

# LIBRARY BOARD MEETING

## February 25, 2009

**Present:** Janet Dalgaard, Tina Decker, Sterling James, James Milne, Tom Miller (6:07pm), Pam North

**Staff:** Christine Siegel and Joanna Campa

**Absent:** Kathy Graef (*excused*), Mary Jo Steele (*excused*), Greg DiLoreto (*excused*)

Library Chair Tina Decker called the meeting to order at 5:51pm.

**Minutes Approval:** Tom Miller moved to approve the January minutes. Janet Dalgaard seconded the motion. The motion passed 6:0.

### **Library Directors Report:**

Municipal Code revision - Library Director Christine Siegel stated that the revised Municipal Code was reviewed and approved by the City Council on Monday, February 23.

Annual Report to Council, March 2 – Chair Decker will present the “Annual Report to City Council” on March 2, 2009.

Citizen Advisory Training, March 12 – All Board members should have received an invitation to Citizen Advisory Group training. Ms. Siegel stated that the training is voluntary, but all members are encouraged to attend. Registration is due by March 9<sup>th</sup>.

Out of district Library Cards – Ms. Siegel stated that starting July 1<sup>st</sup>, patrons living outside the library district will be charged \$95 a year for a library card.

Oregon Reads – Ms. Siegel stated that the *Family Gathering* program on Monday night was very successful. The final Oregon Reads program *Pioneer Living*, is a youth program and is scheduled for March 7<sup>th</sup>. Kids are invited to dress up in pioneer clothing. The winning bookmarks for the bookmark contest are on display in the children’s room. Take a look.

### **Friends of the Library Report:**

Activities since last report – Ms. Dalgaard stated that they haven’t met recently as many board members have been out of the country. A meeting will be scheduled in March. She is also working on the upcoming Friends newsletter. Ms. Dalgaard is developing volunteer position descriptions with the goal of opening Book Cellar more hours. Ms. Siegel will post the volunteer opportunities on the library web site.

**New Business:**

**Jim Milne moved to** amend the agenda to place Tabled Items 7A “Prioritize 2009 Goals” under New Business. **Sterling James seconded** the motion. The motion **passed 6:0**.

Prioritize 2009 Goals - Ms. Siegel read the 2009 Goals from the PowerPoint presentation Chair Decker will present to the City Council. The Board discussed the annual goals as listed in the presentation.

Discuss the Strategic Planning Process and Develop Preliminary Actions – A primary goal for 2009 is to develop a long range strategic plan for the library. This is a time consuming process and is expected to be the main focus for the advisory board this year. It was decided to table the discussion since Vice Chair DiLoreto, who worked on the last strategic plan for the library, was absent.

Announcements – Chair Decker stated that she has been accepted to graduate school. She informed the board she may need to resign her position as Chair in June. She will continue to serve for the next four months, before making a decision as to whether she is able to remain on the board, while attending school.

Chair Decker reminded Board members to attend the Advisory Board training on March 12, 2009.

There being no further business, Chair Decker adjourned the meeting at 7:06 pm

Respectfully submitted,

Joanna Campa  
Recording Secretary