

**City of West Linn**  
**Parks and Recreation Advisory Board Summary Notes**  
**January 9, 2014**

Members Present: Roger Shepherd, Sarah Silvernail, John Linman, Don Kingsborough, Vicki Handy and Todd Jones (had to leave meeting at 8:25 pm)

Staff Present: Ken Warner & Ken Worcester

Council Liaison: None

Guests: Mike Mahoney & Jeff Parker

Meeting called to order by John Linman at 7:05 pm

1. **Approval of tonight's agenda** – Agenda was approved with addition of 2 items under #8 other projects (Inquiry on Drones & Election of Chair for Board) and switching the order of #4 & #5 to allow guests to present first.

2. **Community Comments** – None

3. **Approval of Summary Notes**

Notes of the September 12, 2013 meeting were reviewed. Don made a motion to accept Notes and was seconded by Roger. The motion passed unanimously.

4. **Park Natural Area Proposal**

Ken Worcester explained that there is the potential for 3+ acres of open space to be preserved near The White Oak Savanna.

Mike Mahoney of Con Am explained that they are looking at the potential zone change and the possibility of preserving open space located at the northwest corner of Tannler Drive and Blankenship road. (letter enclosed) Mike is looking for support/thoughts of the Board as open space along with the potential zone change. Vicki asked if it stays commercial zone will there still be open space? Jef explained that the current plan is for 29000 sq ft office space. Todd asked if Con Am owns anything else in West Linn? Mike explained that the answer is no, the closest is Seattle. Con Am is a national multi family developer and plans to own potential project for a while. Todd asked if it would be similar to Summerlin? Mike replied that that would be TBD.

Todd expressed that he has walked/run in the area and there is the potential for connectivity. Ken Worcester explained that with some effort it could be a connection to the I -205 trail and Sunset area without having to drop down to the streets.

John asked if it was possible to develop and donate to the City?

Ken Worcester explained (while not for or against zone change) that OBC zone we receive no SDC funds while Residential would provide SDC \$.

Vicki expressed that she felt it is a good idea to preserve open space and the Board agreed.

Motion by Todd to support in concept setting aside open space in any development of the property located at the corner of Tannler and Blankenship. Seconded by Vicki. The Motion passed unanimously.

5. **Trails Master Plan – Prioritization Criteria and Trail Maintenance Standards**

Ken Worcester explained as was briefly discussed last month the City Council would like PRAB to establish prioritization criteria for trail development. Ken presented the priority ranking system established by the Transportation Advisory Board.

- a. Highest priority to safety enhancement projects, especially around schools and those projects in the Safe Routes to schools Plan.

- b. Projects that enhance mobility/connectivity to nodes e.g. commercial centers, schools, parks and transit.
- c. Projects that impact the highest amount of users or provide the biggest bang for the buck.

Board discussed criteria and looked at a brainstorming document with potential criteria. Further discussions centered on what are important to each member of the Board and how many criteria does the Board want to establish. The Board agreed that 5 items (to include some narrative explanation) rose to the top. Listed in alphabetical order.

- A. Bang for the Buck
- B. Community Support
- C. Connectivity
- D. Opportunity & Feasibility
- E. Safety

The Board decides to create a decision making criteria circular in nature. The 5 item in the circular format would have explanatory descriptions to explain all facets in the particular criteria. Staff will work on draft for the Board.

Ken Worcester explained that the parks Department would like to develop Trail maintenance standards that will explain and visually (with pictures) show what the expectation should be for all trail maintenance. An example of Tualatin Hills Parks & Recreation District manual was passed out. The Board felt that this was a good idea and that it could also help give volunteers a clear expectation when out in the field working. The Board felt that this was a good idea.

#### **6. Fields Bridge Park - Update**

Ken Worcester let the Board know that we are getting ready to develop the other end of the park. This will include the removal of the house through a process through the State Historical Preservation office. The new parking lot will be moved a little since we are using a permeable surface for the parking lot and do not need water detention area. We are adding 10% to the parking lot, per code, since we saved some space. The goal is to wrap this park up prior to baseball season with work projected to start next month.

#### **7. Dodge Way House – Update**

The Dodge Way property that was purchased for \$ 1 through a HUD program has been sold for a price of \$205,000. Proceeds for the house must be used on a HUD project, the adult Community center expansion and/or other City projects.

#### **8. Other -**

Drones: Don was approached by a lady who had her picture taken by a drone in another park system. The pictures showed up on you tube. She was inquiring if the City of West Lin has a Drone policy? At the present time we do not have any policy.

Election of Board Chair: The Board had a brief discussion on nominating a Chair for this calendar year.

Vicki made motion to nominate John Linman as Chair. Seconded by Sarah. The vote was Unanimous. (Todd Jones had left the meeting at 8:25pm)

Meeting Adjourned at 9:09 pm