



CITY OF
West Linn

22500 Salamo Road
West Linn, Oregon 97068
<http://westlinnoregon.gov>

CITY COUNCIL SPECIAL MEETING

Monday, January 3, 2011

6:00 p.m. – Meeting – Council Chambers

1. Call to Order & Pledge of Allegiance
2. Approval of Agenda
3. Proclamations, Recognitions and Presentations
 1. Proclamation of Election
 2. Swearing In Ceremony
4. Business from the City Council
 3. Election of Council President
5. Adjournment of Business Meeting
6. Reception

Meeting Notes:

The Council Chambers is equipped with an induction loop and a limited number of neck loops for the hearing impaired. Please let the City know if you require any special assistance under the Americans with Disabilities Act, please call City Hall 48 hours prior to the meeting date, 503-657-0331.

Community Comments provide an opportunity for statements from citizens regarding issues related to City government, properly the subject of Council/Commission consideration and not issues on the agenda. Persons wishing to speak shall be allowed to do so only after completing forms provided in the foyer in advance of Community Comments. All remarks should be addressed to the governing body. The City Council/Planning Commission will not engage in discussion with those making comments. The time limit for each participant is three (3) minutes or will be set by the Mayor or Chair.

Consent Agenda items are routine and will not be allotted individual hearing time. The items may be passed in one blanket motion. Any member may remove an item for discussion or questions by requesting such action prior to consideration.

Persons wishing to speak on agenda items shall be allowed to do so only after completing the forms provided in the foyer and returning them to the Clerk prior to the item being called for discussion. A separate slip must be turned in for each item. The time limit for each participant is three (3) minutes, unless the Mayor decides prior to the item to allocate more or less time.

When needed, the Council will meet in Executive Session pursuant to ORS 192.660.

PROCLAMATION

WHEREAS, at a General Election held in the State of Oregon on November 2, 2010, in the City of West Linn, Oregon, there was submitted to the voters, the candidates for office of Councilor and Municipal Court Judge; and

WHEREAS, the City Council of the City of West Linn has canvassed the results of said election and has found as follows:

COUNCILOR	TOTAL VOTES CAST
Gail P. Holmes	2,859
Kevin Bryck	3,415
Kamon Bryck	970
Mike Jones	4,688
Jody Carson	4,806

MUNICIPAL COURT JUDGE	TOTAL VOTES CAST
Heather L. Karabeika	5,557
Tom Pixton	2,304

NOW, THEREFORE, I, John Kovash, Mayor of the City of West Linn, do hereby proclaim at the General Election held November 2, 2010, the following:

1. Jody Carson was elected as Councilor of the City of West Linn.
2. Mike Jones was elected as Councilor of the City of West Linn.
3. Heather L. Karabeika was elected as Municipal Court Judge of the City of West Linn.

SIGNED AND DATED AT THE CITY OF WEST LINN, OREGON, THIS 3rd DAY OF JANUARY, 2011.

SIGNED:

John Kovash, Mayor

ATTEST:

Kathy Mollusky, City Recorder



Memorandum

Date: December 23, 2010

To: John Kovash, Mayor
Members, West Linn City Council

From: Chris Jordan, City Manager *CJ*

Subject: Miscellaneous Items

Annual Reports from Advisory Groups and Neighborhood Associations

In your packets today are the annual reports from those advisory groups and neighborhood associations that have provided them to staff. Councilors may wish to review these in anticipation of setting goals for the next biennium.

Outlook Calendars

As a result of the Council's discussion on Monday evening, we have changed our protocols so that Councilor calendars are shared with Kathy, Kirsten and me so that can now place items directly on your calendars. Please let us know if this seems to be working well or if you have other ideas that would assist you in scheduling meetings.

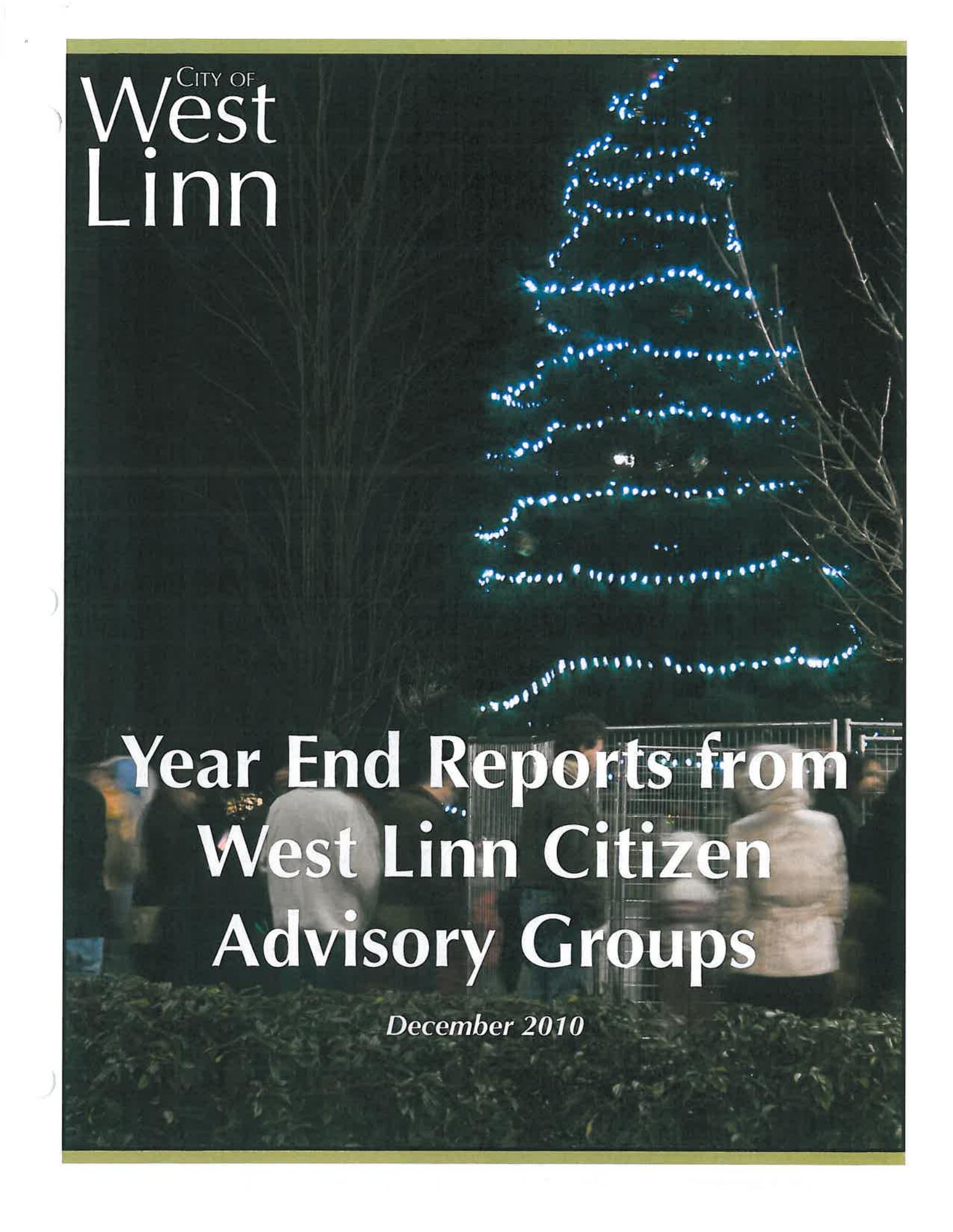
January 3 Council Meeting

The Council will hold a Special Meeting on January 3 at 6:00. That evening, Judge Heather Karabeika and Councilors Jody Carson and Mike Jones will be sworn-in to office. The Council should also elect a Council President that evening. Those will be the only items on the Council's agenda and will be followed by a congratulatory reception.

January Schedule

Other Council meetings in January are scheduled for January 10 (Regular meeting); January 18 (work session with some interviews for applicants of Planning Commission and Parks and Recreation Advisory Board); January 24 (Regular meeting); January 28 (evening) and January 29 for Council retreat and goal setting. We may or may not meet on January 31 for a work session.

Have a Great Holiday and see everyone in January!



CITY OF
**West
Linn**

**Year End Reports from
West Linn Citizen
Advisory Groups**

December 2010



Table of Contents:

Citizens' Budget Committee.....3

Hidden Springs Neighborhood Association.....4

Historic Review Board.....5

Library Board.....8

Park & Recreation Advisory Board.....8

Parker Crest Neighborhood Association.....9

Robinwood Neighborhood Association.....10

Sunset Neighborhood Association.....11

Sustainability Advisory Board.....12

Utility Advisory Board.....14

Willamette Neighborhood Association.....15

Note: Planning Commission report is contained in its Council-adopted work plan.

Did Not Complete a 2010 Report:

- BHT Neighborhood Association
- Bolton Neighborhood Association
- Clackamas Cable Advisory Board
- Economic Development Committee
- Marylhurst Neighborhood Association
- Public Safety Advisory Committee
- Rosemont Summit Neighborhood Association
- Savanna Oaks Neighborhood Association
- Skyline Ridge Neighborhood Association
- Transportation Advisory Board



All photos contained in this report were taken by volunteer photographer Kim Elliott at the December 2010 tree lighting event at Cascade Summit.



Citizens' Budget Committee

Thomas Frank, Chair
Karen Hensley, Vice-Chair

Meeting Times:

- During budget formulation and review "season" - approximately Apr/May of each year. Budget is now biennial, so this year - no modifications were made. We did meet once this year to receive an update and discuss various staff items that effected the budget.

Current Year Goals:

- Provide greater transparency of city finances to citizens of West Linn
- Deliver quarterly actual vs. budget reports to citizens
 - Continue to communicate to citizens as they voice concerns and requests.

Current Year Accomplishments:

- The biennium budget attempted to address a total of 6 council goal/priorities with no less than 28 sub-bullets.
- The citizen members of the budget advisory committee met, reviewed, and proposed the allocation of community grant funds to various organizations requesting community grant funds.
- The advisory committee reviewed the FY11 budgets as approved in the biennium budget created in FY09 for FY10 -FY11.
- Several issues/options papers were reviewed by the advisory committee, discussed, and voted on.

Current Year Challenges:

- Quarterly actual versus budget performance reports were difficult to read as the general expectation was that the budget column should be say 75% for Q3 variance reporting. In fact, many accounts do not follow an even distribution. Therefore, these accounts called for attention - when in fact the variance was due to an incorrect quarterly distribution. This issue was raised to Richard Seals and he promptly provided properly distributed budgets for the next variance analysis.
- The biennium budget put forth too many goals/priorities and sub-bullet items to be address effectively by the city manager and council.
- The goals and priorities were not actually "prioritized".
- Then, there is no clear link between those priorities and expenditures (both operations and capital). For example, under each priority - there should be a "summary of funds allocated" that shows we're putting our money where our mouth is.

- Last, but not least - when there are "savings" (either operational or restructuring of debt)... there is no clear understanding of how that savings created the opportunity for a new service or was "returned" to tax payers .

2011 Goals:

- Develop biennium plan for FY12-FY13 that:
 - (a) provides an adequate level of service to the citizen's of West Linn
 - (b) appropriately reserves funds for basic infrastructure (i.e., water)
 - (c) addresses top 3 priorities set forth by the city council
- Performance Measures need to be further refined and improved upon. This area should contain several meaningful and informative measures of all types for all departments. We feel that this would improve this document considerably and the informative nature that is conveyed to citizens

Anticipated Challenges in 2011:

- Not understanding the restrictions placed on certain funds
- Showing a city government that is also "tightening its belt" and responsible in these hard times without causing serious degradation in service levels.

2011 Tools for Success:

- City Council needs to have already set their top 3 priorities - in order
- An understanding of what additional "dials" can be turned to reduce costs, generate more revenue without going to a citizen vote.

Training Needs?

- Possible orientation for the new members of the committee

Additional Information:

- The city and city council must be very clear on their top 3 priorities for the next 2 years. Those priorities must be ranked in order. Then each priority should have risks and opportunities for the citizens of West Linn, a "mini" action plan, approximated associated costs, and/or revenue.





Hidden Springs NA

Alex Kachirisky, President

Scott Howard, Vice-President

Susan Van de Water, Secretary/Treasurer

Meeting Times:

- Third Tuesdays at 7:00 at Rosemont Ridge MS

Current Year Goals:

- After electing a new board in 2010, the goals of HSNA have been very varied.
- Our first goal was to determine what residents of Hidden Springs expected from their NA. In the past, HSNA was focused specifically on land use issues throughout West Linn. We had meetings inviting residents of Hidden Springs to attend and share their desires for our NA. It was determined that while most members understand that land use issues are important; they also wanted HSNA to be a more community oriented entity, hosting neighborhood activities and volunteer efforts.
- We have created a website (www.HiddenSpringsNA.org) for the NA to share information about upcoming meetings, video recordings of NA meetings and other information related to Hidden Springs. Also, parallel with the website we have created a mailing list, hosted by MailChimp.com, where anyone can subscribe to receive all information directly from HSNA and our HSNA Newsletter. The newsletter is distributed at least monthly and up to three times per month.
- We are ordering new signage to place around the neighborhood. This signage will have information to direct residents to our website and meeting times in hopes of gaining more community participation.
- We have formed a Bylaws Committee. The committee has met and proposed changes to articles in our Bylaws have been presented at our November HSNA meeting. We hope to have this process finalized in the next few months.
- We have formed a Neighborhood Plan Committee which is meeting twice a month. It is our goal to complete the Hidden Springs Neighborhood Plan, which was left unfinished since November 2006, in the next few months.

Current Year Accomplishments:

- Our main issue this year has been to determine what the neighborhood residents felt the purpose of the NA was and to also convince many residents who have had bad experiences with the NA previously to become involved again. We have had positive outcomes on both counts.
- The NA has sponsored ivy pulls at Palomino Park which have been overseen by Erik Van de Water, a Hidden Springs resident and West Linn High School student.

Current Year Challenges:

- Our greatest challenge this year was our HSNA Board elections in February 2010. Many residents in the neighborhood came together peacefully and lawfully to elect a new board. It was discovered leading up to the February 2010 HSNA meeting that the previous HSNA President was violating HSNA Bylaws by cancelling a regularly scheduled HSNA meeting which also happened to be a bi-annual board election. Because the process set forth by HSNA Bylaws was not followed, nor was any HSNA Board member or appointed President Pro Tem made available, the membership voted in a President Pro Tem who chaired the meeting and the subsequent election of the new board. The new HSNA President chaired the March 2010 meeting and subsequent meetings.

2011 Goals:

- Our goals for 2011 are to revise our Bylaws, finalize our Neighborhood Plan and sponsor more neighborhood beautification projects.

Anticipated Challenges in 2011:

- We have two challenges:
 - 1) Our greatest challenge is growing our membership roster. While some residents know of the value of a neighborhood association, the vast majority do not know that a neighborhood association exists, and worse, what one is?
 - 2) Getting HSNA members to volunteer their time and energy to implement the ideas they said they wanted, e.g., parties, BBQs, a neighborhood emergency plan. Through our actions, word of mouth, signage, etc. we hope to educate and convince residents to become involved in their community, with as little or as much time as they feel they can give.

2011 Tools for Success:

- Help from the City in defining and communicating to residents of the City of West Linn what a Neighborhood Association is, as compared to HOAs, and recreation associations, and how participation is beneficial to them.





Historic Review Board

Jon McLoughlin, Chair

Jim Mattis, Vice-Chair

Meeting Times:

- Third Tuesdays at 6:30 (work session) at City Hall
- Third Tuesdays at 7:00 (meeting) at City Hall.

2010 Quasi-Judicial Project Review:

The tables below summarize the pre-application conferences held by staff and the public hearings held by the Clackamas County Historic Review Board. Staff is likely to hold additional pre-application conferences before the end of the calendar year. The City's Historic Review Board (HRB) is likely to review projects before the end of the calendar year.

Pre-Application Conferences

Pre App. No.	Proposal	Status
PA-10-17, 6/17/2010	1697 6 th Avenue – Demolish west addition. Restore exterior.	Applied and complete.
PA-10-21, 7/1/2010	1883 6 th Avenue – Dormer Addition	Applied and in progress.
PA-10-31, 10/21/2010	1697 6 th Avenue – Rear Dormer Addition	Have not applied.
PA-10-33, 11/4/2010	Lot next to 1697 6 th Avenue – New Home Construction	Have not applied.

Projects

Project No.	Project	Status
MISC-10-04	Rear Addition Modification	Approved and in progress.
DR-10-01	1715 Buck Street – Rear Addition	Approved and in progress.
DR-10-10	1697 6 th Avenue – Demolish west addition. Restore exterior.	Approved and complete.
DR-10-11	1883 6 th Avenue – Dormer Addition	Approved and in progress.

2010 Work Program Project Status:

The following projects appear in the City Council adopted Planning Department work program.

Mandatory Projects

Project	Work Program Status	Current Status
<p>E. Establish a Historic Board. In September, 2010 the Clackamas County Historic Resources Board will cease to review proposed alterations to historic structures in West Linn. We need to establish, train, and staff another body to perform this function. This will involve CDC and municipal code amendments.</p>	<p>Alternative approaches for establishing a historic board will be presented to the HRAB for comment in April 2010 and for City Council review and direction in May.</p>	<p>Historic Review Board approved by the Council in September. First meeting held in October.</p>



Discretionary Projects

Project	Work Program Status	Current Status
<p>G. Willamette Historic District Code Update –Phase I. This project will produce standards to improve the compatibility of new and re-modeled structures with surrounding uses, to help preserve the character of the Willamette District.</p>	<p>City Council hearing on March 8, 2010.</p>	<p>Approved by the Council on April 26, 2010.</p>
<p>H. Update the Historic Inventory in the Comprehensive Plan and CDC. This project entails updating the Historic Inventory in the Comprehensive Plan and revising the CDC to recognize and protect additional structures identified through a community-wide historic resources inventory.</p>	<p>The consultant completed a reconnaissance level survey of West Linn to update the historic inventory. The City and HRAB are reviewing the recommended properties. Further research and analysis are needed before the properties are listed in the Comprehensive Plan and CDC.</p>	<p>Project deferred. Additional research and analysis is needed. Consider establishing a Historic Sites List.</p>
<p>I. Holly Grove and Buck St. surveys. A reconnaissance level survey and design guidelines are complete for the Holly Grove area. This information and associated outreach efforts will provide the basis for a conservation overlay district.</p>	<p>The survey and design guidelines are complete. Staff and the HRAB will work to turn the guidelines into code and establish the conservation district.</p>	<p>Project deferred. Outreach needs to be made to the neighborhood to assess support for a district.</p>
<p>J. Historic Mill area design standards overlay. A consultant is drafting advisory design guidelines for the mill area to provide guidance for potential projects in the area.</p>	<p>The consultant’s project is due on August 31, 2010.</p>	<p>Complete.</p>
<p>K. Bolton and Sunset survey. A consultant is preparing a reconnaissance level survey of approximately 500 pre-1964 structures in the Bolton and Sunset neighborhoods.</p>	<p>The consultant’s project is due on August 31, 2010.</p>	<p>Complete.</p>
<p>L. Main Street Program for Willamette and Robinwood Commercial Areas. Staff is supporting a State and County sponsored “Main Street” program to explore opportunities to aid new businesses and enhance existing businesses in these commercial areas.</p>	<p>Training is ongoing. The County’s economic consultant submitted a draft economic study to the City. Greater participation and regularly scheduled meetings have occurred in the Willamette District. Board positions and by-laws are being created for that district.</p>	<p>Board positions are filled. Greater business participation has been achieved. Committee work is underway. Training and outreach continues.</p>



Are the deferred discretionary projects still a priority?

The HRB would like to continue with the efforts in H and I. However, these are not the highest priority projects for the HRB. In addition, the HRB may approach the designation of additional resources as described in H and I through a National Register Multiple Property Submission or the adoption of a Historic Sites List. To proceed with either of these projects would require direction from the HRB, and potentially the City Council, as well as staff/consultant time to prepare the required documentation and information.

Future Year Potential Work Program Projects:

Previously Identified Projects

G. Willamette Historic District Code Update –Phase II.

The Historic Resources Advisory Board (HRAB) deferred many of the code changes proposed by staff pending further study. This project would complete the code update started in Phase I.

Are there additional projects to add to the work program?

With Council approval, the Board will apply for an additional CLG grant in early 2011. Potential projects include a rehabilitation grant program and assistance with design guidelines and/or an update to the historic related code chapters of the CDC. This project would be an expanded version of the Phase II Code Update already identified in the work program.

What do you anticipate as your greatest challenges or obstacles?

The HRB's greatest challenge will likely be that it is a new Board with quasi-judicial responsibilities. Its members have a variety of experiences with historic preservation and related fields. The Board will also be setting its initial goals and priorities as it reviews quasi-judicial projects.

Tools For Success:

What will your group require to attain your goals in 2011?

(e.g. A specific Council action (specify); staff time or resources; BN 12/13 funding; communications assistance; community involvement, etc.)

With Council approval, in early 2011 the Board will apply for a matching grant for Certified Local Government communities from the State Historic Preservation Office. The City has applied for and received funding from this program for the past four years.

Do you need any specific training to assist your work or goals?

Staff and/or HRB members are likely to attend SHPO sponsored workshops and conferences.





Library Board

James Milne, Chair
Tom Miller, Vice-Chair

Meeting Times:

- Fourth Wednesday at 5:45pm at Library

Current Year Goals:

- Working on the Library's Strategic Plan- designed a community survey on website and hosted a Stakeholder Forum.
- Assisted in securing the Foundation's 501(c)3 and provided support.
- Adopted various policies. Updated Bamboo Room and Behavior Guidelines.

Current Year Accomplishments:

- Working with new Library Director to inform and support her in the first year.
- Hosted a stakeholder forum.
- Attended Foundation Annual meeting to provide support to new group.
- Discussed parking.
- Finalized two policies.

Current Year Challenges:

- Recognize a solution or solutions will be needed for parking. Working on the strategic plan to provide options.
- Funding challenges- invited Finance Director to meeting for details of budget process and begin to tie the strategic plan initiatives to the budget.

2011 Goals:

- Complete and adopt the strategic plan and submit the document to the City Manager.
- Provide solutions/suggestions to mitigate the parking issue at the Library.

Anticipated Challenges in 2011:

- Solving the parking problem
- Adequate funding for the Library.

2011 Tools for Success:

- Council and mayor support.
- Retain Library funding to accomplish strategic plan initiatives.
- No reduction in Library funding.

Training Needs?

- The group is very competent.

Parks & Recreation Advisory Board

Roger Shepherd, Chair
Jon Linman, Vice-Chair

Meeting Times:

- Fourth Thursday at 7:00 pm at City Hall

Current Year Goals:

- Help complete a citywide Trails Master Plan
- Several members participated in the Comprehensive Master Trails Plan public meetings and Technical Working Group meetings to provide input and listen to citizen desires and concerns.
- Advocate for purchase of property for Aquatic Center and a study to get a bond measure on the ballot. Several members are participating in Aquatic Center planning meetings with the goal to bring a proposal to City Council in 2011.
- Sponsor the 2nd Take Care of West Linn Day
- Take Care of West Linn Day was held on May 15, 2010.

Current Year Accomplishments:

- Several members of the Parks and Recreation Advisory Board reviewed proposals from consultants responding to both the Comprehensive Master Trails Plan and Aquatic Center Conceptual Design and Operations Plan request for proposals, interviewed top proposals and advised on top selections.
- The board was keep up-to-date monthly of the progress of the Comprehensive Master Trails Plan and the Community Center and Aquatic Conceptual Design and Operation Plan efforts.
- The Parks and Recreation Advisory Board co-sponsored, along with the League of West Linn Neighborhoods, a Parks Volunteer Summit in June, 2010 to explore ideas to increase participation in volunteer work projects and work more productively,
- Adopted a Memorial Donation Policy (benches) and discussed a Gift Program Policy.

Current Year Challenges:

- The Parks and Recreation Advisory Board's goal of creating a Parks Foundation was met with early resistance with a member of the City Council that no longer is active. We are continuing this as a goal for 2011.

2011 Goals:

- Help to establish ways to help park volunteer recruitment efforts to increase the number of volunteers in park improvement projects.
- To review and recommend adoption of a Comprehensive Master Trails Plan.



(Continued from page 8)

- To develop of an implementation plan for trail projects in accordance with an adopted Comprehensive Master Trails Plan.
- To review and recommend adoption of a Community Center and Aquatic Conceptual Design and Operations Plan.
- To help develop a plan of when to get a Community and Aquatic Center bond measure on a ballot and a plan to sell it to the community.
- To advocate and help plan for the establishment of a West Linn Parks Foundation.
- To assist with the continuance of Take Care of West Linn Day.
- To have a joint meeting with the Sustainability Advisory Board to discuss possible joint projects.

Anticipated Challenges in 2011:

- Adoption of the Comprehensive Trails Master Plan will face resistance from certain residents.
- An implementation plan for trail projects will be compromised by a lack of available funds.
- Adoption of the Community Center and Aquatic Conceptual Design and Operations Plan will face resistance from certain residents.
- The timing of when to Community and Aquatic Center is complicated by the need to also pass a Police Facility bond measure.

2011 Tools for Success:

- The Parks and Recreation Advisory Board anticipates the need to have a joint planning meeting with the City Council to discuss the placement of a Community and Aquatic Center bond measure on a future ballot.

Training Needs?

- Board members are planning to take advantage of training offered as being members of the Oregon Parks and Recreation Association.
- Board members would also welcome any City offered training for effective board meetings and operations.

Additional Information:

- As the City nears completion of parks projects identified in the 2008 Parks and Recreation Master Plan, an emphasis on trail and pathway projects (a consistent desire by citizens in polls) is the next logical step for parks funding.
- An aquatic center has also been a consistent desire of city citizens for many years.

Parker Crest NA

William Relyea, President
Jon Linman, Vice-Chair

Meeting Times:

- Per the By Laws – As directed by the City or when the community through the NA President is notified of a need.

Current Year Goals, Accomplishments & Challenges:

- To address concerns of the PCNA community and to develop action steps for addressing those concerns.
- **Concern:** Development of Capital Improvement projects to Rosemont Ridge Middle School.
- **Accomplishment:** Held meetings with WLWV School District, Facility Planners and the A&E firm representing the School District. Listened to the community, prepared a list of concerns and corresponded with the School District to address the issues. Monitored the impact upon the community and followed up with post construction concerns. Maintained communication with City staff and stakeholders impacted by activities during the construction effort and addressed any concerns due to noise, roadway damage, storage of materials, or loss of facility use.
- **Concern:** Extension of a permit for the development of a 6 lot Subdivision.
- **Accomplishment:** Held meeting with the SFA Design Group and the owner, Mel Lee to review the permit and follow up on issues raised by the City of West Linn with the pedestrian bridge. Addressed over arching concerns that future property owners may have with use of the Renaissance Homes HOA amenity (swimming pool). Listened to the concerns of the community, walked the property and networked with the SFA Design Group to address concerns. Forwarded recommendations to the SFA Design Group and the City of West Linn. Recommended that the permit be approved and made recommendation that the City look at updating the CDC, to allow future extensions to be approved by the City, rather than through the Neighborhood Association, if no major changes impact the application.
- **Goal:** Restore Rare Native Habitats in that section of Tanner Creek that lies within the PCNA boundaries.
- **Accomplishment:** Continued using privately funded revenue to maintain administrative requirements of the PCNA, so that City provided / budgeted allocation can be used to address the communities concerns.

(Continued on page 10)



- **Challenges:** Apply for a grant through the Metro - Nature in the Neighborhood Program. Build support and consensus from a broad based group of stakeholders, such as: City Staff, County Staff, Metro, Local Property Owners. Fund raising during a time of economic hardship to support the Native Habitat Restoration project. Developing a Biological Opinion, Developing a Landowners Guide to Restoration of Wetlands, Hardwood Forests and Riparian Zones.
- **Challenge:** Have a sidewalk built on Parker Road to connect Tanner Creek Park with the Safeway Center. The sidewalk ends at Tanner Creek Park and needs to be extended by approximately 200 yards, so that community members have a safe means of walking to and from the shopping center.
- **Challenge:** Have street lighting installed at the intersection of Sabo Lane and Beacon Hill Lane. This area is void of lighting and abuts a private ranch which has no immediate plans for development and is not annexed into the City.
- **Challenge:** Support the City's goals of upgrading the Police Facility and development of solutions for infrastructure improvements to the water and sewer systems.

2011 Goals:

- Take the challenges from 2010 and prepare action steps needed to bring resolution and or gain consensus from the stakeholder groups which can influence the outcome.

Anticipated Challenges in 2011:

- Funding

2011 Tools for Success:

- Advocacy by the Council will be needed to accomplish the goals.

Additional Information:

- Yes. Broaden the field of potential solutions for infrastructure improvements. The infrastructure fees and requirements have changed significantly through the years. In reality, we have two systems and need to have two strategies for maintaining and replacing them. For immediate repairs, a Public Works Improvement District or a Local Improvement District should be considered. This approach takes the relevant information about costs and condition and places it before the public in a manner that is consistent with their expectations. The sub goal is to attach a lower fee to the District for long term maintenance of newer systems.

Robinwood NA

Thomas Boes, President
Anthony Bracco, Vice-President
Robert Bjere, Treasurer
Jim O'Toole, Member at Large
Kevin Bryck, Designee

Meeting Times:

- Robinwood Station Community Center

Current Year Goals:

- Emergency Preparedness Plan
- Robinwood Station
- Populate Committees
- Economic Development
- Hwy 43 Task Force
- Information, Communication & Dissemination
- Updating the Contact List (extending participation)
- Amity & Optimism
- 2010 Picnic

Current Year Accomplishments:

- Emergency Preparedness Plan
- Robinwood Station
- Improve Committees Participation
- Economic Development
- Hwy 43 Task Force
- Information, Communication & Dissemination
- Updating the Contact List (extending participation)
- Amity & Optimism
- 2010 Picnic
- NA Presidents Forum

Current Year Challenges:

- Officer participation was probably our biggest challenge. Its a big job for one person to handle alone.
- Trying to expand public participation and engagement, especially to businesses is a constant struggle. NA is a low priority unless someone has an immediate problem. Lastly, the NA Forum lost momentum over the Summer just as it was about to meet with Council. Its a effort that should be revived.

2011 Goals:

- Localize and develop an Emergency Preparedness Plan
- Expand Robinwood Station Community Center and renovate it into a permanent City/Community Asset
- Improve Committee Effectiveness
- Continue to improve Economic Development

(Continued on page 11)



(Continued from page 10)

- Revive a Hwy 43 Task Force including businesses and homeowners and create a Main Street Concept for Robinwood
- LOT Treatment Plant mitigation - continue to work to make this a success for everyone involved
- Improve the dispensation of critical Information, and better Communication.
- Continue updating the Contact List (extending participation)
- Spread more Amity & Optimism among the neighborhood.
- 2011 Picnic.

Anticipated Challenges in 2011:

- Achieving Positive and thoughtful economic development along 43 through Robinwood. Develop a common vision for Robinwood Center and a Main Street Concept to be implemented with haste.
- Gaining momentum for Robinwood Community Center that would allow us to develop the building and property as needed.
- LOT Treatment plant expansion. The City needs to show a stronger commitment to this effort. Neighbors and the Community are very concerned about this project and need to know the City is there for them as their defender and advocate.

2011 Tools for Success:

- City Support, Neighborhood Consensus and Cooperation.

Training Needs?

- I need to consider this and get back to you. I'll be at this for another year and want to be more effective this next year. We especially need increased City Participation with the efforts of the Lake Oswego Tigard Water Partnership and their plans for expansion at their treatment plant.

Additional Information:

- Robinwood is an evolving Community ready to pursue efforts and initiatives that might have been impossible in the past. I think the City and Chamber need to recognize the tremendous potential of this north gateway to our City. Its the closet part of the City to Portland Center with the most effective public transportation le and yet is in many ways Central to many neighborhoods The Town Center here could be as quaint and significant as Millennium Park or Old Willamette with the right vision and initiative. Also, we need to recognize that there is Opportunity with the Lake Oswego Tigard Water Partnership and we need to be ready to both capitalize on there future construction and partner with it where we can to achieve our own goals for Highway 43.

Sunset NA

Troy Bowers, President
John Sramek, Vice-President
Doreen Vokes, Secretary/Treasurer

Meeting Times:

- Quarterly at 7:00 p.m. at City Hall

Current Year Goals:

- Summer Picnic - accomplished June, 2010
- Neighborhood Plan - on-going meetings with our committee.
- Successfully worked with school district and city to ensure Sunset Elementary School will remain at Oxford St location.

Current Year Accomplishments:

- Worked with city engineering dept to resolve parking issues at Falls View Terrace.

Current Year Challenges:

- Unruly neighbors regarding Falls View issues - we tactfully answered their concerns and were able to bring about a resolution acceptable to all concerned.

2011 Goals:

- Summer picnic.
- Continue to work on neighborhood plan.
- Continue to address traffic flow on Parker/Sunset/Lancaster streets

Anticipated Challenges in 2011:

- Participation from neighbors.
- Getting more folks to attend our picnic.

2011 Tools for Success:

- Participation from city regarding our neighborhood plan.





Sustainability Advisory Board

Michelle Wittenbrink, Chair
Susan Day, Vice-Chair

Please see attachment 'A' for the Council-requested Power Point files.

Meeting Times:

- Third Tuesdays at 6:00 at City Hall

Current Year Goals:

- For 2010 the Sustainability Advisory Board had a total of five (5) Goals as follows: Goal 1 – Sustainability Integration, Goal 2 – Training/Education/Outreach, Goal 3 – Green the Code, Goal 4 Green Procurement and Operations Policy, and Goal 5 – Sustainability Plan Update. The goals and accomplishments are as follows:
- Goal 1-- Integrate Sustainability Practices in City Business and Operations:- We started out this goal with many different ideas on how to integrate sustainability including yearly summit with all advisory boards, requesting status reports for other advisory boards in regards to sustainability, actively reviewing all master plans and code changes before adoption by PC and CC, and monthly reports from the City Green Team. Our accomplishments include 1) holding a sustainability summit in December 2009 and 2) establishing a committee “of boards” that considers sustainability in carrying out their work and called the Advisory Board Council Committee or ABCC. It is the intent with this committee will serve as one of the missing components for integrating sustainability within all aspects of the City.
- Goal 2 – Provide Staff and Community Educational and Outreach Opportunities:- This goal has been most successful with several staff training opportunities established and the initiation of the Sustainability Lecture Series.
- Staff training includes the Natural Step Training held for most Department heads during the June Executive Session. With SAB impetus, City Hall is actively holding NW Earth Institute Brown Bag Sessions. The second session is rolling out and the momentum should continue to build.
- The Community Education and Outreach accomplishments include our partnership with the Library to establish the Sustainability Lecture Series, a 5-month series of presentations that will take place on the second Thursday of each month starting in January, 2011. We have mapped out new pages for a more robust Sustainability web site and are working with City staff to upload content. This portal will become a timely vehicle for providing education, resources, community ‘interaction’, and acknowledging the efforts of the City, businesses, and residents involved in making life in West Linn more sustainable.

- Goal 3- “Green the Code” –Originally we intended to conduct a gap analysis on City Comprehensive Plan and City Development Code for Sustainability Practices. We met with the Planning Staff and Director early in the year and concluded any additional efforts within 2010 may be too preliminary. The Planning Staff is intending to focus first on the Comprehensive Code prior to developing wholesale changes to the Development Code. Our efforts in this goal were placed on hold.
- Goal 4 – Develop Sustainability Procurement and Operations Policy – This goal is ongoing. We have provided the City Manager and Finance Director a Draft and received approval to draft an ‘umbrella policy’ for the city purchasing policy. A green procurement presentation was given to the Council in November 2010 to summarize the benefits of the green procurement.
- Goal 5 – Update Sustainability Plan – To date we have completed the benchmarking of energy and waste as part of the baseline for the plan. We need to continue a review of the plan goals, accomplishments, and update the plan. A major issue is how to format the updated plan. We concluded it should be rewritten using the same format as the City Comprehensive Plan so that the Goals of the Sustainability Plan can be easily incorporated into other documents.

Current Year Accomplishments:

- In addition to the items mentioned with the 2010 Goals, the SAB participated in several other events participated on other committees, and worked on other activities. The following is a list of some of those activities:
- Events: Old Time Fair Water Conservation, Police Day Shred Day, West Linn Wilsonville School District Sustainability Showcase.
- City/Community Committees: Trails Master Plan Committee, Police Station Committee, Aquatic Center Committee, Advisory Board Council Committee, and Clackamas County the Natural Step Group.
- Actions currently in process include: development of a green business certification/award for West Linn businesses; evaluating the existing sustainability assessment form; responding to Council/citizen questions; developing a sustainability website, and creating a comprehensive list of ‘sustainable sites’ that are located within the City.
- Other accomplishments include: completed a waste audit and completed a energy star energy usage of city facilities

Current Year Challenges:

- The acceptance of sustainability and willingness to undertake implementation by Council and City staff has been remarkable and NOT a challenge. Our greatest challenge continues to be limited resources and multiple

(Continued on page 13)



(Continued from page 12)

tasks to complete toward the realization of a sustainable West Linn. This includes the lack of dedicated staff who would assist in items such as developing the web site, contacting stakeholders, updating energy ratings, evaluating grants. To meet these challenges the SAB has gone beyond the usual role of an advisory board by rolling up its sleeves, has rolled up its sleeves, alongside the SAB staff representative to accomplish most of the activities. I feel our Board is 'strained' with the level of effort we are providing. Additional challenges include lack of direction from Council. We would like to be sure the items we are pursuing meet Council's desires.

2011 Goals:

- Our Draft Goals for 2011 include the following:
- Goal 1 – Update the City Sustainability Plan to reflect the revised goals, accomplishments, and actions.
- Goal 2 – Integrate Sustainability – Update Plan to match City documents
- Goal 3 – Training/Education/Outreach – Continue to train Staff (future TNS training for Planning Staff, additional NWEI), Lecture Series for community
- Goal 4 –Stakeholder Outreach – continue to gain support and ownership from the various stakeholders related to City's Sustainability Plan including organizations, business community, school district, residents.
- Goal 5 – Adopt Green Procurement Umbrella Policy
- Goal 5 – Complete Sustainability Website

Anticipated Challenges in 2011:

- The update of the sustainability plan and integration of sustainability in the City business and operations requires collaboration with various stakeholders. We need direction in how Council would prefer the plan to be updated and would like a work session with Planning to discuss sustainability and how to integrate it with the Comp Plan.

2011 Tools for Success:

- We require the following items to attain our goals:
- Direction from Council on best process of updating Sustainability Plan. We have suggested revising format to match the Comprehensive Plan and would be willing to discuss further in detail if needed
- Integrate Sustainability – Would like direction from Council on actions we should focus on regarding how to integrate sustainability. I suggested a few items during our work session including the creation of the Action Board Council Committee (ABCC) and the possibility of integrating sustainability within the Comprehensive Code.
- Support City Staff receiving training on sustainability

(Specifically The Natural Step Training T NS Planner Workshop for Planning Staff and possibly Planning Commission during January or February- The Cost is \$700 per Agency for 8 people or \$165 per person)

- Adopt Resolution for Green Procurement Umbrella Policy
- Provide additional staff to assist in implementing sustainability.
- The dedicated funds for sustainability collected through the waste refuse and recycling franchise agreement has thus far been successful in allowing sustainability policies and actions take place. A guarantee that this fee will be continue to be collected is requested.

Training Needs?

- The Sustainability Advisory Board should have overall training on the Comprehensive Plan to better understand how to integrate sustainability.

Additional Information:

- The actions and goals that are currently in progress and are recommended for 2011 are consistent with the adopted Sustainability Plan for the City of West Linn (also known as the City of West Linn Strategic Plan). Additionally, these actions and goals are meeting some of the future regulations that will be required of the City including tracking solid waste generation and energy usage (Energy Star Portfolio). Consider sustainability as the potential solution to improving efficiency of resources, providing a resource for the community, and developing connectivity between policies/plans/and operations throughout the City.





Utility Advisory Board

John Goodrich, Chair

Alice Richmond, Vice-Chair

Meeting Times:

- Third Wednesdays at 6:00 pm at Bolton Room

Current Year Goals:

- Provided final review and comments regarding proposed water rate schedule of fees and charges as recommended by financial consultant and city staff
- Continued advisory role on issues related to Tri-Cities Advisory Board and regional wastewater issues
- With council's support, work toward providing better informative discussion with residents of West Linn regarding proposed water rate schedule of fees and charges as recommended or supported by Council
- Continued to monitor each utility's fiscal fund budget requirements by reviewing and discussing various projects for operations and maintenance
- With Council's support, involvement by members with the Neighborhood Associations to foster continued support regarding necessary ballot measure initiatives to meet the revenue requirements to complete adopted capital maintenance and replacement projects
- Assisted staff in several presentations and discussions with West Linn citizens, including presentation of the video "Liquid Assets"

Current Year Accomplishments:

- Participation by several members in serving on the South Fork Water Board advisory and budget committees
- Participation by members in Old Time Fair booth, public town hall meetings, etc. regarding ballot initiatives in water rate changes

Current Year Challenges:

- No consensus from Council regarding water revenue requirements for adopted Water Master Plan as presented by financial consultant and staff
- Difficulty in providing information that the voters trusted pertaining to the ballot measure to restructure water rate schedule fees and charges

2011 Goals:

- Continue to monitor each utility's fiscal fund budget requirements by reviewing and discussing various projects for operations and maintenance
- Continue to work with Council regarding their goals and objectives in stabilizing utility revenues and meeting revenues required to fund water capital improvement and maintenance projects
- Continue to foster support from the public in meeting

Council's goals and objectives regarding water, sewer, and stormwater utility services operational and maintenance requirements

- Continue UAB advisory role on issues related to continued services provided by Tri-Cities Regional Wastewater Treatment Plant and South Fork Water Board

Anticipated Challenges in 2011:

- Finding communication tools to inform the public regarding water issues that convey trust and honesty.
- Also, consensus from Council regarding what steps are needed to gain trust related to water issues within the community.

2011 Tools for Success:

- In the coming year, the Utility Advisory Board recommends the following:
- More involvement by Council or a councilor with the UAB to clarify and formalize roles, responsibilities and mission. Once again, this is especially important to the difficult task of adoption of any proposed recommendations regarding water utility rates, fees and charges. Additional similar challenges can also be expected from wastewater and stormwater rates and fees
- More involvement with the community education and open discussion for debate regarding utility funding requirements, aging infrastructure and the need for fund replacement
- Better cohesion within the council to debate, comment, recommend changes, and reach final consensus regarding council goals and objectives. This will be especially important as council and staff assess the impacts of the failed ballot initiative regarding water rate design and revenue requirements.
- A clearly defined goal announced by Council as a whole to meet the funding requirements for the adopted and approved Water Master Plan capital improvement and capital maintenance project list

Additional Information:

- The UAB recommends that:
- Council request staff to conduct a basic survey of the voters regarding their reasons for not supporting the ballot initiative on water rates
- Council schedule at their convenience a workshop meeting with UAB members to discuss the goals and objectives of Council regarding the revenues required to move forward with water capital improvements and maintenance projects
- Additionally Co-Chairman Alice Richmond suggests: Presenting this issue to the voters in phases, and by priorities: Bolton Reservoir and certain pipes; remaining pipes and other; the renewal maintenance of other reservoirs.



Willamette NA

Elizabeth Kieres, President
 Buffalo Zoebel, Vice-President
 Elizabeth Rocchia, Treasurer
 Stephanie Nicoletti, Secretary

Meeting Times:

- 2nd Wednesday of the month at Pacific West Bank in Willamette Marketplace

Current Year Goals:

- Our goals and priorities were to strengthen our historic district by working toward National Historic Registry designation, encourage review and revision of the City's historic district building codes in the residential area, assist with City master trail plan and trail from Willamette Park to Willamette Falls, community communications, support for local businesses, City and neighborhood event support.

Current Year Accomplishments:

- The WNA was involved in Farmers Market, Living History Tour, achieved National historic register status, helped with historic district building code revisions, volunteer support for Lockfest, Old Fashion Fair, Old Fashioned Baseball Game, hosted Street Dance, planned Historic District celebration at the Fire Station in Willamette, bought and installed bike rack in Willamette, supported Halloween event in Willamette, hosted and volunteered for Parade in July and Holiday Parade in December, volunteers help with monthly maintenance of planters on mainstreet.

Current Year Challenges:

- Low meeting attendance. This is a work in progress, planning outreach through mailings.

2011 Goals:

- To be an active NA that will represent the entire resident population within Willamette.

Anticipated Challenges in 2011:

- Generating interest of residents to be involved in the WNA

2011 Tools for Success:

- New group of officers, training

Training Needs?

- Assistance with communications, training.

Additional Information:

- First of all we appreciate all the service that our City staff and Councilors provide for West Linn. West Linn is a great City to live in. There are members of the WNA present at the meeting that would like to suggest it is time to focus more on infrastructure in the City that is visible. We realize the aging infrastructure will need to be addressed and the City is attempting to get this done however, these are some of the items mention:
- We would like the City and City Council to review and revise the sign code in the business district and enforce it. Members attending the WNA feel that the temporary signs and banners that are up are unsightly, give a disheveled and unkempt appearance to the storefronts and make businesses look "desperate".
- The City needs to work faster at developing a comprehensive support system (coordination, planning, advertising, promotion) for the current businesses in Willamette as well help be the catalyst to bring in needed new businesses . The City needs to help guide this effort to prevent too much duplication (more fast food, restaurants, coffee houses, nail salons, hair salons and tanning salons we don't need...what we could use? Trader Joes, clothing, bridal shop :), book store, phone/computer store, bakery, bagel shop, ice cream, deli-the list goes on). The City needs to engage the business property owners in the planning and economic development process to ensure that the businesses they choose to lease to will succeed.
- The City needs to help with attaining funds to improve and update the Willamette Falls Drive Business area. Residents would like to see emphasis on safety; the City needs to provide a pedestrian activated crossing light at the WFD and 12th street intersection. The residents also mentioned improving and updating infrastructure such as placing electrical underground on mainstreet, adding period light with ability to have hanging planters, revising the old planters to modernize them and decrease their mass (or just get rid of them) so that their in more pedestrian and sidewalk cafe area.
- Finally, the streets and sidewalks in the historic district are damaged...they need to be addressed by the City. It is hard to watch thousands of dollars go to parks and events and nothing happens to many of the streets and sidewalks that are damaged in our area.







Memorandum

Date: December 23, 2010

To: John Kovash, Mayor
Members, West Linn City Council

From: Chris Jordan, City Manager 

Subject: County Vehicle Registration Fee

With the recent approval of the \$5 vehicle registration fee by the Board of County Commissioners, there have been many questions about a possible increase to that fee to pay for other transportation projects in the county. An initial discussion about additional fees occurred in September. This week, the County sent us the presentation materials that were used for that meeting and the summary notes that were prepared after the meeting. I have attached this information to this memorandum.

At this time, there have been no follow-up meetings on this topic and, given the possible referendum on the \$5 fee, I don't know when, or if, the County will be having further discussions.

Attachment

Clackamas County – Cities Workshop on Transportation Funding

September 20, 2010 at 1:00 pm

Meeting Summary

Introduction/Background/Purpose

Clackamas County is looking at opportunities to partner with cities to address transportation funding needs. The Jobs and Transportation Act of 2009 (HB2001) affords us an opportunity to partner on transportation issues and this meeting is the first in a series of discussions that will let us begin working toward this partnership.

Attendees

Canby - Richard Ayre, Council Member
Canby - Greg Ellis, City Manager
Happy Valley - Lori DeRemer, Council Member
Happy Valley - Jason Tuck, City Manager
Lake Oswego – Alex McIntyre, City Manager
Milwaukie – Kenny Ascher, Community Development and Public Works Director
Molalla - John Akin, City Manager
Molalla – Mike Clarke, Mayor
Oregon City - Alice Norris, Mayor
Oregon City- , City Manager, David Frasher
Sandy - Scott Lazenby, City Manager
Tualatin – Sherilyn Lombos, City Manager
West Linn - Chris Jordan, City Manager
West Linn – Dennis Wright, Engineering Manager
Clackamas County - Lynn Peterson, Chair - Clackamas County Commissioner
Clackamas County - Ann Lininger, Clackamas County Commissioner
Clackamas County - Jim Bernard, Clackamas County Commissioner
Clackamas County - Charlotte Lehan, Clackamas County Commissioner
Clackamas County - Bob Austin, Clackamas County Commissioner
Clackamas County - Laurel Butman, Deputy Administrator
Clackamas County - Cam Gilmour, Director DTD
Clackamas County - Scot Sideras, County Counsel
Clackamas County - Kevin Noreen, DTD
Clackamas County - Diedre Landon, DTD
Clackamas County - Ellen Rogalin, DTD
Eugene Schoenhite, Citizen

PowerPoint Overview – Cam Gilmour

Clackamas County and the cities within the County face common transportation funding challenges. Any revenue from a VRF will not solve the needs of the cities and County but may be a step in the right direction towards meeting these transportation funding needs.

Jobs and Transportation Act of 2009 (HB2001) enables counties with a population of 350,000+ to enact VRF through Board of Commissioner approval via ordinance:

- Enacted before July 1, 2013 – revenue is dedicated to Sellwood Bridge.

- Enacted after July 1, 2013 – Revenue allocated for local road purposes, including maintenance.

Jul 1, 2013, all counties may enact a local Vehicle Registration Fee

- Counties with 350,000+ may enact by ordinance, smaller counties must refer to voters.
- Revenue allocated for local road purposes, including maintenance.
- City share may be more than 40%.
- Local VRF may not exceed the \$43/vehicle per year charged by ODOT.

Breakout Discussion Questions

City and county elected officials and staff were divided into two work-groups to brainstorm answers to several questions related to the purpose of the meeting.

Breakout Discussion - Questions:

Do you have a way to pay for unmet transportation needs in your City? **General Consensus: NO**

Is there interest among the cities to have the BCC consider enactment of a VRF as a source of revenue to address transportation needs? **General Consensus: YES**

- The BCC is willing to look at allocations that exceed 40%, provided these proceeds are used for the establishment of a joint County - City transportation improvement program.

If there is agreement that a VRF should be looked at, what are your thoughts about entering into an MOU with the County to record this agreement? **General Consensus: YES, JURISDICTIONS WOULD LIKE TO EXPLORE THIS FURTHER.**

What should the MOU outline?

- Agreement to develop a joint county-city program?
- Funding guarantee-allocation of revenue if used in a joint program?
- Process leading to city resolutions in support of a joint program?

Reports from Break-out Groups and Discussion

What formula would be used to allocate the VRF between cities and the County?

SEVERAL OPTIONS WERE DISCUSSED:

Enact VRF – with no modification to the existing allocation formula in statute:

40% of total revenue distributed to cities, 60% distributed to Clackamas County; same allocation formula used for the state highway fund.

40/40/20 – County/City/Joint Program

- Cities want local discretion/control over the 40% allocated to them.
- County is willing to be flexible with their 60% - by entertaining the concept of putting a set percentage of the funds (20%?) into a joint program.
- 20% could be used for debt service to pay for a bonded program; size of program would depend on VRF amount.
- Cities would receive their 40% - the County would accept 60% and place 20% in a dedicated account for a joint program.

Split revenue based on population

- 48% of total revenue is distributed to Clackamas County.
- 52% of total revenue is distributed to cities, based on population.
- 10% County and 10% City will be applied to fund projects in a joint program.
- This option would affect ability to bond projects.

100% revenue funds Joint Program

- Another option is that 100% of the projects are prioritized – at the end of the program there will be at least 40% of the revenue apportioned to each City.
 - Cities may accept a certain percentage annually with the stipulation that over the life of the program they will be assured a minimum 40% allocation.
- The 100% joint program would facilitate the ability to bond the revenue.
- Washington County identified specific projects up front and built them. Within the first six years of the program every participant received something for the revenue.

JOINT PROGRAM DISCUSSION:

- Joint program criteria would be defined by the group (look at metro green spaces model). Revenue would be apportioned for a joint program.
- A committee could be formed to define the program (5-year program?); will review projects originally taken from the County's TSP. The committee would use criteria and performance evaluations to select projects?
- How would committee votes be allocated to members? One vote per member/jurisdictions? Based upon population? Other options?
- Possible Joint Program Criteria:
 - Projects that would benefit more than one jurisdiction.
 - Overlap of county and city interest in project
 - Economic development potential
- Could include County to City / State to City - transfers of roads. Local jurisdiction could be willing to participate with additional matching funding.
- Look at Washington County's MSTIP program as one possible model
- Joint program is the key to offering a document that will enable bonding - until the list of projects is compiled it is hard to determine what the program will look like.

CITIES/COUNTY WRITTEN AGREEMENT (MOU/IGA) DISCUSSION:

- Set out that the County and Cities are coming together on a unified platform
- Agreements need to be flexible so jurisdictions can maintain the ability to bond while maintaining existing funding sources.
- How to address both capital and maintenance needs without compromising any existing programs by customizing the MOU/IGA with cities to address the needs of each individual city.
- Cities want to maintain local discretion for spending this revenue
- Bonding the program allows larger projects to be funded.
- Bonding is beneficial because the cost of projects increase so quickly, the interest is less than the cost of inflation.
- If a Joint Program is referenced, provide outline for basis of program (potential allocation percentages). Need to sort out details in another forum or agreement (too much detail for this level of MOU?).

PUBLIC OUTREACH:

- What level should the VRF be set at? The need of the jurisdictions will likely exceed what even the maximum VRF would pay for – but jurisdictions should build the need, not start outreach at the maximum level. Discussions with the public may come to the conclusion when they see the need – do not start at the maximum out of the gate.
- Place an economic indicator on the implementation of the ordinance – similar to HB2001. Show economic growth over two quarters or to be implemented by a date certain?

Action Items and Follow-up

All jurisdictions expressed interest in moving forward with an MOU. Everyone was asked to think seriously about the allocation formula and go back to their respective cities and have internal discussions and gather questions.

JOINT PROGRAM – PROJECT LISTS

What does it look like? What does it entail? Identify joint program projects using suggested criteria for a “joint program” project.

- Projects where County and city interest overlap in some way:
 - Projects on the peripheral of the city.
 - Multiple jurisdictions share in the need for the project.
- County to City / State to City - Transfers:
 - Accepting state facilities from ODOT and improving to County/City standards.
 - Improving County roads to a City standard prior to jurisdictional transfer.

At the next CTAC meeting, 28th of September, County staff will discuss these types of projects and suggested criteria with the group and ask for updated projects within 2-3 weeks.

ACTION ITEM: Submit list to the County by October 18, 2010.

DRAFT MOU – EXAMPLE AGREEMENTS

1. 40/40/20 – County/City/Joint Program
2. 48/52 – County/City Split - Based on population
3. 100% Joint Program

ACTION ITEM: County staff will draft example MOU’s with a few scenarios. Send draft MOU’s at the end of October – early November 2010.

ACTION ITEM: Schedule another meeting to get everyone back in the room to discuss the issues and concerns with proposed documents.

Adjourn

The meeting adjourned at 4:00pm.

CLACKAMAS COUNTY - CITIES WORKSHOP ON TRANSPORTATION FUNDING



SEPTEMBER 20, 2010

PRESENTATION OVERVIEW



- Transportation Funding Challenges
- House Bill 2001
- 2013 Vehicle Registration Fee
- County & Cities – What are our needs?

FUNDING CHALLENGES



- Clackamas County and cities face common challenges:
 - Maintain safe transportation infrastructure and avoid higher costs in the future.
 - Improving roads, bridges, bike|pedestrian facilities, and public transit systems to keep pace with growth.

OREGON HOUSE BILL 2001



Legislation passed in 2009 enables counties with 350,000+ population to enact VRF via ordinance.

- Enacted before July 1, 2013:
Revenue dedicated to Sellwood Bridge
- Enacted after July 1, 2013:
Revenue allocated for local road purposes, including maintenance

2013 VEHICLE REGISTRATION FEE



- July 1, 2013, all counties may enact a local VRF
 - Counties with 350,000+ population may enact by ordinance; smaller counties must refer to voters
 - Revenue allocated for local road purposes, including maintenance
 - City share may be more than 40%

Local VRF = \$43/year Maximum

(Total local VRF may not exceed \$43/year charged by ODOT)



CITY - COUNTY TRANSPORTATION NEEDS



- Bike|Ped
- Pathways
- Streetscapes
- Intelligent Transportation System Upgrades
- Rehabilitation
- Capital
- Bridges
- Railroad Crossings

Does your City have projects beyond current funding?
If so, what are they?

DISCUSSION



- Do you have a way to pay for transportation needs in your City?
- Is there interest among the cities to have the BCC consider enactment of a VRF as a source of revenue to address transportation needs?
 - The BCC is willing to look at allocations that exceed 40%, provided these proceeds are used for the establishment of a joint County - City transportation improvement program.

- If there is agreement that a VRF should be looked at, what are your thoughts about entering into an MOU with the County to record this agreement?

- What should the MOU outline?
 - Agreement to develop a joint county-city program?
 - Funding guarantee-allocation of revenue if used in a joint program?
 - Process leading to city resolutions in support of a joint program?

SUMMARY



CLACKAMAS COUNTY - CITIES WORKSHOP ON TRANSPORTATION FUNDING

