

Library Advisory Board Minutes

June 24, 2015

Present: M.J. Steele, Library Board Chair, Tom Miller, Library Board Vice Chair, Pam North, Rebecca Cassidy

Absent: Sterling James (*excused*), Lisa Dunne (*excused*), Janet Dalgaard (*excused*), Kathy Graef (*excused*)

Staff: Doug Erickson, Library Director, Shane Boyle, Director of Information Technology, City of West Linn, Rick Peterson, Technology Librarian, Melanie Nelson, Assistant to the Director.

Agenda Meeting called to order at 5:58pm

1. Call to order, review minutes (4/29/15) minutes accepted 4:0
2. Agenda Review no change
3. Public Comments None
4. Library Director's Report:

Stephanie Hope Cochran has resigned. Staff is doing a fantastic job with the changes that have been made with Stephanie's resignation. Introduction of Shane Boyle and Rick Peterson. Summer Reading Program has been going fantastic. Over 100 kids present at the first 2 programs.

Farmers Market is going well and has been busy for the first few weeks. This summer there will be story time, balloon animals and live bunnies. We will not be at the Market the weekend of July the 4th. The library will be closed on the 3rd & 4th of July due to the Independence Holiday. The library will also not be at the Farmers Market this weekend (June 27th) due to the high heat warnings. M.J. asked if we will be at the Old Time Fair. Yes, Elaine Spence, our Teen Librarian will be there Saturday, July 18th.

Clackamas Fiber Network- Shane Boyle, IT Manager for the City of West Linn explained having Dark Fiber network. (It is only used and dedicated to the city-private). Shane explained what the "ring" of fiber network is and how it works. It has been installed by Clackamas County allowing cities to hook into this dedicated network in conjunction with the West Linn/Wilsonville School district. A hand out, created by Shane, was given to each board member. This network has been installed at the West Linn Police station. Shane reviewed the expense and breakdown in detail in the packet. Shane is hoping to have the system installed by November/December 2015. ----- Tom moved to accept the report and authorize 32k expense to be pulled from appropriate fund. Rebecca seconded the motion and accepted 4:0.

Doug talked about emergency preparedness and how much this infrastructure will assist the city to get back up and running if there be a natural disaster. With this system, we have control of our own communication.

-Mobile Lab- Doug explained overview of the mobile lab. Rick prepared presentation. Benefits of mobility to reach anywhere in the library. There will no longer be the need to clear out the Library computer Lab for classes. It will a great introduction of the MAC/Apple products that are available. Allowing classes for both PC and Apple using patrons. Flexibility for classes to be customized by patron needs: MS vs. Apple, quick books, excel, word etc. Continuity- everyone is using the same platform in the class, therefore everyone is on the same page.---- Pam moves to go forward with mobile lab and expenses and Rebecca seconds. The motion passed 4:0.

5. Board Comments: Excited about what an opportunity to have dark network Pam. Tom Miller stated that at some point this year he would like to review the funding for the expansion of the network.

6. Friends Update- Janet, absent

7. Foundation Update- Melinda absent. Doug discussed idea of food carts here by the end of the summer. This will help to bring the different Neighborhood Associations to together. The Foundation isn't as well known as The Friends. This event will give some more information about who the Foundation is and what they do. Currently, the foundation isn't in the lime light like the Friends. This event will be working together with the Friends and Foundation as a supportive team to the library. Food carts will bring the city together as a community.

8. Community Room- Community Room Rules are reviewed by Board Members that were passed out at the last board meeting. Tom moves to approve rules, Rebecca seconds it. Community Room Rules passed 4:0.

M.J. Steele, Chair will email board members regarding upcoming meeting dates with the summer vacation starting.

Tom Miller, Vice Chair moves to adjourn meeting at 7:01pm.

Respectfully submitted,
Melanie Nelson
Assistant to the Director