



## PLANNING COMMISSION

Minutes of May 1, 2013

Members present: Chair Michael Babbitt, Vice Chair Christine Steel, Russell Axelrod, Lorie Griffith, Nancy King, Robert Martin and Holly Miller

Members absent: None

Staff present: John Sonnen, Planning Director; Sara Javoronok, Associate Planner; and Megan Thornton, Assistant City Attorney

### PREMEETING WORK SESSION

The Commission met in the Rosemont Room of City Hall at 6:30 p.m. Chair Babbitt related he planned to submit a personal memorandum to the Council to supplement the information in the part of the City Managers April 26 memorandum regarding sports courts. The Commissioners had invited Ken Worcester to come talk to them about the public outreach effort related to trails planning. Instead, Mr. Worcester had referred them to Council goals which called for the Parks and Transportation Advisory boards to solicit public input before they forwarded their recommendation to the Commission.

The Commissioners agreed to cancel the May 15 meeting as there was nothing on that agenda. Mr. Sonnen announced the city was going to purchase tablets for those Commissioners who wanted to use them. The budget would cut two Planning positions to half time. Ms. Javoronok prepared the Commissioners for the upcoming hearing on Historic Code. She highlighted the most recent changes that had been made to the draft and zoning map. She had distributed the changes to the HRB as well. The Commissioners offered suggestions related to how to organize definitions.

### CALL TO ORDER

Chair Babbitt called the regular meeting to order in Council Chambers at 7:00 p.m.

### PUBLIC COMMENT

None.

### APPROVAL OF MINUTES

Vice Chair Steel **moved** to approve the Minutes of February 20, 2013. Commissioner Miller **seconded** the motion and it **passed** 5:0:2. Commissioners Martin and Miller abstained.

Commissioner King **moved** to approve the Minutes of March 13, 2013 as modified by Vice Chair Steel. Commissioner Axelrod **seconded** the motion and it **passed** 7:0.

Vice Chair Steel **moved** to approve the Minutes of March 20, 2013 as corrected by Commissioner Axelrod and Vice Chair Steel. Commissioner Axelrod **seconded** the motion and it **passed** 6:0:1. Commissioner Griffith abstained.

Commissioner Miller **moved** to approve the Minutes of April 3, 2013 as amended by Vice Chair Steel and Commissioner Axelrod. Commissioner King **seconded** the motion and it **passed** 7:0.

## **PUBLIC HEARING**

### **Continued public hearing: CDC 12-01, Proposed CDC amendments pertaining to historic preservation.**

Chair Babbitt opened the hearing. Ms. Javoronok reported that no additional testimony had been received. Staff had made some additional changes to the draft and distributed copies. She highlighted the changes: Revisions recommended by the Planning Commission; changes based on additional staff review; organizational and heading changes; changes recommended by Public Works in regard to public improvements and the Americans with Disability Act; two items moved from under Class I Design Review to under Class II Design Review; and all of the application requirements had been consolidated in a single section.

### **Public Testimony**

Jim Mattis, 4050 Serango Ct., HRB Co-chair, commended Ms. Javoronok and the consulting team for keeping everyone on task and knowledgeable about changes. He noted there had been surveys and an extensive amount of work done by the consultants and the technical committee. He thanked the Commissioners for their comments. He noted the major efforts had been in regard to simplifying and clarifying the code and addressing altering, removing and relocation of historic resources; and Class I and II type reviews. He urged the city to adopt the code.

### **Deliberations**

Chair Babbitt closed the public hearing. Commissioner Axelrod suggested clarifying the provision in Item 14 on page 15 that called for storm windows to be made of painted wood, baked enamel, anodized aluminum or other materials. Because there were materials that were not allowed in the district he suggested ending the sentence by specifying, "other materials consistent with the code." Commissioners Martin and Axelrod, Vice Chair Steel and Chair Babbitt complemented Ms. Javoronok and those who had worked on the code for being thorough, doing a great job; producing a very good technical document; and providing the opportunity for so many people to review it.

Commissioner Martin **moved** to approve CDC 12-01 as modified by Commissioner Axelrod and with the inclusion of the modified zoning map. Commissioner King **seconded** the motion and it **passed** 7:0.

**ITEMS OF INTEREST FROM THE PLANNING COMMISSION**

None.

**ITEMS OF INTEREST FROM THE COMMISSION FOR CITIZEN INVOLVEMENT**

Commissioner Martin indicated he did not believe the CCI had received an adequate response to its request to hear about the public input that went into trails master plan refinement. There was only a statement that said the Parks and Transportation Advisory Boards would solicit public input and make recommendations to the Commission. That had not been the process that the CCI had in mind when it forwarded its recommendations for public involvement to the City Council. He wanted it on the record that he hoped that people would interpret the resulting administrative guidelines regarding public involvement more seriously. Chair Babbitt, Vice Chair Steel, Commissioner Miller and Commissioner Axelrod each voiced agreement. Mr. Sonnen confirmed that the Planning Department was following the CCI guidelines. He planned to share the CCI's concerns with Ken Worcester.

**ITEMS OF INTEREST FROM STAFF**

None.

**ADJOURNMENT**

There being no other business, Chair Babbitt adjourned the meeting at 7:39 p.m.

APPROVED:



Michael Babbitt , Chair

6.19.13

Date