

City of West Linn - Historic Resources Program
Residential Design and Rehabilitation Standards/Guidelines
Request for Proposals

The City of West Linn is seeking proposals from interested consultants to prepare residential design and rehabilitation standards/guidelines that would apply to the City's designated historic properties. The design standards/guidelines will be part of more comprehensive revisions to the sections of the City's Community Development Code that pertain to historic properties. The City has 79 properties in its Willamette Historic District and 29 individual local landmark properties. Much of the Willamette Historic District is part of the National Register listed Willamette Falls Neighborhood Historic District. Up to \$15,000 is available for consultant services.

The selected consultant will assess the existing standards, assist staff with the development of a survey, and draft design standards/guidelines for residential infill construction and for rehabilitation and additions to contributing, non-contributing, and not in period structures as part of an update to the sections of the City's code regarding its historic district and historic landmarks. See <http://westlinnoregon.gov/rfps> for the full RFP.

The drafting of the design standards/guidelines must be conducted in accordance with SHPO requirements and the consultant performing and/or overseeing the survey must meet the Secretary of the Interior's Professional Qualification Standards as outlined in 36 CFR 61. Consultants and contract hiring will follow federal procedures.

Proposals must be received by 3:00 pm on September 30, 2011. Proposals submitted after that date and time will not be accepted. The anticipated start date is November 2011.

Dated this September 1, 2011

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Associate Planner

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