



HISTORIC RESOURCES ADVISORY BOARD

Minutes of April 6, 2010

- Draft -

Members present: Chair Gail Holmes, Vice Chair Sandy Carter, Charles Awalt, Midge Pierce and Chris Sherland

Members absent: None

Staff present: Tom Soppe and Sara Javoronok, Associate Planners

1. CALL TO ORDER

Chair Holmes called the Historic Resources Advisory Board meeting to order at 7:08 p.m. in the Willamette Room of City Hall, 22500 Salamo Road, West Linn, Oregon.

2. BUSINESS ITEMS

2.a. MINUTES

Pierce moved to approve the Minutes of March 2, 2010. Carter seconded the motion and it **passed** by unanimous vote.

2.b. UPDATE: 2009-10 CLG GRANT

Consultant Julie Koler was not present. She had submitted a preliminary outline of the guidelines she was working on for the Board to examine and planned to be present at the next HRAB meeting to present a more advanced version of the document. Javoronok reported that Koler was about to start surveying Bolton. The HRAB had previously decided to fashion guidelines instead of code for the mill area. The guidelines would be an advisory document. Soppe advised finishing the guidelines document fulfilled CLG grant requirements. Carter reported that the Mill representative had advised her that Mill had some kind of super-permit that allowed them to make any repairs they wanted to make. The Board wondered what sort of permit that would be. Javoronok offered to find out. Board members wondered if the Mill might have treated the White Building differently if guidelines had been available then. They wondered if the City computer system had not "flagged" the White Building because all mill buildings were listed under the same Mill address and did not have their own addresses. Javoronok advised the Mill was not listed on a City or SHPO inventory. She advised that if the HRAB wanted to put it on the inventory it would be necessary to have owner consent.

The consultant had not yet found an example of an operating mill in an historic district to show Paper Mill officials. Board members and staff planned to keep looking. Meanwhile they would take another approach and present the economic benefits of putting the Mill on the National Register of Historic Places. If the White Building had been on the National Register and been

rehabilitated under Secretary of Interior Standards, the Mill would be eligible for a 20% tax credit.

2.c. ESTABLISHMENT OF AN HISTORIC REVIEW BOARD

Javoronok presented the staff report (see her March 25, 2010 Memorandum to the HRAB) and the Board discussed it. They liked Awalt's suggestion to get the Historic Review Board up and running by having HRAB members also serve on the HRB for the first year. The two boards could meet at the same time and share knowledge. That arrangement would require less staff time than having two, separate boards. The HRB should have three more members including two architects and a member who was also on the Clackamas County board. They would ask a member of the Clackamas County board to be on call if the HRB was short an architect. Most HRB members should live in the City. Javoronok reported that SHPO representatives had offered to provide training and the City Attorney would explain the public hearing process. She planned to present her report to the City Council at their April 19th work session and then draft the necessary code amendments for the Planning Commission and City Council to consider. The Board agreed to schedule a special meeting on May 19th to examine the draft code.

3. MISCELLANEOUS ITEMS OF INTEREST

The local newspaper had recognized Carter as one of the people who put together Lockfest. She urged HRAB members to volunteer for this year's Lockfest on May 15th. Holmes announced the Farmer's Market was to start on June 1st. Javoronok confirmed she would talk to the state archeologist about the Fields site. Sherland volunteered to work on an informational flyer to give the local real estate community. Carter advised that the Mill offered public tours during Lockfest.

4. ADJOURNMENT

There being no other business, Chair Holmes adjourned the meeting at 8:25 p.m.

ATTACHMENTS TO THE PUBLIC RECORD FOR THE MEETING OF April 6, 2010

Agenda Item	Title	Doc Date
2a	Draft Minute of March 2, 2010	March 2010
2b	West Linn Industrial Design Guidelines Outline First Draft	April 2010

2c	Establishment of a Historic Review Board	March 2010
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MINUTES APPROVED:

Gail Holmes, Chair

Date