

LIBRARY BOARD MEETING

June 30, 2010

Present: Tina Decker, Greg DiLoreto, Kathy Graef, James Milne, Tom Miller, Pam North,

Staff: Diane Satchwell and Joanna Campa

Absent: Janet Dalgaard (excused), Sterling James (excused), Mary Jo Steele

Library Board Chair James Milne called the meeting to order at 5:50pm.

Minutes Approval: **Greg DiLoreto moved to approve** the May minutes. **Tom Miller seconded** the motion. The motion **passed 6:0**.

Agenda Review: No changes were made to the agenda.

Tina Decker arrived at the meeting at 5:55pm.

Directors Report:

Policy Changes – Library Director Diane Satchwell told the Board that she is updating some of our policies and procedures. She is seeing some different behaviors in the library and she would like to address those.

Customer Behavior – Ms. Satchwell passed out a copy of the customer behavior policy. She would like the policy to now read that there is no use of any tobacco products at all allowed in the library. She asked the Board to look at the policy before the next meeting and see if they have anything they would like to see addressed.

Bamboo Room - In the past the Bamboo Room has been used on a first come first serve basis and patron's can stay for as long as they like. Ms. Satchwell has seen some behaviors lately that have made her want to change how the Bamboo room is utilized. She discussed the changes she'd like to make with the Board. She proposed locking the door to the Bamboo room and making its use by reservation only. She passed out a copy of the proposed policy changes to the Board for them to review and went over it with them. The Board asked if the City had any policies for public spaces. Ms. Satchwell will talk to City Hall and find out. **Mr. DiLoreto moved to approve** the policy changes proposed for Bamboo Room. **Ms. Decker seconded** the motion. The motion **passed 6:0**.

Internet Policy- Ms. Satchwell passed out the proposed policy changes to the library's internet computer use. The changes include limiting each patron to one 90 minute computer session. In order to get a guest pass you must show proof that you are not a Clackamas County resident. The Board discussed the changes to the policy with Ms. Satchwell. **Mr. DiLoreto moved to approve** the policy changes proposed for the patron internet computer use at the West Linn Library. **Pam North seconded** the motion. The motion **passed 6:0**. Ms. Satchwell stated that there will be a 2 week notice posted about the policy change. The new policy will go into effect policy effect July 15th.

Parking – Ms. Satchwell told the Board that Chris Jordan, City Manager, is looking at all options for the library parking. Within the next 2 months she will be bringing these options to the Board.

Strategic planning – Ms. Satchwell will be putting together an outline to send out to the Board with the August agenda.

Friends of the Library Report:

Janet Daalgard, was not in attendance for this meeting.

New Business:

Sustainability Opportunities – Mr. Milne attended a sustainability meeting and brought a flier from the new fire house. He explained how they are working hard to make it very sustainable. He would like to show the flier to the Board and see how we can implement some of their sustainable actions into use at the library.

Board Comments:

Mr. DiLoreto announced that the Foundation's 501c3 has been approved. Ms. Satchwell spoke about the Foundation event that was held last week and how it was very successful.

There being no further business, Library Chair James Milne adjourned the meeting at 6:45pm.

Respectfully Submitted,

Joanna Campa
Recording Secretary

Next Library Board Meeting: August 25, 2010 5:45pm