



22500 Salamo Road  
West Linn, Oregon 97068  
<http://westlinnoregon.gov>

## **COMMITTEE FOR CITIZEN INVOLVEMENT MEETING MINUTES**

Tuesday, April 26, 2016

6:00 p.m. - Meeting – Bolton Conference Room

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Members Present: Russell Axelrod, Bob Martin, Gail Holmes, Michael Babbit, Thomas Tucker  
Staff Present: Courtney Flynn and John Morgan

- 1) Call to Order
- 2) Selection of Committee Chair  
Axelrod will serve as acting Chair until the Committee chooses a Chair and Vice Chair. These two positions will likely be chosen at the May 5, 2016 meeting.
- 3) Review State Planning Goal 1, Citizen Involvement Section of the Comprehensive Plan  
Committee members present acknowledged they had reviewed State Planning Goal 1 and the Citizen Involvement Section of the Comprehensive Plan.
- 4) Discuss By-laws, Mission, Objectives
  - a) The Committee suggested the following changes be made to the current CCI By-laws, which were adopted in 2014.
    - i) Purpose: The CCI is a watchdog and advocate for citizen involvement. It is responsible for advising the City Council and other bodies on the development, implementation, and evaluation of a Citizen Involvement Plan that:
    - ii) Membership: add a member of the West Linn Chamber of Commerce (to be recommended by the Chamber Board) and the Chair of the Neighborhood Presidents Association to the committee. Also, change that if the chair of the Planning Commission and/or Historic Review Board is unable to serve their respective body will then select a member to serve in their place.
    - iii) Meetings: Meetings will be held at a minimum of monthly.
  - b) The Committee received an outline of missions and goals from other city's Citizen Involvement Committees. It was decided the Committee's mission and goals would be discussed at a future meeting.

- c) Martin suggested that the bulk of future meetings for the next month or so focus on reviewing Community Development Code changes, but a few minutes be put aside at the end of each meeting to discuss city outreach methods.
- d) The Committee agreed they always want to use the CCI to strengthen Neighborhood Associations.

5) Set Next Meeting

- a) The next meeting will be held on May 5, 2016 at 6 p.m. in the Bolton Room at City Hall.
- b) Axelrod suggested setting a regular meeting schedule at this meeting.

6) Adjourn

- a) Meeting adjourned at 8:17 p.m.
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