

City of West Linn
Parks and Recreation Advisory Board Summary Notes
January 8, 2015

Members Present: Vicki Handy, Don Kingsborough, John Linman, Steve Millage, Roger Shepherd, and Sarah Silvernail and Rob Waibel.

Staff Present: Ken Warner & Ken Worcester

Council Liaison: None

Guests: None

Meeting called to order by John Linman at 7:06 pm

1. **Approval of tonight's agenda** – Agenda was approved with the addition of voting for Board Chair under other projects.

2. **Community Comments** – None

Ken Worcester introduced Steve Millage the new appointed member of the Parks & Recreation Advisory Board.

3. **Approval of Summary Notes**

Notes of the December 11, 2014 meeting were reviewed. Roger made a motion to accept Notes and was seconded by Sarah. The motion passed unanimously.

4. **Recommendation as it Relates to Vacant City Facilities**

Ken Worcester briefly reviewed what the Board has studied over the past 6 months. The City facilities under review included the old Bolton Fire Station, old City Hall and the Robinwood Station. The purpose of the review was to see if the facilities met recreation needs of the Parks & Recreation Department. Ken explained that currently all costs with keeping the buildings in their current state falls under our General facilities section which is separate from Park & Recreation Funds. The old police station discussion centered around the lack of parking, the paper mills desire for new circulation pattern, the cost of rehabilitation and the seismic condition of the building. The Robinwood Station and the old Bolton Station were discussed in regards to the financial sustainability of small satellite recreation centers, identical space being added on to the Adult Community Center, the bay in Sunset being improved in an existing operational building and the estimated costs to renovate and bring the two buildings up to code. The Board inquired that if all three were sold could the money generated be utilized to partially fund a Recreation Center that would meet the needs of the community? Ken explained that it is possible.

Vicki made a motion and it was seconded by Sarah.

"The Parks & Recreation Advisory Board has analyzed potential City space inventory for Parks & Recreation Department recreation programming use. The Boards priority for space is a Recreation Center. The old Bolton Fire Station, old Police Station and the Robinwood Station do not meet the Parks & Recreation Departments requirements. If surplus City property is sold, the savings in maintenance costs and profit should go towards a Community Recreation center that would meet the needs of the community."

The motion passed - 6 in Favor with Don Kingsborough Abstaining.

5. **Capital Improvement Plan (CIP) Update**

Ken Worcester presented draft update on the CIP for Parks & Recreation. Explanation and overview was provided on content, funding sources and details of specific projects. Discussions were held on some specific projects and the details of the projects and timing.

6. **Trail Way-finding: How do we begin?**

Ken Worcester noted that there is funding this year for this project. Ken also pointed out that the update of the Transportation System Plan (TSP) underway will be discussing way finding on city streets. The Board decided to

focus on in park trail way finding. The Board will work with the TSP process when they get to way finding in their process. The Board identified an internal way finding post system that they would like to utilize. This project will start with the large parks of Mary S Young, Wilderness Park and Fields Bridge Park.

7. Other Projects –

Cedaroak Boat Ramp project was discussed in regards to the decision of one dock versus two.

Fields Bridge development is moving forward with design of the layout for interpretation of the removed house, shelters and connecting pathways throughout the park.

Wi-Fi is being installed at six parks and should be done by the end of the month.

The extension for the Cedar Island Bridge has been ordered along with repair/upgrades to the old bridge.

The Board discussed the election of the new Chair.

Roger made a motion and was seconded by Vicki to elect Don Kingsborough as the new Chair of the Parks and Recreation Advisory Board. Motion was approved unanimously.

Meeting Adjourned at 8:45 pm