

LIBRARY BOARD MEETING

August 26, 2009

Present: Janet Dalgaard, Tina Decker, Greg DiLoreto, Kathy Graef, Sterling James, James Milne, Pam North and Mary Jo Steele

Staff: Linda Malone and Joanna Campa

Absent: Tom Miller (*excused*)

Others Present:

Library Board Chair Sterling James called the meeting to order at 5:50pm.

Minutes Approval: Greg DiLoreto moved to approve the July minutes. Pam North seconded the motion. The motion passed 7:1. Sterling James abstained as he was not at the July meeting.

Library Director's Report

Symphony – Interim Library Director Linda Malone stated that the new library software, Symphony, went live 7/30/09. She stated that the migration went well. There were some connection issues and there are still some things that need to be worked out. The patrons like it and staff likes it. The PAC is not perfect yet and is still being worked on. The city IT dept and Greg Williams have been working on upgrading the remaining thin client computers to full PC's. Ms. Malone stated she welcomed suggestions from the Board for improving the functionality of the OPACs, either by a comment card or direct email.

Upcoming Events – Last month was the Central Village Celebration. Ms. Malone stated that the three library events were not highly attended and suggested that more planning and promotion next year might help. The library is holding its annual Scarecrow contest again this year. There are more upcoming computer classes. There will be an author talk in November. The Big Read in February is already in the planning. As always, our website has a list of the library's upcoming events.

New Library Director – The search for a new Library Director has stalled once again. None of the applicants interviewed in July worked out. City Manager, Chris Jordan, has mentioned possibly talking to a recruiter to help find possible candidates. He stated that he thought it would be another 5-6 months before a Library Director was in place.

Tualatin into District – The part of Tualatin that is in Clackamas County would like to join the Library District. Ms. Malone attended a meeting with County Commissioners, Clackamas County Library personnel and Tualatin city officials regarding the issue. Tualatin city officials stated that they will ask for a vote to join the District, at the next Library District Advisory Board

meeting September 10. Ms. Malone stated that at the present time, West Linn does not have a representative on the Library District Board and therefore would not have a vote. **Mr. DiLoreto moved** that a letter be drafted to the City Council asking them to appoint someone before the September 10th meeting, so West Linn could be represented, and make a suggestion of who should be appointed. **MJ Steele seconded** the motion. The motion **passed 8:0**.

Friends of the Library Report

Janet Dalgaard reported that there is a Friends of the Library Board meeting this Saturday. The next Friends Book Sale is being held in the library community room from Sept 30- Oct. 4. Ms. Dalgaard stated that the Friends have been asking about the donations board they bought for the library. They wanted to know if the Friends needed to maintain it or does the Library Board maintain it. The cost is \$90 to install a name on the plaque. Ms. Malone asked about the donor levels for the plaques and if Ms. Dalgaard could get those levels to her. Ms. Dalgaard stated that they do have that information and that they maintain a list of how much is donated by specific members. She will get the levels to Ms. Malone. Ms. Malone suggested this topic be brought up at the proposed meeting of the Board Chairs.

Old Business

Proposed meeting

The Board then discussed the proposed meeting between the chairs of the Friends, Foundation and Advisory Boards. The meeting was suggested so the Boards could decide specifically what role each would play in helping to raise funds for the library. Sherry Sheng, Library Foundation President, was hoping to find out what the Foundation was expected to do so she can get together a committee. Mr. James suggested in lieu of this meeting, they invite her to the next Board Meeting.

The Board then discussed the capital money coming from the Library District. **Greg DiLoreto moved** that the Board send a letter to City Council stating that they feel the capital money that is allocated from the district be used to get adequate parking for the library. Kathy Graef **seconded the motion**. The motion **passed 8:0**. The Board would like the letter presented at the council meeting on September 14th.

New Business

Library Board 'wish list'

Mr. James asked if Board members had anything to add to the 'wish list'. Tina Decker stated she liked the idea of having new best sellers available for patrons here at the library. These copies would stay at our library and never fill holds for other libraries. Ms. Malone stated that people have been asking for a Book Drop in the Willamette area for a long time.

Ms. Malone told the Board that she is working on getting a new position filled. She is also looking into reconfiguring the circulation desk. The design of the library was put together by the community, and before she makes any changes, she wanted to ask the members on the Board who were involved in putting it together, what their original thoughts were on the

design. She asked if she could email those that were involved in the beginning, and get a discussion going. The Board members who had been involved agreed.

Ms. Steele left the meeting at 7:00pm.

Jim Milne asked when the Board was going to start work on the strategic plan. The Board would like to wait until the new Library Director is in place before they begin the process.

There being no further business, Library Board Chair Sterling James adjourned the meeting at 7:06pm.

Respectfully Submitted,

Joanna Campa
Recording Secretary