

## Memorandum

**Date:** May 4, 2012

**To:** John Kovash, Mayor  
Members, West Linn City Council

**From:** Chris Jordan, City Manager

**Subject:** Miscellaneous Items

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**Water Infrastructure Survey.** Attached is a memorandum from Assistant City Manager Kirsten Wyatt discussing the recently conducted community survey about water infrastructure. As the memo notes, this information was provided to the Water Infrastructure Task Force and Utility Advisory Board on May 3 which should help inform their recommendation regarding possible funding initiatives. This information will also be discussed as part of the May 7 work session when the Council receives the status report on its 2012 goals.

**Temporary Use Permit for Robinwood Station.** Staff has reminded the Friends of the Robinwood Station that the temporary use permit for that facility expires in June. For the group to continue to use the building, a new temporary use permit will need to be processed and approved.

**Special Event Permit.** Staff has received a special event permit application for the Street of Dreams event this Summer. Staff has requested additional information and informed the applicant that they need to meet with the surrounding neighbors before the request will be processed.

Attachment

## Memorandum

Date: May 3, 2012  
To: Chris Jordan, City Manager  
From: Kirsten Wyatt, Assistant City Manager  
Subject: Water Survey Results

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Per the City Council's adopted Goals, City staff worked with a citizen's task force to develop a survey exploring finance and strategic options for water infrastructure investment. The survey was conducted by CFM Communications, the firm that also conducted the 2012 Community Survey.

Between April 24 and April 27, 2012, 300 phone surveys were conducted of a representative, random sample of West Linn voters. This was a statistically valid survey, with a margin of error of +/-5.8 percent.

Between April 25 and April 30, 2012, 529 web surveys were taken. The City email list and access from the City web site and social media sites were used to solicit survey feedback. While these results are not statistically valid, using web surveys does allow for greater research and engagement. And, generally speaking, the results from the web survey are similar to the results from the phone survey.

The survey results were shared with the Water System Improvement Task Force and the Utility Advisory Board on Thursday, May 3, 2012. Staff will provide an overview of the survey findings to the City Council at the May 7, 2012 Work Session.

It is anticipated that the Water System Improvement Task Force and the Utility Advisory Board will meet again on May 17, 2012 to discuss these survey results in conjunction with political timing considerations.

Both the Water System Improvement Task Force and the Utility Advisory Board are anticipating making a final recommendation to the City Council by June on the preferred project, financing, and timing for a water investment measure.



CITY OF

# West Linn

## 2012 Community Survey Results Water Issues

Conducted by

**cfm**

strategic communications, inc.

▶ research ▶ marketing public relations ▶ public affairs ▶ federal lobbying ▶ state lobbying

303.294.9120 | [www.cfm-online.com](http://www.cfm-online.com) | 1100 SW Sixth Avenue, Suite 1425 | Portland, Oregon 97204

# Objectives



2012 Community Phone/Web Survey  
Water Issues

- Measure awareness and opinions about issues facing Bolton Reservoir and the City’s water pipe infrastructure
- Identify support for potential reservoir expansion and pipe infrastructure repair
- Identify preferred funding options
- Identify important information

# Methodology



2012 Community Phone/Web Survey  
Water Issues

- Phone and Web surveys
  - Phone Survey: April 24 to 27, 2012
    - N=300
    - Representative random sample
    - Statistically valid, margin of error +/-5.8%
  - Web Survey: April 25 to 30, 2012
    - N=529
    - Emails lists from the city, CFM and access from website
    - Research and engagement, not statistically valid

# Demographics



2012 Community Phone/Web Survey  
Water Issues

	Phone	Web
<b>Age</b>		
18 to 34 yrs	6%	4%
35 to 44 yrs	10%	17%
45 to 54 yrs	18%	29%
55 to 64 yrs	30%	21%
65 yrs +	35%	13%
<b>Gender</b>		
Male	50%	48%
Female	50%	52%
<b>Residence</b>		
Own	94%	95%
Rent	3%	5%

*Not sure/refused excluded.*



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2012 Community Phone/Web Survey  
Water Issues

# PERSPECTIVES ABOUT WATER ISSUES

# Awareness of Issues



2012 Community Phone/Web Survey  
Water Issues

*Are you aware of any problems, issues or concerns related to the West Linn water system?*

	Phone	Web
Yes aware	54%	48%
No, not aware	43%	39%
Not sure	3%	13%

# Top of Mind Issues

*In a few words, what are those issues?*

*Ranked by phone survey*

	Phone	Web
Pipes/system are old/rusted	30%	52%
Pipes need to be replaced/need repair	25%	33%
Sharing/sending water to other cities	15%	11%
Water source/supply/capacity	14%	17%
Billing/it will cost too much	13%	7%
Infrastructure issues	10%	20%
Water quality/contaminated/polluted	6%	8%
They will expand the water facility	6%	8%
The water pressure	3%	--
People are opposed to the water line	2%	1%
Sewage water	1%	1%

# Rating Problems

*Please tell me if you consider each of the following a major problem, a minor problem or not a problem for the West Linn water system. If you aren't sure, just say so.*

	Source	Total Major/Minor Problem	Major problem	Minor problem	Not a problem	Not sure
Condition of pipes and infrastructure	Phone	49%	30%	19%	16%	35%
	Web	63%	43%	19%	8%	29%
Risk of pollution or contamination	Phone	40%	16%	24%	35%	25%
	Web	51%	24%	27%	18%	31%
Availability of water during an emergency	Phone	30%	13%	17%	41%	29%
	Web	45%	25%	20%	18%	37%
Water quality	Phone	29%	10%	19%	60%	11%
	Web	36%	16%	20%	46%	17%



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2012 Community Phone/Web Survey  
Water Issues

# ASSESSING PROJECTS AND FUNDING

# Initial Bond Support: \$20 M



2012 Community Phone/Web Survey  
Water Issues

*The City of West Linn is considering two projects to address some issues facing the city's water supply and service. One is replacement and expansion of the 100 year-old Bolton Reservoir at a cost of \$10 million.*

*The other is replacing aging, leaking and breaking city water pipes at a cost of \$10 million.*

*Funding for these projects would be from new property taxes, or water rates. Voter approval is required.*

*If an election were held today, would you favor or oppose a \$20 million proposal at an annual cost of \$140 per average household to replace and expand Bolton Reservoir and replace aging pipes? Wait and ask, is that strongly or somewhat favor/oppose?*

	Phone	Web
Strongly favor	24%	25%
Somewhat favor	26%	33%
<b>Total Favor</b>	<b>50%</b>	<b>58%</b>
<b>Total Oppose</b>	<b>37%</b>	<b>31%</b>
Somewhat oppose	14%	16%
Strongly oppose	24%	15%
Undecided	13%	11%

# Why Not Favor

*If oppose/undecided*

	Phone	Web
<b>Need more information</b>	24%	17%
<b>Increase taxes</b>	20%	30%
<b>Increased water rates</b>	13%	6%
<b>Can't afford it</b>	8%	22%
<b>We don't need it</b>	7%	4%
<b>They are wasting money/mismanaging money</b>	7%	19%
<b>They already have enough money</b>	3%	1%
<b>I don't trust the officials</b>	3%	8%
<b>They should fund it other ways</b>	2%	5%
<b>Focus on other issues</b>	--	6%
<b>Consider one at a time/ fund separately</b>	--	4%

# Separate Proposals



2012 Community Phone/Web Survey  
Water Issues

## Bolton Reservoir Expansion

*If the election were held today would you favor or oppose the replacement and expansion of the 100 year-old Bolton Reservoir at a cost of \$10 million at an annual cost of \$70 per average household?*

	Phone	Web
Favor	50%	42%
Oppose	38%	27%
Undecided	12%	31%

## Pipe Replacement

*If the election were held today would you favor or oppose replacing aging, leaking and breaking city water pipes at a cost of \$10 million at an annual cost of \$70 per average household?*

	Phone	Web
Favor	61%	62%
Oppose	28%	18%
Undecided	11%	20%

# Funding Preference

*Either higher property taxes or higher water rates could be used to pay for the proposed water projects. The annual cost for the average homeowner would be the same whether property taxes or water rates are used to pay for the proposed improvements. Knowing this and if one or both of the projects are approved, would you prefer to pay for the projects using:*

	Phone	Web
Higher property taxes	28%	29%
Higher water rates	41%	42%
Neither	20%	18%
Combination	3%	na
Not sure	9%	12%

# Informed Funding Preference



2012 Community Phone/Web Survey  
Water Issues

*If property taxes were used to pay for the work, only those owning private property in the city would pay for the work. Public entities, such as the city and school district, are excluded. Property owners may use the property taxes as deduction on their income taxes.*

*If water rates were used to pay for the work, the rate would be based on how much water is used. Residents, commercial establishments, the city and the school district would all pay higher water rates.*

*Now with this in mind, would you prefer to pay for the water projects with:*

	Phone		Web	
	Original	Informed	Original	Informed
<b>Higher property taxes</b>	28%	<b>30%</b>	29%	<b>25%</b>
<b>Higher water rates</b>	41%	<b>54%</b>	42%	<b>55%</b>
<b>Neither</b>	20%	<b>6%</b>	18%	<b>11%</b>
<b>Combination</b>	3%	<b>na</b>	na	<b>na</b>
<b>Not sure</b>	9%	<b>10%</b>	12%	<b>9%</b>

# Rating Information

*For each statement, tell me if the information is very important, somewhat important or not important to you, as you consider the city's plans and any related funding proposals.*

2012 Community Phone/Web Survey  
Water Issues

% very important

More Important Information	Phone	Web
Some West Linn water pipes are aging, breaking and leaking.	59%	58%
Repair and updating the water system will help keep West Linn a healthy, safe place to live.	58%	55%
Reservoir and system expansion will ensure there is sufficient water pressure throughout the city in case of a fire emergency.	57%	49%
System development charges paid by developers on new construction in the city will pay for one-third of the Bolton Reservoir replacement and expansion.	54%	55%
The water pipes that will be replaced contain asbestos and account for about ten percent of the city's water system.	52%	53%
Interest rates are at historic lows. Moving ahead with the projects now may mean the overall cost of the construction will be lower than if we wait.	51%	49%

# Rating Information

*For each statement, tell me if the information is very important, somewhat important or not important to you, as you consider the city's plans and any related funding proposals.*



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2012 Community Phone/Web Survey  
Water Issues

% very important

Less Important Information	Phone	Web
Replacing aging water pipes will improve operations, saving ratepayers money for system maintenance and repair over the long term.	47%	51%
Repairs on the Bolton Reservoir are required to meet new State of Oregon regulations.	46%	39%
The Bolton Reservoir is West Linn's primary water storage facility.	45%	49%
Work on the Bolton Reservoir will update and expand the 100-year-old reservoir to meet modern standards.	41%	41%
The pipe and reservoir projects are designed to meet the needs of residents and business within the current West Linn city limits and will not be used in Stafford area.	38%	40%
The Bolton Reservoir can only operate at 80 percent efficiency because of disrepair.	37%	39%

# Informed Bond Support: \$20 M Proposal



2012 Community Phone/Web Survey  
Water Issues

*Now, after everything you have heard, if an election were held today, would you favor or oppose a \$20 million proposal to replace and expand the Bolton Reservoir and replace aging pipes?*

	Phone		Web	
	Initial	Informed	Initial	Informed
Strongly favor	24%	33%	25%	34%
Somewhat favor	26%	22%	33%	29%
<b>Total Favor</b>	<b>50%</b>	<b>55%</b>	<b>58%</b>	<b>63%</b>
<b>Total Oppose</b>	<b>37%</b>	<b>32%</b>	<b>31%</b>	<b>27%</b>
Somewhat oppose	14%	11%	16%	14%
Strongly oppose	24%	21%	15%	13%
Undecided	13%	12%	11%	10%



**Informed support is five points higher than initiation support.**

# Both or One Projects

*Should the city start both projects now, or should it focus on just the Bolton Reservoir project or just the pipe replacement project?*

	Phone	Web
<b>Both projects</b>	<b>33%</b>	<b>43%</b>
<b>Just the Bolton Reservoir</b>	<b>7%</b>	<b>6%</b>
<b>Just the pipe replacement</b>	<b>33%</b>	<b>25%</b>
<b>None</b>	<b>9%</b>	<b>12%</b>
<b>Not sure</b>	<b>18%</b>	<b>14%</b>

# Sources of Information

*What are your main sources of information about the City of West Linn?*

2012 Community Phone/Web Survey  
Water Issues

	Phone	Web
West Linn Tidings	46%	54%
The Oregonian	24%	22%
“West Linn Update”	22%	47%
Word-of-mouth	13%	26%
City of West Linn website	11%	23%
Local television news	9%	8%
Neighborhood association	8%	11%
Weekly email newsletter	5%	21%
Radio	2%	2%
Emails from the City	2%	30%
Community access television	1%	1%
Social media, such as Facebook and Twitter	1%	4%
School District	--	7%



# CITY OF West Linn

2012 Community Phone/Web Survey  
Water Issues

## KEY FINDINGS

# Key Findings

- Phone and web survey results are consistent.
- At least half support for both projects initially.
- Stronger support for pipe replacement.
- Preference for rate-based funding.
- Information increases support five points but.....
  - Some decision-making necessary on project design: Run both or just the pipe proposal?



## Memorandum

**Date:** May 4, 2012

**To:** John Kovash, Mayor  
Members, West Linn City Council

**From:** Chris Jordan, City Manager

**Subject:** May 7 Work Session

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The City Council is scheduled to meet in a Special Meeting at 6:00 on Monday, May 7, 2012. The agenda for the Special Meeting includes:

**Appointment to the Tri City Budget Committee.** Clackamas County needs the City of West Linn to recommend the appointment of a citizen to the Tri City Service District Budget Committee. Michael Monical, who has been serving on this committee, has agreed to serve another term if the Council wishes. Time is of the essence which is why this appointment is on the agenda for the Special Meeting.

**Recognition of Oregon Mayors Association Essay Contest Winners.** Please see the attached memorandum from Assistant City Manager Kirsten Wyatt.

The Council will then meet in a work session to discuss the following items:

**Blue Heron Property Update.** City staff has been working with staff of Clackamas County Water Environment Services on the process that will lead to the master planning of this property. Planning Director John Sonnen has the lead for the City and has provided the attached memorandum regarding the process.

**Council Goals Update.** Please see the attached memorandum and information from Kirsten Wyatt regarding the status of the Council 2012 Goals.

**S&H Logging.** At the request of several Councilors, staff has drafted the attached letter to S&H Logging regarding the proposed composting use of the property. This letter is in draft and we are requesting input and guidance from the Council,

**Review of the May 14 Agenda.**

Please let me know if you have any questions.

Attachment



## Memorandum

Date: April 12, 2012  
To: Chris Jordan, City Manager  
From: Kirsten Wyatt, Assistant City Manager  
Subject: "If I Were Mayor..." Essay Contest

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The City of West Linn participated in the Oregon Mayor's Association "If I Were Mayor..." essay contest. On Monday, May 7, 2012, the award winners will attend the Council Work Session to be recognized. In total, 34 West Linn students from four middle-schools participated in the contest. West Linn Public Library staff reviewed all essays, and selected five 'honorable mention' essays and five 'finalist' essays.

### **Finalists:**

- Evelyn Chen, Athey Creek
- Zach Gilburne, Rosemont Ridge
- Will Glausi, Rosemont Ridge
- Matt Landstrom, Rosemont Ridge
- Abbie Stout, Three Rivers

### **Honorable Mentions:**

- Jasmin Collins, Rosemont Ridge
- Gillian Dawson, Rosemont Ridge
- Beth Hoots, Athey Creek
- Sophia McFadden, Three Rivers
- Olivia Trueb, Oregon Virtual Academy

On Monday, the Mayor will recognize these ten students and their families, and will announce his selection for the winner of the essay contest. The winning essay will be forwarded to the Oregon Mayor's Association to compete in the statewide essay competition. The Council should anticipate the students, their families, and their teachers at the Monday Work Session.

Please note that this year's contest was cosponsored by Oregon ASK, the statewide afterschool network. Thus, the essay contest asked students to specifically envision what "afterschool" should look like in each community. All 34 received essays will be forwarded along to the West Linn community group working on afterschool options in West Linn to further inform their decision making and process.

## Memorandum

**Date:** May 1, 2012  
**To:** Chris Jordan, City Manager  
**From:** John Sonnen, Planning Director  
**Subject:** Initiating the master planning process for the Blue Heron site

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### **Purpose**

The purposes of the work session on May 7, 2012 are to present the draft work program for preparing a master plan for the Blue Heron site to the City Council and to give the Council an opportunity to make changes, if desired, before staff launches the project (see Attachment 1). Staff also requests that the Council identify stakeholders and other groups that they want involved in the project (see the initial list in Attachment 2).

### **Background**

Clackamas County Water Environment Services (WES), on behalf of Clackamas County Service District No. 1 (CCSD #1) and the Tri-City Service District, is in the process of purchasing the former Blue Heron Paper Company property in West Linn. The purchase is scheduled to close on June 17, 2012. The 39-acre site along the Willamette River contains a 15-acre settling pond formed by an earthen berm approximately 15 feet in height. Wetlands and habitat conservation areas lie between the pond and steep slopes along the site's northern boundary.

Blue Heron used the pond at the site to treat wastewater pumped from the mill in Oregon City. Once treated, the water was discharged into the Willamette River. Stormwater from the former Blue Heron mill in Oregon City will continue to be treated in the pond through April 2013. The purchaser (NRI Global Inc.) of the assets at the mill in Oregon City will continue to operate the pond and related facilities and is responsible for their compliance with applicable regulations until August 2013.

WES plans to use approximately five acres of the site near their existing pump station for their future operations. The City and WES are coordinating to prepare a master plan for the future use of the entire site. This master planning will be coordinated with WES's efforts to remediate the site following acquisition. WES is currently in the process of determining what contamination is present at the site as a result of prior industrial operations and identifying and evaluating possible methods to contain or remove such contamination. The investigation thus far has revealed some residual contamination in the pond. Possible remediation methods range from drying and solidifying the pond to removing the contaminated material. The alternative remediation methods would leave the site at very different starting points for redevelopment. Consequently, the evaluation of potential uses of the site must consider the viable remediation methods available to WES and the resulting site condition.

**Other Issues**

Timing of check-ins with the City Council. The draft work program calls for staff to update the City Council at specific junctures in the project. Staff requests the Council indicate whether these proposed check-ins are acceptable or if they prefer an alternative.

Consultant services. The proposed work program calls for a consultant to graphically portray a few of the most popular/promising concepts for the future use of the site. These illustrations would be presented to the public, the City Council and the County so they can identify their preferences for the future use of the site. In addition, if any of these concepts under consideration includes commercial, institutional, high density residential or industrial development, the draft work program calls for a consultant to perform a market analysis to determine if the concept(s) is viable. Following review of the top site redevelopment alternatives and selection of the preferred redevelopment concept, a consultant would also be needed prepare a master plan for the site. Currently, due to a decline in revenue, the Planning Department does not have the funding to provide for such consultant services. The City Manager is exploring funding options.

Identification and involvement of stakeholders. Attachment 2 identifies the preliminary list of stakeholders and others that staff thinks should be involved in the project and potential methods to involve them. Staff urges the Council to add to this list as desired.

**Options**

1. Review the draft work program and make changes as desired.
2. Direct staff to pursue a different approach.

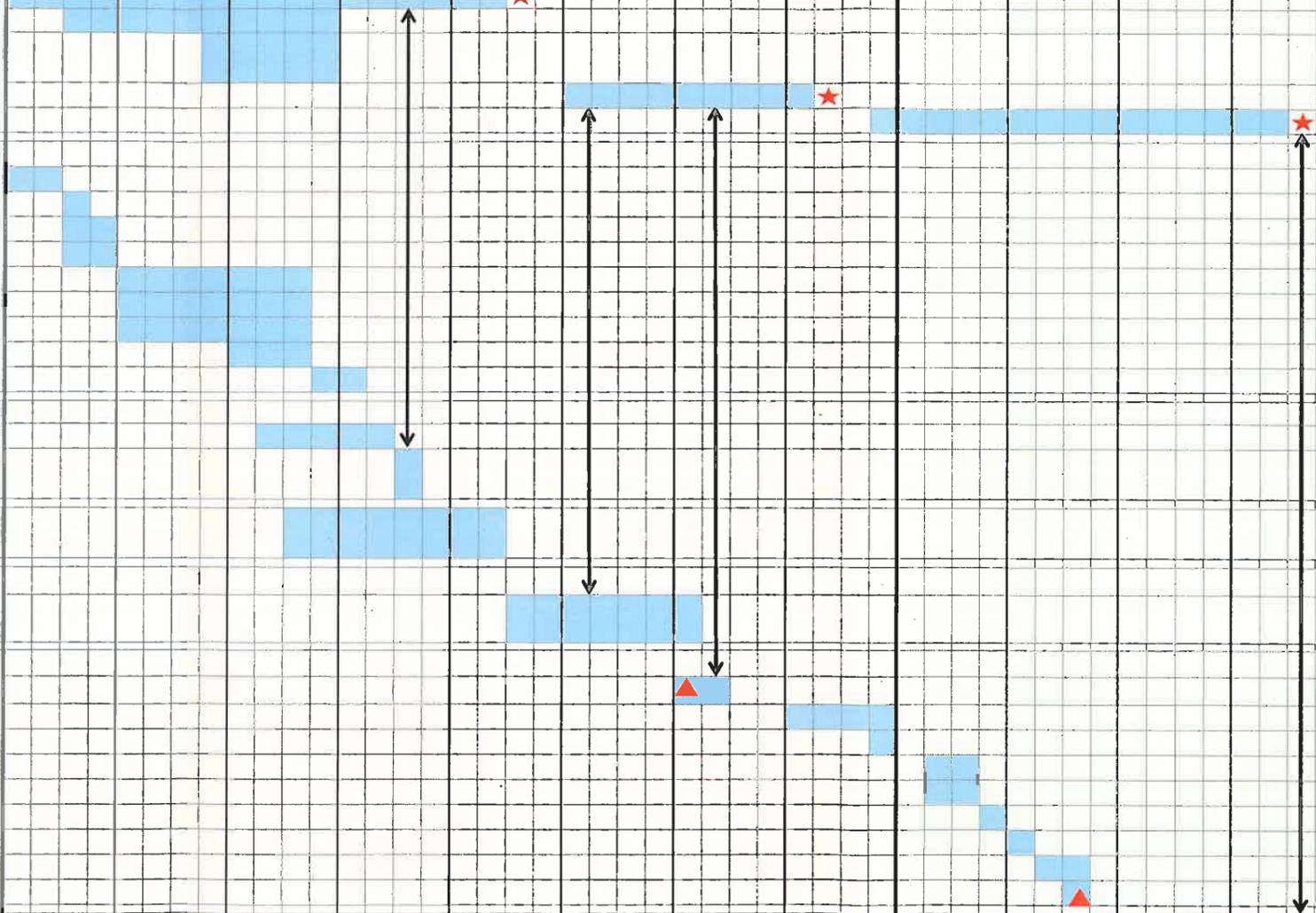
**Recommendation:** Option 1

**Attachments:** Attachment 1: Draft Blue Heron Work Program –Master Plan  
Attachment 2: Stakeholders and outreach possibilities

**Attachment 1 DRAFT Blue Heron Master Plan—Work Program**

TASKS	2012							2013					
	May	June	July	August	September	October	November	December	January	February	March	April	May
<b>Task 1 — Scope the project and develop a work program, including public outreach</b>													
1.1 The City and WES collaborate to develop a draft work program (City and WES)	▲												
<b>Task 2 — Initial public outreach to introduce the project</b>													
<b>Task 3 — Form a Task Force</b>													
3.1 Form a Task Force to generate ideas for the future use of the site, review ideas generated by the public, narrow ideas under consideration, select a few preferred/popular concepts for the public to review, and make a recommendation to the City and County.													
<b>Task 4 — Document the physical conditions and regulatory parameters for the future use of the site</b>													
4.1 Assess physical constraints for site redevelopment including wetlands, habitat conservation areas, floodway/100-year flood plain, and steep slopes (City).													
<b>Task 5 — Identify possible remediation options and resulting post remediation conditions</b>													
5.1 Remediation investigation (WES)													
5.1.1 Determine the development suitability of the site under various remediation options. (WES/City/Consultant)													
5.1.2 Determine if remediation can be done in a way that allows a wide range of potential uses or if it can be done in a way that allows further work to accommodate intense structural development in the future, if desired. (WES/City/Consultant)													
5.2 Remediation feasibility study (WES)													
5.3 Remediation/restoration plan (WES)													
<b>Task 6 — Identify possible uses for the site</b>													
6.1 Document ideas generated so far													
6.2 WES identifies the proposed location and extent of their future uses													
6.3 Generate additional ideas for the site and identify initial preferences													
6.3.1 Develop and conduct web-based survey													
6.3.2 Develop and conduct a direct mail survey to nearby/affected residents (along access route)													
6.3.3 Meet with affected/interested groups													
6.3.4 Summer event booth/walking tour													
6.3.5 Interviews/consultation													
6.4 Compile all ideas generated to date by category/themes (City)													
<b>Task 7 — Initial narrowing of the redevelopment concepts under consideration</b>													
7.1 Task Force/City and County staff develop criteria for initial screening (e.g., physically possible, regulatory constraints, etc.). (City/WES)													
7.2 Task Force/City and County staff identify preferred concepts based on public input, Task Force review, and other concepts that have merit for further consideration. (City/WES)													
<b>Task 8 — Obtain necessary consultant services to design/illustrate preferred concepts (also for market analysis if commercial, residential, industrial, or institutional uses remain after initial screening).</b>													
<b>Task 9 — Evaluate the preferred concepts</b>													
9.1 Evaluate the preferred concepts based on physical and regulatory constraints, remediation implications (WES), market viability (Consultant), feasibility, relative cost of off site improvements (e.g., access, utilities), and public cost.													
<b>Task 10 — Selection of preferred concepts for public review</b>													
10.1 Task Force reviews the analysis above and narrows the concepts for the future development of the site to the top 3-6 alternatives.													
10.2 Prepare schematic sketches/computer simulations of selected alternative concepts. (Consultant)													
10.3 If relevant, present concepts to developers to evaluate. (City)													
10.4 Conduct community workshop to identify preferences among the preferred concepts. (City)													
10.5 Web review/comments on preferred concepts.													
10.6 Present concepts to key stakeholder groups.													
10.7 Summarize findings from public outreach.													
10.8 Task Force reviews findings and recommends preferred concept for site redevelopment to City Council and County.													
10.9 Present Task Force recommendation and alternatives to City Council and County and they provide direction for master plan.													
<b>Task 11 — Prepare and refine master plan reflecting the preferred concept (Consultant)</b>													
11.1 Task Force reviews and, as warranted, suggests refinements to draft master plan													
11.2 Public review of draft master plan													
11.3 Refine/final master plan													
<b>Task 12 — Prepare comprehensive plan and code amendments as warranted</b>													

▲ = City Council Check-in  
★ = WES Report Complete



**Attachment 2 DRAFT Blue Heron Master Plan – Outreach Possibilities, May 2012**

STAKEHOLDERS AND INTERESTED PEOPLE	METHOD TO INFORM AND INVOLVE											
	Web page with a self email sign-up to: -inform people as the project proceeds (post background info, project schedule, opportunities to be involved) -consider ideas generated so far -generate new ideas, and identify preferences -web survey	Form a task force to generate ideas, review and narrow possibilities for future use of the site, recommend alternatives for public review, and recommend a preferred concept	Conduct neighborhood meetings to introduce the project and generate ideas	Interviews/consultation to identify issues, opportunities barriers, ideas	Direct mailing to introduce the project, survey to get ideas and preferences	Attend interest groups' scheduled meetings	Neighborhood Events -Summer event booth -Walking tour	Traditional Media -Press release -City utility bill newsletter -Produce a flyer for the workshop	Email at key junctures in the process. - Build a mailing list and email list (have signup sheets at every meeting we go to in addition to online sign up) - City email list	Participatory Events -Workshop-identify preferences among alternatives, consider also generating concepts -Virtual internet forum (interactive web page) to comment on workshop results	Social Media - Facebook - Twitter	Other
Residents that could be directly affected in the immediate vicinity and along potential access routes	✓	✓	✓		✓		✓	✓	✓	✓	✓	
Other adjacent property owners ▪ PGE ▪ West Linn Paper Company	✓	✓		✓	✓			✓	✓	✓		
Neighborhood Associations ▪ Willamette ▪ Savanna Oaks? ▪ Barrington? ▪ Bolton? ▪ Sunset? ▪ NA Presidents	✓	✓	✓			✓	✓	✓	✓	✓	✓	
The community as a whole	✓		✓			✓	✓	✓	✓	✓	✓	
Internal partners ▪ Parks Dept/Board ▪ Historic Review Board ▪ Chris K./EDC ▪ Sustainability Advisory Board ▪ Planning Commission ▪ Transportation Advisory Board ▪ Leadership Academy	✓	✓		✓		✓	✓	✓	✓	✓		
Interest groups ▪ Willamette Falls Heritage Area Coalition ▪ Chamber of Commerce ▪ Willamette Main Street ▪ Riverkeepers ▪ Property rights advocates ▪ Civic organizations	✓	✓		✓		✓	✓	✓	✓	✓	✓	
Agencies with purview (Metro, DSL, DEQ)				✓					✓			
Clackamas County Service District 1, Tri-City Service District, RiverHealth Advisory Board, Tri-City Advisory Board, district ratepayers		✓		✓		✓						
Youth sports groups	✓	✓		✓		✓	✓	✓	✓	✓	✓	
Fishermen/boaters	✓		✓			✓	✓	✓	✓	✓	✓	
Children/teens	✓						✓	✓	✓	✓	✓	Essay or drawing contest
Potential site developers	✓			✓			✓	✓	✓	✓	✓	



## Memorandum

Date: April 12, 2012  
To: Chris Jordan, City Manager  
From: Kirsten Wyatt, Assistant City Manager  
Subject: Council Goals Update

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Per the request of the City Council, the quarterly update to the Council Goals document is attached to this memorandum in draft form. This update will be reviewed with the City Council at the May 7, 2012 Work Session, and final edits will be accepted at that time. The document will then be finalized and shared with the Council in handout format for their outreach and use.

As in past years, this document is designed to provide a high-level overview on the status of the adopted Council Goals. The updates are provided by the departments working on each Council Goal. This publication will also be shared online, with the local newspapers, and using our traditional methods of communications outreach.



CITY OF

West Linn

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# 2012 City Council Priorities

West Linn City Council

**DRAFT**

May 2012 Update

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# West Linn City Council

## Mayor and Councilors

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Mayor John Kovash

Council President Jody Carson

Councilor Teri Cummings

Councilor Mike Jones

Councilor Jenni Tan



*Left to right: Jones, Cummings, Carson, Kovash, Tan*

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**West Linn**

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# 2012 City Council Priorities

West Linn City Council

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May 2012 Update

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*Left to right: Jones, Cummings, Carson, Kovash, Tan*

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There are five members of the West Linn City Council. Each member serves four-year terms, and are elected at-large by West Linn voters. Email the entire Council at [cwl\\_council@westlinnoregon.gov](mailto:cwl_council@westlinnoregon.gov).

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**Mayor John Kovash**

[jkovash@westlinnoregon.gov](mailto:jkovash@westlinnoregon.gov)

Term expires: 12-31-12



**Council President Jody Carson**

[jcarson@westlinnoregon.gov](mailto:jcarson@westlinnoregon.gov)

Term expires: 12-31-14



**Councilor Teri Cummings**

[tcummings@westlinnoregon.gov](mailto:tcummings@westlinnoregon.gov)

Term expires: 12-31-12



**Councilor Mike Jones**

[mjones@westlinnoregon.gov](mailto:mjones@westlinnoregon.gov)

Term expires: 12-31-14



**Councilor Jenni Tan**

[jtan@westlinnoregon.gov](mailto:jtan@westlinnoregon.gov)

Term expires: 12-31-12

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## **Goal 1 - Economic Development**

- *The City Council will provide Economic Development Leadership and an Economic Development Strategy by the end of the year.*
  - *Meet with economic development experts in an effort to learn about the process and tools that are available to create more viable and sustainable economic development in West Linn.*
  - *Coordinate with the Economic Development Committee.*
  - *Allocate resources to support dedicated staff to manage an economic development plan process that reflects the Highway 43/Willamette Falls Drive visioning process.*
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### **May 2012 Update:**

- *Chris Kerr accepted the offer to become West Linn's first Economic Development Director. He will wind down his Senior Planner duties and assume the Director position on June 1, 2012.*
- *A March 23, 2012 email to the Economic Development Committee detailed the transition that the Committee will make while Kerr assumes the Director positions and begins work on this topic.*
- *The Clackamas County Economic Development Office presented information at the April 16, 2012 City Council work session.*
- *Greater Portland, Inc. is scheduled to present at a City Council work session on May 14, 2012.*

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## **Goal 2 - Community Aquatic/Recreation Center**

- *The City Council will work with the Aquatic Center Task Force to determine the optimal financing arrangement, physical configuration, and timing to send a bond measure to a vote.*
  - *Continue review of public/private partnerships and report to the Aquatic Center Task Force.*
  - *Discuss decision making process and timeline with the Aquatic Center Task Force.*
  - *Conduct detailed community survey that includes information about preferred partnership alternative to gauge support and viability of bond measure.*
  - *Receive recommendation from Task Force regarding partnership and possible timing of a bond measure.*
- 

### **May 2012 Update:**

- *The City Council met with representatives of the Aquatic Center Task Force on April 12, 2012, and discussed the status of possible public/private partnerships and the timing of a possible bond measure.*
- *A survey consultant has been retained to assist the Task Force in their inquiry into the optimal arrangement for construction and operations that will receive community support.*

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### **Goal 3 - Blue Heron Property**

- *The City Council will create a Master Plan for the former Blue Heron property.*
  - *Determine opportunities and constraints by April 2012.*
  - *Establish a task force with clear direction to draft and recommend a master plan.*
  - *Complete citizen involvement and master plan process.*
  - *Receive and review a Master Plan recommended by the task force.*
  - *Form an agreement with the County and adopt the master plan.*
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#### **May 2012 Update:**

- *The County was successful in its bid for the Blue Heron property, despite earlier reports that a developer had outbid the County.*
- *The Planning Department was assigned this project in April following the announcement of the County's successful bid. They presented a project update to the City Council at the May 7, 2012 work session.*
- *Task Force formation is anticipated to begin in mid-May, with additional outreach activities commencing in June.*
- *The Planning Department's master planning process will work in conjunction with the County's remediation/restoration study and plan.*

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## **Goal 4 - Water Infrastructure**

- *The City Council will determine a preferred alternative to secure funding to replace the Bolton Reservoir and/or for ongoing maintenance needs by June 30, 2012.*
  - *Meet with representatives of the Utility Advisory Board (UAB) and Finance Department to discuss UAB recommendation.*
  - *Develop a survey exploring finance and strategic options.*
  - *Appoint a citizens task force with clear direction to gather additional information, educate the community and provide recommendations to the Council.*
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### **May 2012 Update:**

- *The Utility Advisory Board presented its recommendation to the City Council on March 5, 2012.*
- *The Water System Improvement Task Force has met three times to discuss the public opinion survey and to gather additional information.*
- *Additional Task Force meetings are scheduled throughout May with the goal of presenting a recommendation to the City Council in June.*
- *Results from the public opinion survey were shared with the Task Force on May 3, 2012 and with the City Council on May 7, 2012.*
- *The Task Force will next meet with advisors from the police station ballot measure to better understand optimal timing for money measures.*

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## **Goal 5 - Police Station**

- *The City Council will ensure the community receives maximum value for the Police Station bond.*
  - *Steering Committee appointed to provide advice to project team and City Council.*
  - *Receive quarterly updates from the Steering Committee and act on recommendations.*
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### **May 2012 Update:**

- *The RFP for architectural and engineering services was released and two responses were received.*
- *The Police Station Steering Committee is currently reviewing those responses, and will make a recommendation for City Council approval at the June 11, 2012 City Council meeting.*

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## **Interest 1 - 2013 Centennial Celebration**

- *Assist with the long-range planning process for this event and work closely with the volunteer planning committee.*
  - *Provide reasonable funding for advertising and the August 15, 2013 celebration.*
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### **May 2012 Update:**

- *The Centennial Committee continues to meet and sub-committees are assigned to specific tasks to move the overall program forward.*
- *The Centennial Committee is currently looking for historic photos to use in Centennial materials and events.*
- *A quilt program has been established.*

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## **Interest 2 - Long-Term Financial Stability**

- *Direct City staff to engage the community in a discussion of alternative revenues for increasing long-term financial viability.*

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### **May 2012 Update:**

- *Staff-level discussions have begun on this topic.*

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## Interest 3 - Stafford

- *Oppose development of the Stafford area.*

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### May 2012 Update:

- *The City is waiting for the LCDC report that acknowledges the Metro decision designating Stafford as an urban reserve.*



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## Memorandum

Date: April 12, 2012  
To: Chris Jordan, City Manager  
From: Kirsten Wyatt, Assistant City Manager  
Subject: Requested Letter to S&H Logging

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The attached letter is prepared at the request of several councilors, to be reviewed at the May 7, 2012 Work Session

Given that the record is closed for the land use hearing related to S&H Logging's proposed property use for mining, construction, and wholesale composting, we believe that the most appropriate strategy is direct feedback from the City Council to S&H Logging on some of the concerns raised by West Linn residents.

This draft letter addresses the concerns raised by community members, and includes signature lines for the five members of the City Council.

Pending edits to the letter from the Work Session, a final version of the letter will be available for signature on Monday night so the letter can be sent as soon as possible.



CITY OF  
**West Linn**

May 4, 2012

S&H Logging  
20200 Southwest Stafford Road  
Tualatin, OR 97062

To Whom It May Concern:

Although we understand that your permit application is still pending with the Land Use Board of Appeals, the community concerns about your plans to conduct mining and construction and operate as a wholesale composting facility have been brought to our attention. Should your land use and other required permits be approved, we hope that you can be receptive to citizen concerns, and work closely with the community to mitigate the potential problems that may arise from your proposed property use.

Specifically, we have heard that because your site lies directly across the road from one school and within a mile of four others, there are some concerns that noise, dust, and odors will have an adverse effect on children. It is our hope that you will be mindful of these concerns and work with the neighbors and schools to address these concerns. In addition, worries about truck traffic have been expressed. Please ensure that safety is a top consideration as you progress with your business plans.

In West Linn, we consider citizen involvement and participation to be a critical component of the work we do. It is our hope that you will be a good neighbor and will be receptive to community involvement and communication, given that the proposed property use will affect your neighbors and adjacent communities.

Sincerely,

John Kovash  
Mayor

Jenni Tan  
Council President

Jody Carson  
Councilor

Teri Cummings  
Councilor

Mike Jones  
Councilor

cc: Charlotte Lehan, Chair, Clackamas County Commission  
Clackamas County Commission  
Friends of Stafford



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# City of West Linn

Mike McAllister, Clackamas County Planning Director

