

LIBRARY BOARD MEETING

March 28, 2012

Present: Lisa Dunne, Doug Erickson, Kathy Graef, James Milne, and Tom Miller

Staff: Diane Satchwell and Joanna Campa

Absent: Janet Dalgaard (*excused*), Sterling James (*excused*), Pam North (*excused*), and Mary Jo Steele (*excused*)

Library Board Chair Doug Erickson called the meeting to order at 5:46pm.

Minutes Approval: Tom Miller moved to approve the February minutes. Jim Milne seconded the motion. The motion passed 5:0.

Agenda Review: The reports from Friends and Foundation were removed as the representatives were not present.

Directors Report:

Parking update – Library Director, Diane Satchwell, reported that the City Council needs to approve the budget plan for the one million dollars from the district before the funds can be released. Ms. Satchwell discussed the various budget plans for the disbursement of the monies. As with any new project in the City, .5% of the monies need to be allocated towards art. Right now, in the planning stages, is a community forum. Ms. Satchwell informed the Board that the City will be charging the library for the parking project. The processing could cost up to \$10k. She wants the Board to review the expenses and she will present it to the City Manager. Tom Miller moved that the Library Advisory Board recognizes that Diane Satchwell will put forward these goals to the City Council. Jim Milne seconded the motion. The motion passed 5:0.

New Binders – Ms. Satchwell presented the Board members with the new advocacy binders. She went through each part of the binder with them and answered any questions they had.

Technology Plan – Ms. Satchwell would like to build a foundation so we can start applying for Grants. With a Strategic Plan in place along with a Technology Plan we could start applying. She would like to establish a technology lab in the library. Starting next week we are having e-reader programs where patrons can come in and learn about their devices. These programs will be held in the Bamboo Room. Ms. Satchwell will email the Board an electronic copy of the plan and asked the Board to go through it and come up with any changes they see needed.

Board Comments:

The Board discussed that the next Library Advisory Board meeting is scheduled during the time of OLA. The Board decided to hold the April meeting on Wednesday, April 18 at 5:45pm.

Library Chair, Doug Erickson adjourned the meeting at 6:43pm.

Respectfully Submitted,

Joanna Campa
Recording Secretary