



PRE-APPLICATION CONFERENCE

THIS SECTION FOR STAFF COMPLETION		
CONFERENCE DATE: <i>1-16-14</i>	TIME: <i>11:00 am</i>	PROJECT #: <i>PA-14-02</i>
STAFF CONTACT: <i>Sara Javoronok</i>		FEE: <i>\$1,000-</i>

Pre-application conferences occur on the first and third Thursdays of each month. In order to be scheduled for a conference, this form including property owner's signature, the pre-application fee, and accompanying materials must be submitted at least 14 days in advance of the conference date. Twenty-four hour notice is required to reschedule.

Address of Subject Property (or map/tax lot): **1754 Willamette Falls Drive, West Linn, Oregon 97068**

Brief Description of Proposal: **To do a lot line partition creating a new 50' wide buildable lot between 1754 and 1742 Willamette Falls Drive**

Applicant's Name: **Dave and Jillian Smith**

Mailing Address: **2285 Crestview, West Linn, OR 97068**

Phone No: **(503)453-2684** Email Address: **dave@thesmithfirmnpc.com**

Please attach additional materials relating to your proposal including a site plan on paper up to 11 x 17 inches in size depicting the following items: [See Attached](#)

- North arrow
- Scale
- Property dimensions
- Streets abutting the property
- Conceptual layout, design and/or building elevations
- Easements (access, utility, all others)
- Access to and from the site, if applicable
- Location of existing trees, highly recommend a tree survey
- Location of creeks and/or wetlands, highly recommend a wetland delineation
- Location of existing utilities (water, sewer, etc.)

Please list any questions or issues that you may have for city staff regarding your proposal:

By my signature below, I grant city staff right of entry onto the subject property in order to prepare for the pre-application conference.

Property owner's signature

Date

12/31/13

See Above
Property owner's mailing address (if different from above)

