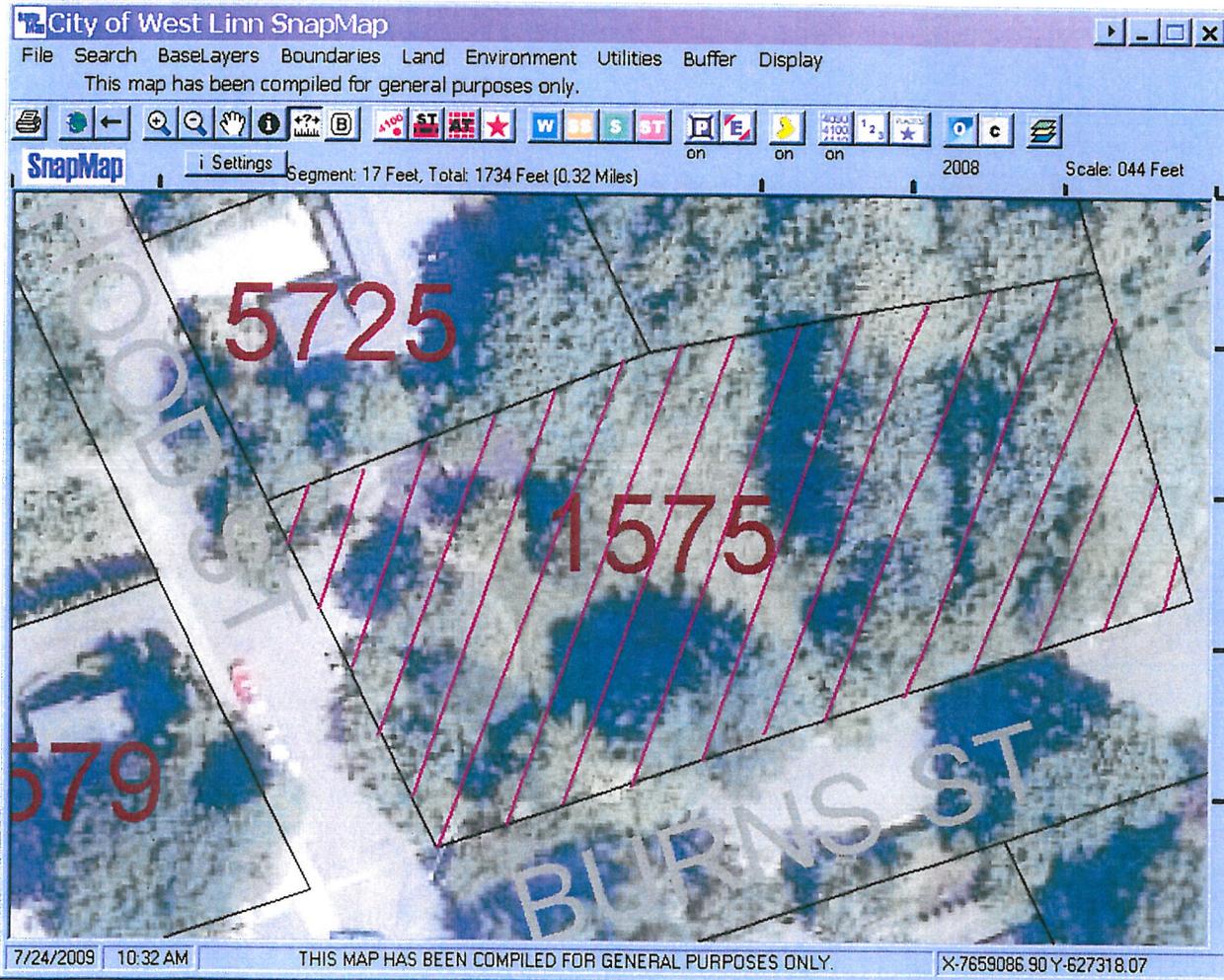




City of
**West
Linn**

**CITY OF WEST LINN
LAND USE PRE-APP CONFERENCE MEETINGS
THURSDAY, AUGUST 6, 2009
CITY HALL
22500 SALAMO RD
WILLAMETTE CONFERENCE ROOM**

**9:00 a.m. Office Business Center with PUD overlay (Mixed Use Development)
1575 Burns Street
Rolf Olson
(Bolton Neighborhood Assoc.)
PA-09-09 Planner: T. Soppe**



CITY OF WEST LINN PRE-APPLICATION CONFERENCE

DATE OF CONFERENCE	8/13/09	TIME OF CONFERENCE	9:00 AM
FEE	\$1000.00	PROJECT #	PA-09-09
(This section to be filled in by staff)		STAFF CONTACT	P. Spier T. Sappe

Pre-application conferences occur on the first and third Thursdays of each month. In order to be scheduled for a conference, this form, the pre-application fee, and accompanying materials must be submitted at least 14 days in advance of the conference date. Twenty-four-hour notice is required to reschedule.

APPLICANT'S NAME Rolf Olson PHONE NO. 510-1953 cell
503 364-6229
ADDRESS (or map/tax lot) OF SUBJECT PROPERTY Hood and Burns 1575 Burns
APPLICANT'S MAILING ADDRESS 3452 Augusta National Dr. S.
Salem, OR 97302

BRIEF DESCRIPTION OF PROPOSAL:
OBC with PUD overlay mixed use development
office business center

Please attach additional materials relating to your proposal. Of most importance is information regarding existing conditions on or adjacent to the property. Detailed project design is discouraged at this level--it is important to remain open as to future project design. The most useful submittal for staff in reviewing your proposal would be a site plan on paper up to 11 x 17 inches in size depicting the following items:

- > North arrow
- > Scale
- > Property dimensions
- > Streets abutting the property
- > Conceptual design (non-engineered)
- > Access to and from the site, if applicable
- > General location of existing trees
- > Location of creeks and/or wetlands
- > Location of existing utilities (water, sewer, etc.)
- > Easements (access, utility, all others)

While this material is not required, the more detail you can provide about existing conditions of your site, the better input you will receive from city staff at the pre-application conference. Submittal of this material must occur at least 14 days prior to the pre-application conference, or the conference will be re-scheduled.

By my signature below, I verify that all of the material submitted is true to the best of my knowledge, and I grant city staff right of entry onto the subject property in order to prepare for the pre-application conference.

Rolf Olson
Property owner's signature

6/26/09
Date

Mailing address (if different from above)