

## LIBRARY BOARD MEETING July 22, 2009

**Present:** Janet Dalgaard, Tina Decker, Greg DiLoreto, Kathy Graef, James Milne, Tom Miller, Mary Jo Steele

**Staff:** Linda Malone and Joanna Campa

**Absent:** Pam North (*excused*), Sterling James (*excused*)

**Others Present:** Bob and Dawn Adams

Chair Tina Decker called the meeting to order at 5:52pm.

**Minutes Approval:** James Milne moved to approve the May minutes. Tom Miller seconded the motion. The motion was passed 6:1. Kathy Graef abstained as she was not at May's meeting.

**Agenda Approval:** Chair Decker moved to revise the agenda. She would like to add as D, under New Business, that the Board look at two draft letters she brought to share with the Board. Mr. Miller moved to approve the revised agenda. MJ Steele seconded the motion. The motion was passed 7:0

**Election of new Board Chair – Ms. Graef moved** to nominated Sterling James as Board Chair. Ms. Steel seconded the motion. There were no further nominations. The motion was passed 7:0.

At this point, in the absence of Chair Sterling James, Vice Chair Greg DiLoreto took over the meeting.

### **Library Directors report**

Summer Reading Program – Interim Director Linda Malone stated that the summer reading programs are going well. So far 315 teens have signed up, 1815 kids signed up and the adult summer reading program has more than doubled their sign ups from last year to 107.

Early Literacy – The library web site has launched an early literacy newsletter, called the Toddler Times. It includes finger plays and crafts.

Upcoming events – The Central Village sidewalk celebration starts Friday and lasts through the weekend. Library events include an Arts and Crafts Fair and sale in the Community Room on Friday, a teen-sponsored children's craft event on Saturday and the Community Chorus concert on Sunday.

Budget – Ms. Malone handed out a copy of the final numbers for the '08-'09 budget. These numbers aren't exact, as the City is still migrating to the Agresso software, but are as close as the Finance Department can get for now. She went over the document with the Board.

New Library Director Search – There were originally 5 finalists, but two dropped out, so there were 3 finalists interviewed. Three panels interviewed each of the applicants. After the interviews, City Manager, Chris Jordan, spoke with each of the panels for input. He will be making the decision in the next couple of weeks. The *West Linn Tidings* reported that Chris Jordan stated he hopes to have someone in place by the end of August.

Symphony, the new software system for managing the county libraries' catalog and patron database, is going live next Thursday, July 30<sup>th</sup>. Linda stated that the fine limit amount before being blocked will be going up to \$25.00.

### **Friends of the Library Report**

Friends President, Janet Dalgaard, stated that the next book sale is 10/3-10/4. It will be held in the Library Community Room. 8/24 is the next Friends of the Library Board Meeting. Ms. Malone thanked the Friends for donating books for the adult summer reading program's book give away.

### **Old Business**

Proposed meeting with Foundation, Friends and Advisory Board – Tabled

### **New Business**

Library Wish List for Foundation – The Board decided to schedule a work group for August 12<sup>th</sup> to discuss this in greater detail.

Sustainability Board Liaison – The Board is not sure if a liaison is needed from the Advisory Board, as the Library already has a liaison on this board. Ms. Decker will look into this and report at the next meeting.

Notification of Board Meeting absence – It was decided that if members know they will be absent from a meeting, they should notify the Board by “replying to all” in response to the email they receive with the agenda.

Two Draft Letters – Ms. Decker handed out two letters she had drafted. The first letter is advising the Mayor and City Councilors that they need to appoint a representative to the Library District Advisory Board. **Mr. Miller moved to approve** the letter. Ms. Dalgaard **seconded the motion**. The second letter is to ask the Mayor and City Councilors to get County- wide consistency on specific issues. Ms. Malone stated that this is something that would go through the liaison to the District Board. Mr. DiLoreto stated that the board should go over this letter and agree on what is in it.

There being no further business, Vice Chair DiLoreto adjourned the meeting at 6:57pm.

Respectfully submitted,

Joanna Campa  
Recording Secretary

