CITY OF WEST LINN

JOB DESCRIPTION

##### Job Title: Street Sweeper Operator

##### General Functions:

Performs a variety of manual, semi-skilled, and equipment operation tasks in the construction, maintenance and operation of city facilities. Primary duty is to operate the City’s street sweeper.

Duties and Responsibilities:

(An employee in this classification may perform any of the following duties; however, these examples do not include all the specific tasks that an employee may be expected to perform)

1. Contributes to a positive work environment.

2. Maintains a positive relationship with contacts specific to them and positions outside the City organization.

3. Operates the City’s street sweeper and dump truck. May be assigned to assist with specialized tasks. Performs traffic control and flagging duties as needed.

4. Performs daily preventive maintenance including checking oil, fluids, coolant, filters, and lights, brooms, greasing all inserts and washing daily.

5. Prepares daily reports on sweeping hours, mileage, water gallons, loads or debris and maintenance preformed on sweeper.

6. May operate heavy or specialized equipment in the construction and maintenance of water, street and sewer facilities. Equipment includes backhoe, tractor, front-end loader, dump truck, snow plow, roller, and other power equipment.

7. May assist in customer service calls.

8. May assist other divisions with specific projects and work assignments as requested.

### Specifications:

*(Job preparation and prior work experience requirements are minimum standards. Other equivalent combinations of education, training and experience may be considered)*

1) Job Preparation:

 a) Education:

i) Graduation from high school or completion of equivalent GED Certificate. Two years of experience in public works or two (2) years of general construction work experience within the last five (5) years which included some operation of light to medium motorized equipment.

b) Training:

i) Must have a valid Oregon Commercial Driver’s License (CDL) Class B .

2) Supervision:

Received: Receives a moderate level of supervision from a higher classified Public Works employee when working as a crewmember. When assigned a specialized task receives detailed instructions and closer supervision.

Exercised: Supervision of other employees is not a normal responsibility of this position.

3) Communication:

Effective relationships must be maintained within the City between supervisors and co-workers. Relationships outside the City organization, as needed, include verbal communications with utility companies to acquire locate information.

Verbal contacts made with other City departments as with police and fire for traffic control, street closures, etc., and with streets, parks, and mechanics as needed often to coordinate personnel and equipment needs.

Verbal contact with the City’s residents is frequent to explain what the City is doing.

4) Cognitive Functions:

Work is governed by Federal, State, County and City ordinances, rules, regulations, policies, procedures and guidelines.

This position is not responsible for the development of new policies, procedures, system, and methodologies. As requested, may provide assistance in developing new procedures, systems, and methodologies.

The consequences of an error in the normal course of work could result in health hazards, damage to public and private property and equipment and lawsuits due to careless equipment operation or failure to complete work appropriately.

5) Working Conditions:

Extended periods of sitting and driving equipment. Adverse working conditions include work around chemical sprays, work in raw sewage and inclement weather and requirement to lift heavy weight and do some heavy manual labor. Operates and works around noisy equipment, vibrating equipment.

Work schedule is early morning hours while employees may be called back to work on an irregular basis for emergencies.

6) Resource Accountability:

Workers are held accountable for the proper maintenance and operation of equipment (i.e. street sweeper, dump trucks, back hoes, etc.) that they are assigned to operate.

Records maintained may include logging into sewer time maintenance, storm sewer system, spraying and fuel records, and new construction, as built plans.

May commit City resources for minor projects. May not commit City resources for purchases.

*The job classification description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the employer and requirements of the job change.*