

## Memorandum

**Date:** April 3, 2012

**To:** Members, Water System Improvement Task Force

**From:** Chris Jordan, City Manager *cf*

**Subject:** Welcome and Agenda

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Thank you for agreeing to serve on this important task force. I believe we have been successful in assembling a diverse group of community leaders to assist the staff and the City Council in formulating a community plan for meeting the future demands of our water system.

The Task Force's first meeting is scheduled for **Thursday, April 5 at 6:00** in the Council Chambers at City Hall. Following introductions and a discussion of the Task Force's role, the agenda will focus on reviewing the community survey that is being developed to solicit citizen input on various water infrastructure funding options. Our consultant for the survey is Tom Eiland of CFM Communications. He will be present to walk through the draft questions and ask for any advice the Task Force might have for this component of the project.

We envision that the Task Force will begin their work with a high level of understanding of the issues facing the water system and so we can progress quickly to developing the community plan that the City Council has requested. In anticipation of Thursday's meeting, please spend some time studying the attached documents which should provide you with an overview of the issues facing the City's water system and the discussions that have already occurred on this topic.

In addition, Assistant City Manager Kirsten Wyatt and I would be happy to meet with you either in advance of the first meeting or next week and answer any additional questions you might have.

We look forward to seeing you on April 5.

Attachment