

**City of West Linn**  
**Parks and Recreation Advisory Board Summary Notes**  
**December 11, 2014**

Members Present: Roger Shepherd, Sarah Silvernail, John Linman, Don Kingsborough, and Todd Jones.

Staff Present: Ken Warner & Ken Worcester

Council Liaison: None

Guests: None

Meeting called to order by John Linman at 7:05 pm

**1. Approval of tonight's agenda** – Agenda was approved.

**2. Community Comments** – None

**3. Approval of Summary Notes**

Notes of the November 13, 2014 meeting were reviewed. Don made a motion to accept Notes and was seconded by Roger. The motion passed unanimously.

**4. 2015 Goals**

The Board Reviewed 2014 Goals, accomplishments, and challenges.

The Board updated Goals for 2015 and discussed what they need to be successful in 2015.

**5. Capital Improvement Plan (CIP) Update**

Ken Worcester presented draft update on the CIP for Parks & Recreation. Explanation and overview was provided on content, funding sources and details of specific projects. Discussions were held on some specific projects and the details of the projects and timing.

**6. Trail Way-finding: How do we begin?**

A short power point was shown on design options for trailhead/map signs, trail signage and trail markers. The Board discussed what is currently in place and what they may like to see in the future. The Board like the current trail marker design and will look to make decisions in the near future. Things to consider are mile markers, different applications for trails/roads and what sizes/locations for the system along with standardization.

**7. Other Projects –**

Cedaroak Boat Ramp project was discussed and it was explained that the in water construction period was missed and that the City gave back the grant. The grant will be reapplied for in the near future. There is also some design issues being resolved surrounding transparent vs non transparent docks.

Fields Bridge development is moving forward with design of the layout for the undeveloped part of the park that will include interpretation of the removed house, shelters and connecting pathways throughout the park. The Adult Community Center expansion is still moving forward with the architect and submittal soon for Land Use process.

Meeting Adjourned at 9:05 pm