

LIBRARY BOARD MEETING

March 25, 2009

Present: Tina Decker, Greg DiLoreto, Kathy Graef (5:52), Sterling James, James Milne and Tom Miller

Staff: Christine Siegel and Joanna Campa

Absent: Janet Dalgaard (*excused*), Pam North (*excused*), and Mary Jo Steele

Others Present:

Library Chair Tina Decker called the meeting to order at 5:49 pm.

Jim Milne moved to amend the agenda and discuss 6A, review tabled items. **Tom Miller seconded.** The motion **passed 6:0.**

Sterling James moved to amend the agenda to place tabled item 7A, "Discuss Strategic Planning Process and Develop Preliminary Actions", under New Business. **Greg DiLoreto seconded** the motion. The motion **passed 6:0.**

Minutes Approval: Sterling James moved to approve the February minutes. **Tom Miller seconded** the motion. The motion **passed 5:1.** **Greg DiLoreto abstained** as he was not at the February meeting.

Directors Report:

Update on Library Foundation - Library Director Christine Siegel stated that the Foundation Board met last Monday night. Members include Greg DiLoreto from the Library Board and former City Councilor, Mike Jones, Ray Kindley, Lewis McCoy, Melinda Robinson, Sherry Sheng, and Jerry Switzer. The current board is developing a chart of skills and looking to identify members in the community that are philanthropically minded. The first order of business is to develop a full board and identify potential committee members. Ms. Siegel asked the Board for input for individuals with skills that may be useful to the foundation. She asked the Board to email ideas to her Mr. DiLoreto.

Strategic Plan - Ms. Siegel stated the strategic planning process will be useful as a springboard for fundraising goals.

Friends of the Library Report:

Activities since last report - In the absence of Ms. Dalgaard, Ms. Siegel reported that she attended the Friends of the Library meeting this month. She stated the Friends will be holding a special book sale in May in the Book Cellar. Ms. Siegel said that the State Librarian has asked for

libraries to gather books together for donations for our sister province in China. Library staff and the Friends are putting together a representative donation from West Linn.

New Business

Citizen Advisory Training - Chair Decker stated that five members of the Library Board, the most from any other advisory board, attended the training. Those who attended briefed the others on what they had learned. Attendees felt the training was very well done and presented useful information.

Chair Decker discussed the presentation she delivered to the City Council, as outlined in the PowerPoint previously developed by the Library Board. She told the Board she felt her presentation was well received.

Strategic Planning Process and Preliminary Actions - Chair Decker passed out the *Planning for Results Tasks and Steps* sheet. Ms. Siegel informed the Board that Pat Duke Wilsonville Library Director recently worked on a strategic plan for the Wilsonville library. She suggested inviting him to a special board meeting to outline the process Wilsonville recently completed. The Board agreed and Ms. Siegel said she would contact Mr. Duke to arrange the meeting.

Announcements:

Mr. DiLoreto reminded the Board to send names for prospective foundation board members.

There being no further business, Chair Decker adjourned the meeting at 6:50pm.

Respectfully submitted,

Joanna Campa
Recording Secretary