



LAND USE PRE-APPLICATION CONFERENCE

Thursday, June 6, 2013

City Hall
22500 Salamo Road

Willamette Conference Room

11:00 am Conditional Use Permit and Class I Design Review for permanent community center use at Robinwood Station

Applicant: Ken Worcester – COWL, Randall Fastabend

Subject Property Address: 3706 Cedaroak Drive

Neighborhood Assn: Robinwood

Planner: Tom Soppe

Project #: PA-13-16





THIS SECTION FOR STAFF COMPLETION		
CONFERENCE DATE:	6/6/13	TIME: 11:00am
		PROJECT #: PA-13-16
STAFF CONTACT:	TOM SOPPE	FEE:

PRE-APPLICATION CONFERENCE

Pre-application conferences occur on the first and third Thursdays of each month. In order to be scheduled for a conference, this form including property owner's signature, the pre-application fee, and accompanying materials must be submitted at least 14 days in advance of the conference date. Twenty-four hour notice is required to reschedule.

Address of Subject Property (or map/ tax lot): **3706 CEDAROAK DR. WEST LINN, OR 97068**

Brief Description of Proposal:

CUP for continued use of existing facility as a community center

Applicant's Name: **CITY OF WEST LINN**

Mailing Address: **22500 SALAMO RD.**

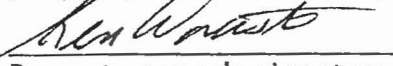
Phone No: **503-557-4700** Email Address: **kworcester@westlinnoregon.gov**

Please attach additional materials relating to your proposal including a site plan on paper up to 11 x 17 inches in size depicting the following items:

- North arrow
- Scale
- Property dimensions
- Streets abutting the property
- Conceptual layout, design and/or building elevations
- Access to and from the site, if applicable
- General location of existing trees
- Location of creeks and/or wetlands
- Location of existing utilities (water, sewer, etc.)
- Easements (access, utility, all others)

Please list any questions or issues that you may have for city staff regarding your proposal:

By my signature below, I grant city staff right of entry onto the subject property in order to prepare for the pre-application conference.



Property owner's signature

05/06/2013

Date

Property owner's mailing address (if different from above)