



CITY OF
West Linn

PLANNING COMMISSION

Minutes of June 2, 2010

Members present: Chair Robert Martin, Vice Chair Michael Jones and Commissioners Michael Babbitt and Laura Horsey

Members absent: Christine Steel and Dean Wood

Guests: Laura and David Sabo

Staff present: Chris Kerr, Senior Planner; and William Monahan, City Attorney

CALL TO ORDER

Chair Martin called the Planning Commission meeting to order in the Bolton Room of City Hall at 6:45 p.m.

WORK SESSION

The Planning Commission had received ten applications from persons interested in serving on the new Residential Infill/PUD Task Force. Kerr had distributed those and an email from Commissioner Christine Steel. He reported the City Council would agree to a task force composed of either 5 or 7 members who met the qualifications and guidelines the Council had established. The guidelines called for representation from the categories of the Planning Commission, neighborhood associations, the real estate or development industry, and a citizen at large (with preference given to someone from the HRAB). The Council had put limits on the scope of the task force. It could not apply architectural review to or advocate for a separate architectural review board for single-family homes. The task force was to report to the Planning Commission, not the City Council.

The Planning Commission agreed it was a good idea to appoint a couple of alternates to the task force to take the place of members who left. They reviewed the applications and matched applicant's backgrounds with the representational categories they had to fill. Some could fill more than one category. For example, Sherland currently served on the HRAB, but was also involved in development. There were several applicants who were or had been active in their neighborhood association. There were several applicants connected with the real estate/development industry. Monahan advised that having a real estate industry consultant on the task force would not be a problem if he did not have a conflict of interest. Babbitt recalled land use consultants had served on the Planning Commission before.

The Commissioners observed that some of the applicants might also be qualified for and interested in serving on two other task forces the City was about to form. Monahan advised

the Municipal Code limited the number of boards and commissions one person could serve on at the same time, but he was not sure the code counted advisory committees.

Jones **moved** to accept the following persons to serve on the task force:

Chris Sherland and Barbara Baker (representing the development community)

Jerry Offer and Kevin Bryck (representing neighborhood associations)

Michael Babbitt and Christine Steel (representing the Planning Commission)

John Carr (additional citizen)

Alternate 1: Thomas Bose

Alternate 2: William Ryea

Babbitt **seconded** the motion and it **passed** 4:0.

Kerr was to prepare a related resolution for the Commission to officially vote on at the next regular Planning Commission meeting. Chair Martin was to send a thank you letter from the Planning Commission to all who had applied. The letter would let them know that other task forces would be formed to work on WRA and commercial design regulations.

The Commissioners generally agreed to allow the task force to choose its own chair. There was general agreement that the staff was to send all task force materials to the alternates so they would be better prepared to step into a vacated position on the task force. When asked, Monahan advised that neither the City Council nor the Planning Commission could select subcommittee members in executive session.

Public Comments (None)

ADJOURNMENT

There being no other business, Chair Martin adjourned the Planning Commission meeting at 7:50 p.m.

APPROVED:



Mike Jones, Acting Chair

9/15/2010

Date