

City of West Linn
Parks and Recreation Advisory Board Summary Notes
May 8, 2014

Members Present: Roger Shepherd, Sarah Silvernail, John Linman, Don Kingsborough, Vicki Handy and Todd Jones

Staff Present: Ken Warner & Ken Worcester

Council Liaison: None

Guests: Ken Chappuis, Kazi Ahmed and Daniel T. Cowdin

Meeting called to order by John Linman at 7:04 pm

1. **Approval of tonight's agenda** – Agenda was approved with a couple of items to address under #7 other projects.
 - a. Ken Worcester explained that Amy has resigned from the Board. We can accept applications to fill the position and if anyone knows someone they can have them contact Ken.

2. **Community Comments** – None

3. **Approval of Summary Notes**

Notes of the April 10, 2014 meeting were reviewed. With a small typo correction Roger made a motion to accept Notes and was seconded by Don. The motion passed unanimously.

4. **Proposed Community Development Code Amendments related to parks**

Ken Worcester wanted to bring to the attention of the Board an amendment that was added at the last minute to be on the slate for approval this coming Monday, May 12. As part of the code streamlining process the Planning Commission has proposed a code change that will affect Parks & Recreation. The code change would require all public trails greater than 200 feet to now go through a Class II Design Review (currently Class I Design Review). This change would require every public trail greater than 200 feet to go before the Planning Commission.

The Board had many questions:

- a. Why do they want to make this change?
- b. What is their goal?
- c. Why 200 feet?
- d. What are the increased costs to the City?
- e. Why was the parks Board not involved in any conversation?

A discussion ensued on the wording of a motion.

Todd made a motion and it was seconded by Vicki.

“The Board asks the City Council not to adopt Issue No. 18 in the proposed CDC and Municipal Code amendments until Parks and Recreation Department Staff has had adequate time to determine the Planning Commissions reasons for the provision, and to study and report to the Board, the Planning Commission and the City Council the potential impacts on the City of the provision”.

The motion passed unanimously.

5. **Community Center**

Information was presented on estimated costs of remodeling/refurbishing the existing public facilities. While the Robinwood Station is currently being utilized it was also a part of the conversation as upgrades and improvements are needed. After discussions with architecture firm the cost for facilities were estimated at approximately \$100 per square foot. This does not take into consideration specific external structural needs, parking or other infrastructure that might be needed at each facility.

The Board had a long discussion on meeting the needs of the community versus meeting the wants of the community. The Board also discussed whether the data and configuration from the Aquatic/Recreation Center project reflects the overall needs of the community since it did include a revenue piece to offset pool costs.

Todd asked about next steps? How to fund and where would the money come from? The City does not have funds for renovation or building anything at this time. There was a conversation on volunteers and that they are capable of certain task but not a majority of needs of these facilities. The City would certainly welcome any donations to the cause. I was also noted that the financial operations of any facility would also need to be evaluated. Ken Worcester felt that this topic is driven by the Robinwood Station and the other vacant building owned by the City. Do they or can they meet the needs of the City. The final report is a Budget Committee and a City Council issue.

Todd wants to acknowledge that we have looked globally at facilities inside and outside the City. Don stated that we need space, space we have needs renovation, we need bigger space and are we looking for a \$ recommendation?

Ken Worcester explained that budget is a piece of the equation. City Council will have to decide where they spend money. What we want to do is provide the most useful information to City Council on how we can meet the recreational space needs.

Vicki expressed that we have a lot of community input from the outreach on the aquatic project. This information can be adjusted and include Parks & Recreation Department assessment on what is needed for programs and community. We can develop pros and cons for the facilities. Facilities could fall under one of four categories: Use as is, remodel, tear down or sell.

Ken Worcester also expressed that we will soon be updating our Master Plan and this time the main focus will be on recreation programs & facility needs.

6. Willamette River Trail Update

Ken Worcester explained that the parks department is starting clearing for the trail so that survey work can be completed. A requirement will be to hold a neighborhood meeting and a proposed City wide meeting to walk the area would be a good way to get people to attend. The Board liked the idea and wanted to do this outside of their regular meeting. An early June date will be determined at a later date (on a Wednesday about 6 pm)

7. Other Projects –

Roger inquired about Holmes Street property – Ken Worcester explained that the piece of property was owned by the railroad, City Council authorized the City to make an offer, the offer was denied and it was sold to another party. Current survey work is being done by the owner.

Fields Bridge contract has now been awarded for completion of the project. The permeable blocks have been ordered and are now in the curing process. Contractor will place them about June 2 and it will take about 10 days.

The Adult Community Center expansion is moving forward with Clackamas County IGA, architectural estimates and the pre application meeting has been completed. Goal is to break ground late fall.

Meeting Adjourned at 9:02 pm