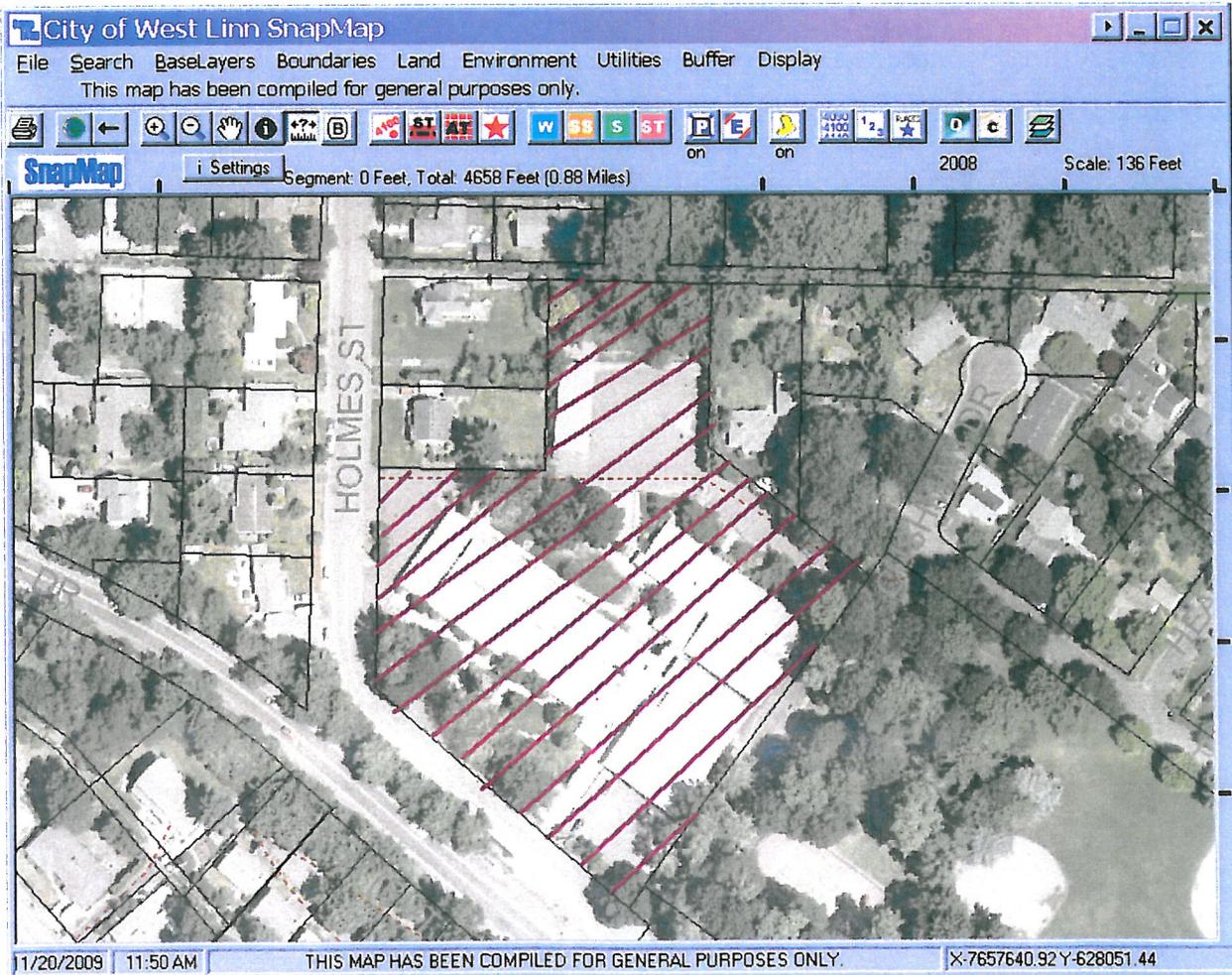


CITY OF WEST LINN
LAND USE PRE-APP CONFERENCE MEETINGS
THURSDAY, DECEMBER 3, 2009
CITY HALL
22500 SALAMO RD
WILLAMETTE CONFERENCE ROOM

11:00 a.m. **Design Review-To make a variety of improvements in and around the Bolton Primary School**
Applicant: **West Linn/Wilsonville School District**
Address: **5933 Holmes Street**
 (Bolton Neighborhood Assoc.)

PA-09-22 Planner: T. Soppe



**CITY OF WEST LINN
PRE-APPLICATION CONFERENCE**

DATE OF CONFERENCE <u>12/3/09</u>	TIME OF CONFERENCE <u>11:00</u>
FEE <u>\$1000.00</u>	PROJECT # <u>PA-09-22</u>
STAFF CONTACT <u>T Soppe</u>	

(This section to be filled in by staff)

Pre-application conferences occur on the first and third Thursdays of each month. In order to be scheduled for a conference, this form including property owner's signature, the pre-application fee, and accompanying materials must be submitted at least 14 days in advance of the conference date. Twenty-four-hour notice is required to reschedule.

APPLICANT'S NAME Tim Woodley PHONE NO. 503-673-7976

ADDRESS (or map/tax lot) OF SUBJECT PROPERTY 5933 Holmes Street

APPLICANT'S MAILING ADDRESS PO Box 35, West Linn, OR 97068

APPLICANT'S E-MAIL ADDRESS woodleyt@wlwv.k12.or.us

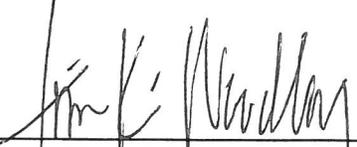
BRIEF DESCRIPTION OF PROPOSAL: To construct a 2,500 s.f. library addition plus interior remodeling of an additional 4,000 s.f. for Bolton Primary School (see attachments).

Please attach additional materials relating to your proposal including a site plan on paper up to 11 x 17 inches in size depicting the following items:

- North arrow
- Scale
- Property dimensions
- Streets abutting the property
- Conceptual layout, design and/or building elevations
- Access to and from the site, if applicable
- General location of existing trees
- Location of creeks and/or wetlands
- Location of existing utilities (water, sewer, etc.)
- Easements (access, utility, all others)

Please list any questions or issues that you may have for city staff regarding your proposal:
What type of city review will these improvements require, what is the process, and what information needs to be submitted?

By my signature below, I grant city staff right of entry onto the subject property in order to prepare for the pre-application conference.



Property owner's signature

11.16.09

Date

Property owner's mailing address (if different from above)