



# LAND USE PRE-APPLICATION CONFERENCE

Thursday, June 4, 2015

City Hall  
22500 Salamo Road

Willamette Conference Room

**9:00 am** Proposal to repurpose the “700” building at West Linn High School to include interior remodel for appropriate classroom configuration, elimination of exterior restroom/concession and a 1700 sq. ft. addition to square the building out and add one more classroom.

**Applicant:** Tim Woodley, West Linn-Wilsonville School District

**Subject Property Address:** 5464 West A Street

**Neighborhood Assn:** Bolton and Sunset

**Planner:** Peter Spir

**Project #:** PA-15-21





**PRE-APPLICATION CONFERENCE**

THIS SECTION FOR STAFF COMPLETION		
CONFERENCE DATE:	6/4/15	TIME: 9 AM
STAFF CONTACT:	PETER SPIR	PROJECT #: PA-15-21
		FEE: 350-

Pre-application conferences occur on the first and third Thursdays of each month. In order to be scheduled for a conference, this form including property owner's signature, the pre-application fee, and accompanying materials must be submitted at least 14 days in advance of the conference date. Twenty-four hour notice is required to reschedule.

Address of Subject Property (or map/tax lot): 5464 West A Street, West Linn

Brief Description of Proposal: Repurposing the "700" building at WLHS will include interior remodel for appropriate classroom configuration, elimination of exterior restroom/concession and a 1700 square foot addition to square the building out and add one more classroom.

Applicant's Name: West Linn - Wilsonville School District

Mailing Address: 2755 SW Borland Rd, Tualatin, OR 97062

Phone No: (503)673-7977

Email Address: vandenbt@wlwv.k12.or.us

Please attach additional materials relating to your proposal including a site plan on paper up to 11 x 17 inches in size depicting the following items:

- North arrow
- Scale
- Property dimensions
- Streets abutting the property
- Conceptual layout, design and/or building elevations
- Easements (access, utility, all others)
- Access to and from the site, if applicable
- Location of existing trees, highly recommend a tree survey
- Location of creeks and/or wetlands, highly recommend a wetland delineation
- Location of existing utilities (water, sewer, etc.)

Please list any questions or issues that you may have for city staff regarding your proposal:

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By my signature below, I grant city staff right of entry onto the subject property in order to prepare for the pre-application conference.

Property owner's signature

Date

5.7.15

Property owner's mailing address (if different from above)



319 SW Washington, Suite 914  
Portland, OR 97204  
T 503 224 6681  
bainbridgedesign.com

## MEMORANDUM

TO: Peter Spir  
FROM: Keith Liden  
RE: Pre-application meeting for West Linn High School  
DATE: May 8, 2015

As part of the capital bond in 2014, the West Linn-Wilsonville School District is preparing to remodel the "700 Building" on the West Linn High School campus. The 700 Building is located behind the main high school building between the football and track stadium and the baseball field.

The district proposes to repurpose the building for classroom use, eliminate the exterior restroom and concession, and construct a 1,700 square-foot addition to transform the building footprint from one that is roughly "L"-shaped to one that is rectangular. The district anticipates that approval of a design review application will be necessary.

The district would like to schedule a pre-application meeting on the earliest available date.



Dull Olson Weekes - IBI Group  
Architects, Inc.



SITE PLAN  
SCALE: 1" = 150'

