Instructions for Accessing Zinio Digital Magazines

Access and Checking Out

- 1. Open up your browser and visit <u>www.lincc.org</u> then click the <u>Online Resources</u> link on the left side of the page.
- 2. Click the <u>Resources for West Linn</u> link, then click the <u>Zinio</u> link.
- 3. Enter your library card number and PIN (usually the last four digits of your phone number).
- 4. Click the magazine that you're interested in. Then click the blue Checkout button.
- 5. You will need a free account to proceed.
 - a. If you have already created an account, log in.
 - b. If this is your first time, click the <u>Create New Account</u> link then fill in the form to create a free account.
- 6. Click the blue Start Reading button.

Reading the Magazine on a Computer

- 1. You will now be taken to a new window or tab on Zinio's main site where you will need a **separate login** from the one you used on the library's magazine page (step #7 above).
 - a. If you have already created a Zinio account before click the <u>Sign in here</u> link.
 - b. If this is your first time, fill out the form to create a free account. It's a good idea to use the same account info you used in step# 7.
- 2. You will be taken to the Your Reading List page showing all the magazines you have checked out. Click the cover and the magazine will open up in a new window for you to read.

Reading the Magazine on a Mobile Device

- 1. After you click the blue Start Reading book in step #8 above you will be prompted to download the free Zinio app. If you are not prompted then go to the app store and download the app (the full name is Zinio: 5000+ Digital Magazines).
- 2. Open the app and go to Settings. You will need a Zinio account to sign into the app. (This is a **separate login** from the one you used on the library's magazine page in step #7).
 - a. If you already have a Zinio account then login.
 - b. If this is your first time, click the **Join Zinio** button and create a free account.
- 3. Tap the Read button and you will see a list of the magazines you have checked out.
- 4. Tap the download button for any magazine that you would like downloaded to your device.
- 5. Once the download is finished you will be able to read the magazine even when you don't have an internet connection.
- 6. To remove a downloaded magazine tap the Edit button, then tap the white X next to the magazine you want to delete. The magazine will still be checked out to you, but will no longer be taking up space on your device.

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