

# LIBRARY BOARD MEETING

## May 25, 2011

**Present:** Janet Dalgaard, Greg DiLoreto, Doug Erickson, Kathy Graef, Sterling James, James Milne, Tom Miller, Pam North, Mary Jo Steele

**Staff:** Diane Satchwell and Joanna Campa

**Others Present:** Councilor Mike Jones

Library Board Chair James Milne called the meeting to order at 5:48pm.

**Minutes Approval:** Tom Miller moved to approve the March minutes. Greg DiLoreto seconded the motion. The motion passed 9:0.

**Agenda Review:** Library Director, Diane Satchwell, asked to add Councilor Jones to the agenda. He was added before the Director's Report.

**Mike Jones, City Councilor:**

Councilor Jones passed out to the Board the half yearly report from the City Council. He told the Board that the City Council had created 4-5 priorities for this year. In this hand out is the progress they have made.

**Directors Report:**

Governance at a Glance – Ms. Satchwell passed out a copy of Governance at a Glance. She would like to make this an official document specifically detailing the West Linn Library. Included in it, she would like it to define the roles of the Friends and the Foundation. She will be updating the document to adopt the Boards policies to it, and asked the Board to look at it and see if they had anything they wanted to add.

Work Plan – Ms. Satchwell would like the Board to look over the Work Plan for the library and give their feedback.

**Friends of the Library Report:**

President of the Friends of the Library, Janet Dalgaard, told the Board that the Friends had a meeting last week. At the meeting, they re- elected officers. Ms. Satchwell brought up that the Friends had recently paid for a career series, which was very successful. Attendees have sent her thank you notes saying how good the series was. Ms. Satchwell thanked the Friends for supporting this series. The Board then discussed the Blue Book Bins that have been showing up around town. Ms. Dalgaard informed the Board that the Spring Book sale had been held in the Teen area in the library. It was

very successful and brought in one of the biggest sales days to the Book Cellar. She stated that from now on they'd like to have their book sales in that area.

**Board Comments:**

Mr. DiLoreto gave an update on the Library Foundation. They are having their annual meeting on June 7<sup>th</sup>. He encouraged the Board to attend. They will be talking about funding E-Readers. The E-Readers would be used for patron check out as well as for patron's to test to see which is best for them before a purchase.

There being no further business, Library Board Chair James Milne adjourned the meeting at 6:44pm.

Respectfully Submitted,

Joanna Campa  
Recording Secretary