

CITY OF WEST LINN
Parks and Recreation Advisory Board Minutes
Thursday, January 28, 2010

CALL TO ORDER/ROLL CALL

Members Present: Parris Chargois, Todd Jones, Lorie Griffith, Don Kingsborough, John Linman, Roger Shepherd and Jan Warner

Staff Present: Ken Worcester and Ken Warner

Meeting called to order at 7:05 pm by Chair Parris Chargois

Introduction of Lorie Griffith as new member to PRAB.

1. Approval of tonight's agenda

Added discussion of 2010 PRAB goals as #5, moved all others down a number. Added discussion of bark chips under other projects #8

John made, and Don seconded a motion to adopt the night's agenda, which passed unanimously.

2. Community Comments None

3. Adoption of minutes

No minutes available to approve.

Don made motion, and John seconded to have draft PRAB meeting minutes available 1 week after meeting. Motion passed unanimously.

4. Park/Trail rules/usage policies

Ken Worcester explained that it has become necessary for the department to start to develop some policies. Proposed policies will be prepared and forwarded for review. Topics will include signs, memorials, and trails. etc. A trails discussion ensued and it was decided that the trails issue can be addressed through the Master Plan process.

5. PRAB Annual Report

Annual report/presentation to City Council and development of goals for 2010 were discussed. It was recommended that the Board have 3 -4 distinct goals in addition to department goals for the year and then list goals and projects that they support for the Department. Further discussion will be held as annual report is developed.

6. Trail Neighborhood Survey Results

Led by Todd Jones, WLHS teacher and PRAB member – with survey questions developed in cooperation with Parks & Recreation staff. High school students Katie Longtain, Zach Valentine, Kate Fogarty, and Talea Hunt presented the survey and results from their visit to homes. Survey results could be reported to Council or for other public information. The Board thanked the students for their hard work and valuable information.

7. Trails Master Plan

The overall Trails Master Plan process was outlined for the Board. The Technical Working Group (TWG) met for the 1st time and there was some confusion and e-mails floating around about the TWG role in the process. Since the website has been updated, a brief demonstration was performed.

8. Other projects

A brief discussion was held on wood chips/materials in park; Ken Worcester discouraged allowing people to take materials unless advertised on a specific day to prevent people from helping themselves without permission. Lock fest has been scheduled on the same day as Take Care of West Linn Day, potential for conflicts with volunteers.

Meeting adjourned at 9:10 pm.