CITY OF
West Linn

Memorandum

Date: **September 28, 2012**

To: **John Kovash, Mayor**
Members, West Linn City Council

From: **Chris Jordan, City Manager**

Subject: **October 1 Work Session**

The West Linn City Council is scheduled to meet in a work session on October 1 at 6:00. The work session agenda includes:

- **Police Station Update**

The City Council will be hearing from Project Manager Bob Galante regarding the status of the design of the police station. It is our hope that following the receipt of Council input on Monday night, staff will be able to provide final direction to the architects who will then develop the schematic design. The team would then plan to return to the Council on November 5 to show the Council the final design prior to initiating the land use process.

One issue has arisen that we believe deserves Council attention. To date, we have designed the police station to be used by the police only. One concept that has not been included is moving the municipal court function from City Hall to the Police Station. The advantages of moving the court function to the new police station include: better security, convenience for our police department (which could result in reduced costs by not requiring officers to report to City Hall for trials) and better customer service at City Hall because our citizens would not be forced to interact with clients of the court.

To include the court function in the police station program will require a new traffic study and redesign of the facility. This will require additional funds as well as probably at least one month of additional work.

This idea has been discussed by the Police Station Steering Committee which, by consensus, did not support inclusion of the court function, but there is still interest and staff is looking to the Council for guidance.

- **Robinwood Park Trail Easement**

This item also appears on the Council's agenda for October 8, and the Council previously received information from Parks and Recreation Director Ken Worcester on this project. Ken will present this information to the Council at the work session.

This project has received the unanimous support of the Parks and Recreation Advisory Board. The Council has also received several e-mails and a petition on this topic.

- **West Linn-Oregon City Arch Bridge Time Capsule**

Per the request of ODOT and Councilor Jody Carson, City staff has been preparing items for the 4x12 inch time capsule to be sealed in the Arch Bridge upon its reopening. The items being compiled and included are: a copy of the Willamette Historic Neighborhood Walking Tour brochure; a copy of the most recent West Linn Tidings that comes out right before the time capsule is sealed; New York Times best seller list; printout of the home page for CNN.com and nytimes.com; a list of every Library item that we checked out/in on a single day; West Linn Pride postcard. We have also reached out to the schools to include some information from students in the capsule. The Council should let us know if you have any additional suggestions (but please bear in mind our very limited space given the small size of the capsule).

- **Review of the October 8 Agenda**

Please let us know if you have any questions.

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Subject: Miscellaneous Items

Obelisk Public Art Process
During the dismantling of the Arch Bridge, the City of West Linn acquired two obelisks. These were acquired based on their uniqueness and the potential for a future use in the City given their historic significance from the original bridge. Based on the successful public art process for Fields Bridge Park we believe that a similar process may be possible for these two obelisks. To this end, we have requested the Clackamas County Arts Alliance's assistance with identifying a location and then locating an artist to complete the project. We envision Clackamas County Arts Alliance working with a small committee similar to the Fields Bridge Park project. I will keep you posted on this process as it moves forward; given the small size of this project it will be done within existing budgets.

Water Information Outreach
On Monday, City staff briefed some members of the Utility Advisory Board and Water System Information Task Force on a ten-week water information outreach schedule, designed to inform the community in advance of the anticipated December 10, 2012 City Council agenda item related to the potential for a March ballot measure on water rates. This information outreach schedule relies on existing City communications tools, and utilizes the $5,000 promised to West Linn for community information and outreach by South Fork Water Board. The cornerstone of this information outreach schedule is notifying the public about the current condition of our water pipes, and the need for additional investment to keep West Linn water safe and reliable.