

2015 City of West Linn Goals & Tasks

TRANSPORTATION

Improve the ways we move in West Linn.

<u>When</u>	<u>Responsibility</u>	<u>Task</u>	<u>Status</u>
September 2015	City Staff	<i>Continue with community outreach and engagement to inform the transportation system plan (TSP) updates, which should strive to improve safety and traffic flow on Highway 43, Willamette Falls Drive, and 10th Street.</i>	
December 2015	Transportation Advisory Board, Planning Commission, City Council	<i>Following Transportation Advisory Board and Planning Commission recommendations, the City Council to adopt the updated TSP.</i>	
September 2015	Councilor Brenda Perry, City Staff, Contracted Lobbyist	<i>Approach ODOT with proposal to review safety traffic signal alignment on Highway 43 and 10th Street.</i>	

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UTILITIES

Protect and enhance our most important assets.

<u>When</u>	<u>Responsibility</u>	<u>Task</u>	<u>Status</u>
February 2015	City Council	<i>Receive approval from the City Council on the preferred location of the Bolton Reservoir.</i>	
Ongoing	City Staff	<i>Conduct sustained and ongoing communications about the current condition of and importance and value of West Linn's utility assets.</i>	
May 2015	City Staff	<i>Review revenue strategies for the Water Fund, and receive a recommendation from the Utility Advisory Board.</i>	
December 2015	Planning Commission, City Council	<i>Receive land use approval for the Bolton Reservoir project.</i>	
Fall 2015	City Staff	<i>Commence update of the Sewer Master Plan.</i>	
Fall 2015	City Staff	<i>Commence update of the Storm Water Master Plan.</i>	
December 2015	City Staff, Consultant	<i>Appoint a task force to evaluate and potentially pursue municipal fiber network utility with the potential assistance of an expert consultant.</i>	

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Economic Development

Promote viable business districts in West Linn.

<u>When</u>	<u>Responsibility</u>	<u>Task</u>	<u>Status</u>
October 2015	City Staff	<i>Initiate master planning for Westbridge Park.</i>	
April 2015	Consultant	<i>Retain a focus group consultant to query on needs of the four business districts in West Linn to maintain viable business districts. Conduct focus groups and report back to the City Council.</i>	
December 2015	Citizens' Budget Committee, City Council	<i>Consider a system of financial incentives to encourage each business district to work with the city on economic development. Consider a financial grant to sustain Main Street oversight and management in FY 2016 to achieve measureable results.</i>	
2015 & 2016	New FTE	<i>City to work with Mainstreet to implement a revised plan for the West Linn Farmer's Market in 2015. City and Main Street to coordinate on plan to operate/manage the Farmer's Market in 2016.</i>	

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EXISTING CITY PROPERTIES

Determine plans for city-owned properties to maximize the value/benefit to West Linn

<u>When</u>	<u>Responsibility</u>	<u>Task</u>	<u>Status</u>
Spring 2015	City Council	<i>Hold work session discussion about the city-owned properties and the desired process(es) that should be followed by a citizen and council task force.</i>	
September 2015	City Staff	<i>Appoint a citizen and council task force to provide a recommendation on the following properties: Police Station, Bolton Fire Station, Parker Road property, McLarty property, Petes's Mountain property, and Robinwood Station.</i>	
September 2015	City Staff	<i>For those properties that remain in city ownership: identify ways to utilize vacant/unused property and boost useage of properties in active use.</i>	
December 2015	City Council	<i>City Council decision on the recommendations provided.</i>	

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CITIZEN ENGAGEMENT

Continue to engage the community to encourage a diversity of opinions.

<u>When</u>	<u>Responsibility</u>	<u>Task</u>	<u>Status</u>
December 2015	City Council	<i>City Councilors attend Neighborhood Association meetings, engage all neighbors (including those who do not attend meetings), and report back to the Council on recommendations for reinvigorating involvement.</i>	
June 2015	City Council	<i>Provide training for the City Council on meeting facilitation with the goal of providing community listening opportunities ("town halls").</i>	
September 2015	City Staff, City Council	<i>Schedule the series of listening opportunities ("town halls") for the City Councilors to learn from community members about their opinions and ideas. Also potentially host Council meetings in different places in the community to encourage participation.</i>	
December 2015	Portland State University	<i>In conjunction with the Portland State University Center for Public Service, conduct best practices research and literature review to develop a white paper on the development of a Youth Advisory Council.</i>	
November 2015	Consultant	<i>Work with consultant to conduct focus groups and communications outreach to determine needed website upgrades; upgrade the website based on the feedback received.</i>	
July 2015	City Staff	<i>Transition the city newsletter to a quarterly publication with enhanced content and neighborhood specific news.</i>	
December 2015	Public Safety Advisory Board	<i>Develop a city-wide Map Your Neighborhood roll out strategy to ensure that all West Linn neighbors have an opportunity to learn about and engage the Map Your Neighborhood program.</i>	
Fall 2015	City Staff, Tualatin Valley Fire & Rescue	<i>Coordinate with Tualatin Valley Fire & Rescue, local civic and neighborhood groups, and other local agencies to plan an Emergency Preparedness Fair for the West Linn community.</i>	

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STAFFORD

Ensure West Linn's best interests are represented.

<u>When</u>	<u>Responsibility</u>	<u>Task</u>	<u>Status</u>
Ongoing	Contract lobbyist	<i>Continue to monitor developments with Stafford designation.</i>	
Summer 2015	City Council, Tualatin, Lake Oswego, Clackamas County, Stafford Hamlet	<i>Learn more about the various interests and perspectives on issues in Stafford area.</i>	