ATTACHMENT: REVISIONS TO THE HIDDEN SPRINGS NEIGHBORHOOD ASSOCIATION BYLAWS

Section 5. Meetings

a) General (regular) meetings shall be held on the third Tuesday of the month at 7:00 PM. In recognition of summer activities, general meetings may be suspended for any or all of the months of June, July, or August. The suspension of any future general meeting(s) must be accomplished by formal motion and voting per Robert's Rules of Order. The suspension of any general meeting shall be communicated to the City so proper notice may be posted on the City web site. If attendance declines such that a quorum cannot be maintained, meetings must be held at least annually to maintain the minimum standards requirement of the City. {WLCC 2.165(3)(d)}

b) Special meetings may be called, but not more than twice a month and are open to all eligible members of the Neighborhood. Special meetings are held at times other than that of the regularly scheduled general meeting for the purpose of informing members of any activity or to expedite activities of the HSNA.

c) Special meetings may be called by any officer or by a quorum of the eligible members in good standing. In order for the members to call a meeting, a quorum of the members eligible for voting must each sign a petition requesting a special meeting and submit the petition to an officer. The special meeting shall be called to order no more than two weeks from the date that the petition is submitted to an officer.

d) Any meeting, whether general or special, shall be at a place and time set by and called to order by the President or another officer acting on his or her behalf.

e) There shall be at least one week's notice provided to the eligible members~~hip~~ of a general or special meeting, although shorter notice may be provided in case of an~~y~~ emergency. Because land use appeals to City Council must be filed within two weeks, any special meeting called to discuss such an appeal is deemed to be an emergency, and the one week notice requirement is suspended. Proper notice shall mean to include any of the following: signage within the boundaries of the Neighborhood, posting on the City web site, or e-mails sent to all eligible members in good standing who provided e-mail addresses upon signing the attendance register at any duly-convened meeting.

f) All properly-convened general or special meetings of the HSNA shall be conducted following Robert's Rules of Order and in conformance with the public meetings law. All such meetings shall have written minutes properly corrected and approved at the next scheduled meeting. For each meeting, copies of the approved minutes and the attendance register shall be provided to the City for public review. {WLCC 2.165(3)(b)}

Section 6. Land Use Decision Appeals

a) Per West Linn City Code Section 2.175, the HSNA may appeal ~~an~~ land use decisions made by the planning director or planning commission to the appropriate bodies without cost if the planning director finds that the HSNA has followed the proper appeal procedures as set forth in Section 99.140 and Sections 99.240 through 99.300.

b) If any land use decision is deemed adverse to the quality of life of the HSNA, eligible members in good standing may bring a motion to appeal that decision before the membership at any general, ~~or~~ special, or emergency meeting. Upon the motion carrying, the presiding officer shall hand deliver the resolution and the voting documentation to the City Council at City Hall on the next business day and obtain date stamped copies of the resolution and all documents as proof of delivery. ~~appoint a Land Use Appeal Committee, whose charge shall be to prepare a written report reflecting the majority view and to submit the report at the next general or special meeting. Upon acceptance of the report by the eligible members in good standing, the Land Use Appeal Committee shall submit the appeal to the proper City officials and/or commission following the procedures cited in Section 6(a), above.~~