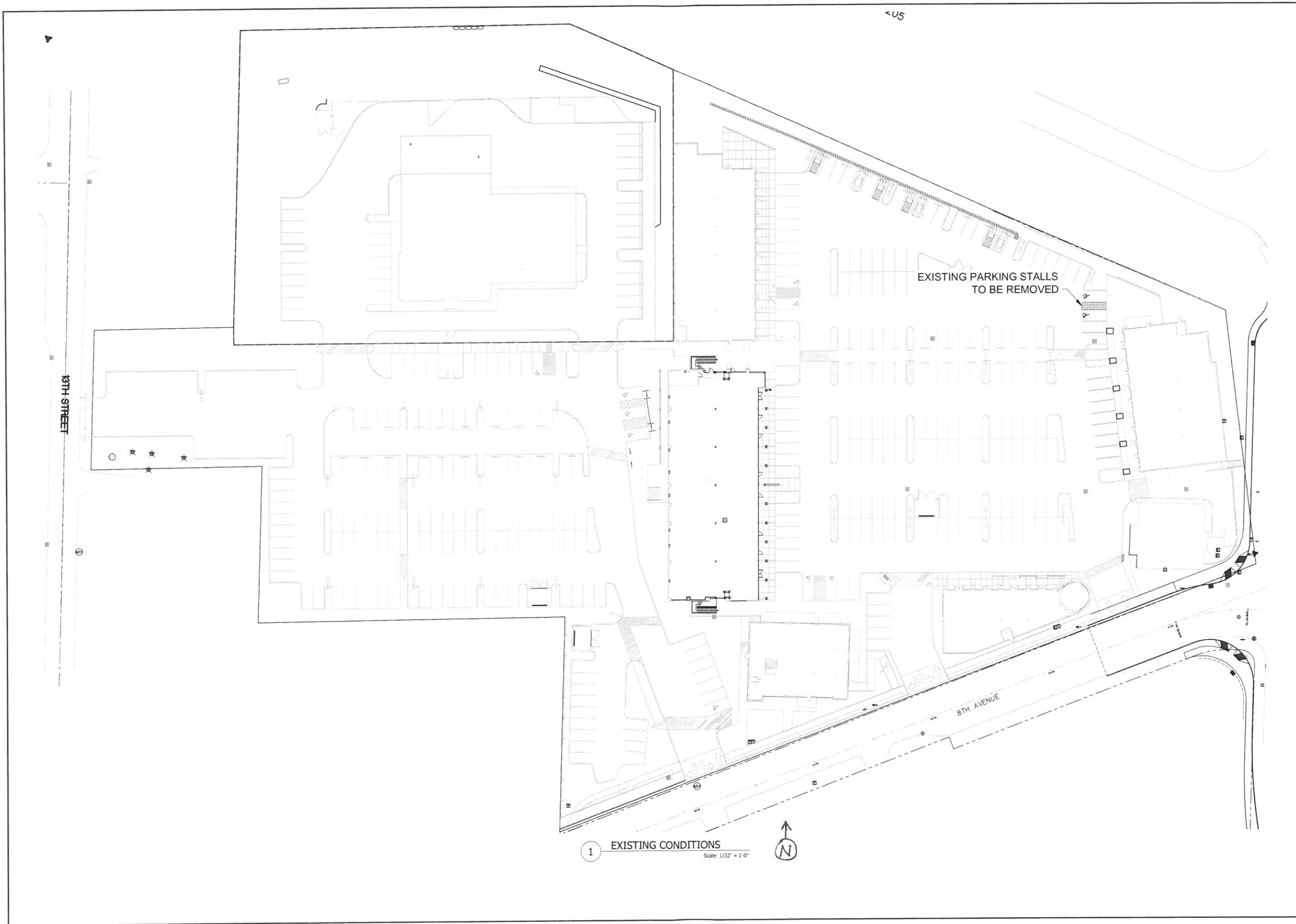
DATE	ISSUE
10.15.13	PRELIM
10.15.13	PERMIT

DRAWN BY: KK, ED  
CHECKED BY: DH

JOB #: 13-4070

SCALE: AS NOTED

SHEET NUMBER  
**A0.2**



1 EXISTING CONDITIONS  
Scale: 1/32" = 1'-0"



Western Design Group, Inc.  
2000 E. 3rd Ave., Suite 110 - Vancouver, WA 98661  
Tel: 360-584-9191  
Fax: 360-584-9192  
www.western-design.com

ACE HARDWARE  
WILLAMETTE MARKETPLACE  
SITE DESIGN REVIEW  
2070 8TH AVENUE  
WEST LINN, OR 97068

SHEET TITLE  
EXISTING  
CONDITIONS

REUSE OF DOCUMENTS  
This document, and the ideas  
and designs incorporated, as an  
instrument of professional  
service is the property of  
Western Design Group, Inc.  
and is not to be used, in whole  
or in part, for any reason without  
the written authorization of  
Western Design Group, Inc.

DATE	ISSUE
10.15.13	PRELIM
10.15.13	PERMIT

DRAWN BY: KK, ED  
CHECKED BY: DH

JOB #: 13-4070

SCALE: AS NOTED

SHEET NUMBER  
**A0.1**